



# भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली

मानव संसाधन विकास मंत्रालय, भारत सरकार द्वारा स्थापित

सैक्टर 81, नॉलेज सिटी, प० ओ० मनोली, एस० ए० एस० नगर, मोहाली, पंजाब 140306

**INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI**

(Established by Ministry of Human Resource Development, Govt. of India)

Sector-81, Knowledge city, PO-Manauli, SAS Nagar Mohali-140306, Punjab

PAN No. - AAAAI1781K GST No. 03AAAAI1781K1ZT

• Phone : +91-172-2240086 & 2240121 • Fax : +91-172-2240124, 2240266 • <http://www.iisermohali.ac.in> • Email: [stores@iisermohali.ac.in](mailto:stores@iisermohali.ac.in)

*CPPP/Institute Website*

IISERM(829)17/18-Pur

Dated :18.08.2017

## **NOTICE INVITING E-TENDER**

Online tenders are invited on behalf of Director, IISER Mohali in **SINGLE BID SYSTEM** for **LAUNDRY SERVICE** for VISITOR HOSTEL from reputed companies/ firms/ individuals/ societies etc. those are in the similar business at CPPP i.e. <https://eprocure.gov.in/eprocure/app>. Tender documents may please be downloaded from the E-procurement portal website <https://eprocure.gov.in/eprocure/app>& Institute website [www.iisermohali.ac.in](http://www.iisermohali.ac.in).

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(Mukesh Kumar)

Assistant Registrar (S&P)



# भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली

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## **E-TENDER NOTICE**

Tender Ref.- IISERM(829)17/18-Pur

Dated :- 18th August 2017

### **Critical Date Sections**

Sr.	Description	Date	Time
1.	Tender Publishing Date and time	18th August 2017	6:00pm
2.	Tender Document download start Date & Time	18th August 2017	6:00pm
3.	Bid Submission start Date & Time	18th August 2017	6:00pm
4.	Bid Submission End date and Time	6 <sup>th</sup> September 2017	Up to 11:00am
5.	Tender opening Date and Time	7 <sup>th</sup> September 2017	At 11.30 am

Online tenders are invited on behalf of the Director, IISER Mohali in **SINGLE BID SYSTEM** for following item(s) from the original manufacturer/supplier at CPPP i.e. <https://eprocure.gov.in/eprocure/app>. Tender documents may please be downloaded from the E-procurement portal website <https://eprocure.gov.in/eprocure/app> & Institute website [www.iisermohali.ac.in](http://www.iisermohali.ac.in). Tender fee in shape of DD/Banker Cheque of Rs 500/- (Non-refundable) should be submitted by DD /Banker Cheque/FDR/ Bank Guarantee in favour of the Registrar, IISER Mohali payable at Mohali. However, scanned copy of the tender fee should be upload on website along with TENDER DOCUMENTS. The hard copy of the same in original to be send to the address mentioned below duly superscribing the supply/work name and reference/ tender ID on the envelope and same must reach before opening the bid and if not received within due date the bid will be rejected summarily.

**The Original Tender Fee should be sent to:** Assistant Registrar (S&P)  
Indian Institute of Science Education and Research,  
Mohali Sector 81, SAS Nagar, Mohali, Punjab, India,  
Pin: 140306

**Non-receipt of original Tender Fee will lead to rejection of tender.**

**Item Details:**

<b>Sr. No.</b>	<b>Details of Specifications of the Stores</b>	<b>Qty.</b>
1	<b>Providing of laundry services for VISITOR'S HOSTEL from reputed companies/ firms/ individuals/ societies etc. with a room occupancy of 20 rooms at a time.</b>	---

**1. FINANCIAL EVALUATIONS AND COMPARISON OF SUBSTANTIALLY TECHNICAL RESPONSIVE BIDS:**

1.1 The INSTITUTE shall shortlist those who are eligible and have submitted substantially technical responsive bid for opening of financial bid after their successful demonstration. Successful Bidders would be called to attend opening of financial bids. The Financial Bids of unsuccessful bidders would not be opened and destroyed.

**2. AWARD OF CONTRACT: PLACEMENT OF ORDER**

2.1 The INSTITUTE shall consider SERVICE CONTRACT of laundry services on those bidders whose offers have been found technically, commercially and financially acceptable. The INSTITUTE reserves the right to counter offer price(s) against price(s) quoted by any bidder.

**3. PERFORMANCE BANK GUARANTEE & EXECUTION OF CONTRACT:**

3.1 Firm whose offer is accepted will have to furnish Performance Bank Guarantee of an amount equal to 10% of the value of contract, in favour of REGISTRAR IISER MOHALI issued by any scheduled bank.

3.2 The performance Bank Guarantee submitted should be valid for Contract period plus three months.

3.3 The Performance Bank Guarantee shall be refunded within 15 to 90 days after completion of the contract as per order, or after the expiry of contract on satisfactory completion of the same whichever is later.

3.4 No interest will be paid on Performance Bank Guarantee.

3.5 In case of breach of any terms and conditions of the contract or on unsatisfactory performance, the amount of security deposit shall be liable forfeited by DIRECTOR IISER MOHALI and his decision shall be final

3.6 The expenses of completing and stamping the agreement shall be paid by the bidder.

## **SCHEDULE OF REQUIREMENTS**

Sr. No.	Items	Washing Charges
1	Bed Sheet (Single)	
2	Bed Cover	
3	Towel	
4	Hand Towel	
5	Table Cloth	
6	Pillow Cover	
7	Curtains	
8	Woolen Blanket	

Note: The following list is not exclusive and addition or deletion will be made at the discretion of the institute

### **SUBMISSION OF TENDER**

- I. All bid/ tender documents are to be uploaded online at Central Public Procurement portal i.e. <https://eprocure.gov.in/eprocure/app> only and in the designated cover/ part on the website against tender ID. Tenders/ bids shall be accepted only through online mode and no manual submission of the same shall be entertained except tender fee and EMD. Late tenders will not be accepted.
- II. The online bids shall be opened at the office of the Assistant Registrar (P&S), IISER Mohali, on above given date and time. If the tender opening date happens to be on a holiday or non-working day due to any other valid reason, the tender opening process will be attended on the next working day at same time and place. IISER Mohali will not be responsible for any error like missing of schedule data while downloading by the Bidder.
- III. The bidder shall upload the tender documents duly filled in and stamped by the authorized signatory on each and every page. Tender not submitted/uploaded in the prescribed form and as per the tender terms and conditions shall be liable for rejection.
- IV. The bidder shall upload scanned copy of the PAN Card, GST number VAT return, Service tax registration number duly signed and stamped.
- V. E-procurement system ensures locking on the scheduled date and time. The system will not accept any bid after the scheduled date and time of submission of bid.

### **INSTRUCTIONS**

1. The Online bids should be submitted directly by the original manufacturer/supplier, If quotation is submitted/filled by any representative/agent/dealer then they must upload a authority certificate from the principal company for quoting the price otherwise such quotation will be rejected.

2. The quantity mentioned in this inquiry is and shall be deemed to be only approximate and will not in any manner be binding on the Institute. Before the deadline for submission of the online bid, IISER Mohali reserves the right to modify the tender document terms and conditions. Such amendment/modification will be notified on website against said tender ID.
3. The rates offered should be FOR Chandigarh/Mohali in case of firms situated outside Chandigarh/Mohali, and free delivery at the Institute premises in case of local firms. Supplier from outside India should mention the Ex-works/FOB/FCA/CIF/CIP price clearly. Conditional tenders will be summarily rejected.
4. In case of Ex-godown terms the amount of packaging forwarding freight etc. should clearly be indicated by percentage or lump sum amount. Institute has policy not to make any advance payments towards any purchase, Letter of credit can be opened if required.
5. THE INSTITUTE IS EXEMPTED FROM EXCISE AND CUSTOM DUTY under notification no-TU/V/RG-CDE( 1062)1 201-CUSTOM DATED 30.08.2016.
6. Tax: This Institute is not exempted from the payment of GST. The current rate (i.e. percentage of GST should be clearly indicated included or excluded) wherever chargeable. Please also provide/upload the copy of PAN card, GST number duly self-attested.
7. The delivery period should be specifically stated. Earlier delivery will be preferred.
8. The firms are requested to provide/upload detailed description and specifications together with the detailed drawings, printed leaflets and literature of the article quoted. The name of the manufactures and country of manufacture should also invariably be stated. In the absence of these particulars, the quotation is liable for rejection.
9. Validity of offer: 90 days. The warranty period after satisfactory installation should be mentioned and firm should replace all manufacturing defect parts/ whole item under warranty without any extra cost including clearance, freight, taxes. Security deposit/ Bank Performance Guarantee @ 10 % of the value of supply order as per norms may be sought from the firms.
10. The right to reject all or any of the quotation and to split up the requirements or relax any or all the above conditions without assigning any reason is reserved by the IISER Mohali. For any corrigendum and addendum please be checked the website <https://eprocure.gov.in/eprocure/app> and <http://www.iisermohali.ac.in>
11. Disputes, if any, shall be subject to jurisdiction in the court of Mohali only.

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(Mukesh Kumar)  
Assistant Registrar (S&P)