



# भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली

मानव संसाधन विकास मंत्रालय, भारत सरकार द्वारा स्थापित

सैक्टर 81, नॉलेज सिटी, प०ओ० मनोली, एस० ए० एस० नगर, मोहाली, पंजाब 140306

**INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI**

(Established by Ministry of Human Resource Development, Govt. of India)

Sector-81, Knowledge city, PO-Manauli, SAS Nagar Mohali-140306, Punjab

PAN No. - AAAAI1781K TAN No. PTL110692D

• Phone : +91-172-2240086 & 2240121 • Fax : +91-172-2240124, 2240266 • <http://www.iisermohali.ac.in> • Email: [stores@iisermohali.ac.in](mailto:stores@iisermohali.ac.in)

*CPPP/Institute Website*

IISERM(772)17/18-Pur

Dated :19.05.2017

## **NOTICE INVITING E-TENDER**

Online tenders are invited on behalf of Director, IISER Mohali in **TWO BID SYSTEM** {Techno-Commercial} for the **Annual Maintenance Contract (AMC) for 12 Nos Washing Machines installed in Hostels** as per technical specification given below and BOQ list the original manufacturer/supplier at CPPP i.e. <https://eprocure.gov.in/eprocure/app>. Tender documents may please be downloaded from the E-procurement portal website <https://eprocure.gov.in/eprocure/app> & Institute website [www.iisermohali.ac.in](http://www.iisermohali.ac.in).

-sd-

(Mukesh Kumar)

Assistant Registrar (S&P)



# भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली

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## **E-TENDER NOTICE**

Tender Ref.- IISERM(772)17/18-Pur

Dated :- 19<sup>th</sup> May 2017

### **Critical Date Sections**

Sr.	Description	Date	Time
1.	Tender Publishing Date and time	19 <sup>th</sup> May 2017	6:00pm
2.	Tender Document download start Date & Time	19 <sup>th</sup> May 2017	6:00pm
3.	Bid Submission start Date & Time	19 <sup>th</sup> May 2017	6:00pm
4.	Bid Submission End date and Time	05 <sup>th</sup> June , 2017	Up to 11:00am
5.	Tender opening Date and Time	06 <sup>th</sup> June , 2017	At 11.30 am

Online tenders are invited on behalf of Director, IISER Mohali in **TWO BID SYSTEM** {Technical and Commercial separately} for following item(s) from the original manufacturer/supplier at CPPP i.e. <https://eprocure.gov.in/eprocure/app>. Tender documents may please be downloaded from the E-procurement portal website <https://eprocure.gov.in/eprocure/app> & Institute website [www.iisermohali.ac.in](http://www.iisermohali.ac.in). Tender fee in shape of DD/Banker Cheque of Rs 500/- (Non-refundable) and EMD of Rs.2000/- should be submitted by DD /Banker Cheque/FDR/ Bank Guarantee in favour of the Registrar, IISER Mohali payable at Mohali. However, scanned copy of the both tender fee and EMD should be upload on website along with technical bid part. The hard copy of the same in original to be send to the address mentioned below duly superscribing the supply/work name and reference/ tender ID on the envelope and same must reach before opening the bid and if not received within due date the bid will be rejected summarily.

### **The Original EMD and tender fee should be sent to:**

Assistant Registrar (S&P)  
Indian Institute of Science Education and Research,  
Mohali Sector 81, SAS Nagar, Mohali, Punjab, India,  
Pin: 140306

**Non-receipt of original EMD and tender fee will lead to rejection of tender.**

**Item Details:**

Sr. No.	Details of Specifications of the Stores	Qty.
1	<b>Comprehensive Annual Maintenance Contract (AMC) for 12 Nos Washing Machines installed in Hostels</b> <b>List of Washing Machine/make/model (ANNEXURE-A)</b>	12 Nos
	<b><u>Terms &amp; Conditions:</u></b> <ul style="list-style-type: none"><li>a) The bidders fulfilling the following criteria are eligible to offer their bids. The documentary proof of eligibility should be submitted in sealed covers along with EMD etc.</li><li>b) The bidders should have at least five years of experience in the field and must enclose following copy of proof along with quotation:<ul style="list-style-type: none"><li>i) Firm's registration certificate</li><li>ii) Copies of earlier work orders</li><li>iii) OEM certificate of manufacture company</li><li>iv) Certificate of authorized service center of IFB</li></ul></li><li>c) The vendors should inspect the Washing machines before quoting for the AMC after taking prior permission from AR(S&amp;P)/Dean Student Affairs.</li><li>d) The annual maintenance contract shall be comprehensive type</li><li>e) Contract will be valid for the period of 12 months from the date of work issued by IISER Mohali. During the period of contract, no demand for revision in the rates on any account whatsoever shall be entertained.</li><li>f) Day to Day complaints should be attended with 24 hrs of receipt, barring unforeseen conditions and shall not have any limit on the number of emergency breakdown calls during the period of AMC.</li><li>g) The prospective tenderer shall quote for comprehensive maintenance including replacement of all the required parts and materials in respect of complete Washing machine units such that all the units shall always in good working condition. As such no materials/spares whatsoever will be provided by the Institute.</li><li>h) Spares replaced must be covered under scope of AMC including hardware if required. All the materials used on the work shall however be got approved from the authorities of IISER Mohali.</li><li>i) The contractor shall clearly state the details and periodicity of routine periodical maintenance proposed to be carried out by him and shall execute the same in presence of the authorized representatives of the Institute.</li><li>j) The contractor shall maintain record of consumables items used on the washing machine and obtain signatures of the concerned authority.</li><li>k) No advance payment shall be made. The will be made every quarter and will released after ending of the quarter subject to satisfaction of the maintenance.</li></ul>	

- l) The washing machine units are meant for providing inside conditions and hence it is vitally important that the inside conditions are maintained strictly within specified limits without any interruption.
- m) Preventive maintenance is the responsibility of the contractor. He responsible for intimating the anticipated fault in time and also taking appropriate corrective action in time after obtaining concurrence from the department.
- n) The AMC should be carried out to the full satisfaction of the authorities of IISER Mohali equipment should be kept in good & working condition till the end of the contract.
- o) The washing machine units shall always be kept in good condition and to be handed over back in the same condition on the on expiry of the contract.
- p) The terms of maintenance shall include oiling, cleaning, greasing, servicing, replacement or repair of any or all the parts needed to keep the unit in working condition, such as FAN, MOTOR AND ELECTRICAL COMPONENTS LIKE START CAPACITOR, RUN CAPACITOR, PCB CIRCUIT, OVERLOAD, RELAY, THERMOSTAT, SELECTOR SWITCH, BODY OR PART OF BODY etc. during the entire contract period. Wires, plugs etc. will be also be provided by the contractor firm. It also includes dismantling and or re-installation thereof for some washing machine whenever necessary.
- q) In case of repairs/replacement of working parts in the washing machine, only genuine spare parts manufactured by IFB Company with ISI marking should be used and signature of the user/location caretaker/ In-charge must be obtained in the job cards/slips.
- r) Minimum one periodical inspection and servicing visit in fortnight (15 days) shall have to be made during the period of contract for thorough checking, cleaning of each washing machines.
- s) No washing machine should be removed from the location/building with the gate pass issued by the Stores & Purchase Section indicating the machine number and model.
- t) In case any washing machine is shifted from one location to another or is to be removed from any location, the contractor shall be liable to provide all infra-structures/services etc. for which no additional charges will be paid. No machine will be shifted without the knowledge of authorities of the Institute.
- u) In case of washing machine required to be taken to contractor's workshop for repairs, no separate transportation charges will be paid and contractor will have to arrange his own conveyance.
- v) Log book needs to be maintained for all the washing machines and entry for each service and replacement of part needs to be entered into it. Warden/caretaker signature needs to be obtained for each attended complaints/service done in the log book.
- w) The service provider will submit Security Deposit for amount equivalent to 5% of the order within 15 days in shape of PBG/FDR drawn in favour of Registrar IISER Mohali.

## **SUBMISSION OF TENDER**

- I. All bid/ tender documents are to be uploaded online at Central Public Procurement portal i.e. <https://eprocure.gov.in/eprocure/app> only and in the designated cover/ part on the website against tender ID. Tenders/ bids shall be accepted only through online mode and no manual submission of the same shall be entertained except tender fee and EMD. Late tenders will not be accepted.
- II. The online bids shall be opened at the office of the Assistant Registrar (P&S), IISER Mohali, on above given date and time. If the tender opening date happens to be on a holiday or non-working day due to any other valid reason, the tender opening process will be attended on the next working day at same time and place. IISER Mohali will not be responsible for any error like missing of schedule data while downloading by the Bidder.
- III. The bidder shall upload the tender documents duly filled in and stamped by the authorized signatory on each and every page. Tender not submitted/uploaded in the prescribed form and as per the tender terms and conditions shall be liable for rejection.
- IV. The bidder shall upload scanned copy of the TIN number, PAN Card, VAT registration certificate/VAT return, Service tax registration number duly signed and stamped.
- V. E-procurement system ensures locking on the scheduled date and time. The system will not accept any bid after the scheduled date and time of submission of bid.

## **INSTRUCTIONS**

1. The Online bids should be submitted directly by the original manufacturer/supplier, If quotation is submitted/filled by any representative/agent/dealer then they must upload a authority certificate from the principal company for quoting the price otherwise such quotation will be rejected.
2. The quantity mentioned in this inquiry is and shall be deemed to be only approximate and will not in any manner be binding on the Institute. Before the deadline for submission of the online bid, IISER Mohali reserves the right to modify the tender document terms and conditions. Such amendment/modification will be notified on website against said tender ID
3. The rates offered should be FOR Chandigarh/Mohali in case of firms situated outside Chandigarh/Mohali, and free delivery at the Institute premises in case of local firms. Supplier from outside India should mention the Ex-works/FOB/FCA/CIF/CIP price clearly. Conditional tenders will be summarily rejected.
4. In case of Ex-godown terms the amount of packaging forwarding freight etc. should clearly be indicated by percentage or lump sum amount. Institute has policy not to make any advance payments towards any purchase, Letter of credit can be opened if required.
5. THE INSTITUTE IS EXEMPTED FROM EXCISE AND CUSTOM DUTY under notification no- 51/96 – CUSTOM DATED 23/7/1996 AND DSIR REGISTRATION NO TU/V/RG/-CDE(1062)/2011 DT. 02/09/2011 / EXCISE NOTIFICATION NO. 10/97- CENTRAL EXCISE DT. 01.03.1997.
6. Tax: This Institute is not exempted from the payment of Sales Tax/Service Tax/VAT. The current

rate (i.e. percentage of Sales Tax should be clearly indicated included or excluded) wherever chargeable. Please also provide/upload the copy of PAN card, TIN number, Service tax number, Sales tax number duly self-attested.

7. The delivery period should be specifically stated. Earlier delivery will be preferred.
8. The firms are requested to provide/upload detailed description and specifications together with the detailed drawings, printed leaflets and literature of the article quoted. The name of the manufactures and country of manufacture should also invariably be stated. In the absence of these particulars, the quotation is liable for rejection.
9. Validity of offer: 90 days.
10. The right to reject all or any of the quotation and to split up the requirements or relax any or all the above conditions without assigning any reason is reserved by the IISER Mohali. For any corrigendum and addendum please be checked the website <https://eprocure.gov.in/eprocure/app> and <http://www.iisermohali.ac.in>
11. Disputes, if any, shall be subject to jurisdiction in the court of Mohali only.

–sd/-  
(Mukesh Kumar)  
Assistant Registrar (S&P)

Annexure -A

**Details of Washing Machines**

1. IFB Senator 6 KG Sr. No. WTSTR 6KG B
2. IFB Seniorita Aqua SX 6.5 KG Sr. No. WTSENAQ SX65 10B 092730
3. IFB Seniorita Aqua SX 6.5 KG Sr. No. WTSENAQ SX65 10B 092696
4. IFB Seniorita Aqua SX 6.5 KG Sr. No. WTSENAQ SX65 10B 092694
5. IFB Seniorita Aqua SX 6.5 KG Sr. No. WTSENAQ SX65 10B 092695
6. IFB Seniorita Aqua SX 6.5 KG Sr. No. WTSENAQ VX 6010B 018788
7. IFB Seniorita SX 6.5 KG Sr. No. WTSEN VX 6008B 048440
8. IFB Seniorita SX 6.5 KG Sr. No. WTSEN VX 6008B 042408
9. IFB Seniorita SX 6.5 KG Sr. No. WTSEN VX 6008B 053692
10. IFB Seniorita SX 6.5 KG Sr. No. WTSEN VX 6008B 053570
11. IFB Seniorita Aqua SX 6.5 KG Sr. No. WTSENAQUA VX 6010B 021068
12. IFB Seniorita Aqua SX 6.5 KG Sr. No. WTSENAQUA VX 6010B 018785

Location- Laundry Room in All Hostels