

भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली

शिक्षा मंत्रालय, भारत सरकार द्वारा स्थापित

सैक्टर 81,नॉलेज सिटी,प. ओ. मनोली, एस. ए. एस. नगर, मोहाली, पंजाब 140306 INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI

(Established by Ministry of Education, Govt. of India) Sector-81, Knowledge city, PO-Manauli, SAS Nagar Mohali-140306, Punjab PAN No. - AAAAI1781K GSTIN – 03AAAAI1781K2ZS

Phone : +91-172- 2240121 • Fax : +91-172-2240124 • http://www.iisermohali.ac.in • Email: tenders@iisermohali.ac.in

CPPP/Institute Website

IISERM (1678)24/25-Pur

Dated: 07th February 2025

<u>ई - निविदा आमंत्रण सूचना</u> NOTICE INVITING E-TENDER

छात्रावासों के लिए धुलाई सेवाएं प्रदान कराने के लिए दो बोली प्रणाली में निदेशक, आईआईएसईआर मोहाली की ओर से ऑनलाइन निविदाएं आमंत्रित की जाती हैं। तकनीकी विनिर्देश और नीचे दिए गए विवरण के अनुसार और सीपीपीपी पर कंपनियों/फर्मों/व्यक्तियों/सोसाइटियों आदि से बीओक्यू सूची अर्थात https://eprocure.gov.in/eprocure/app निविदा दस्तावेज ई-प्रोक्योरमेंट पोर्टल की वेबसाइट https://eprocure.gov.in/eprocure/app और संस्थान की वेबसाइट www.iisermohali.ac.in से डाउनलोड किए जा सकते हैं।

Online tenders are invited on behalf of the Director, IISER Mohali in **TWO BID SYSTEM** for **Providing of Laundry Services for Hostels at IISER Mohali** as per technical specification and details given below and BOQ list from the companies/firms/individuals/societies/service providers etc. at CPPP i.e. **https://eprocure.gov.in/eprocure/app**. Tender documents may please be downloaded from the E-procurement portal website **https://eprocure.gov.in/eprocure/app** & Institute website **www.iisermohali.ac.in**.

Sd/-सहायक कुलसचिव (क्रय तथा भंडार) Assistant Registrar (Stores & Purchase)



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली

शिक्षा मंत्रालय, भारत सरकार द्वारा स्थापित

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INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI

(Established by Ministry of Education, Govt. of India)

Sector-81, Knowledge city, PO-Manauli, SAS Nagar Mohali-140306, Punjab

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CPPP/Institute Website

ई - निविदा आमंत्रण सूचना / E-TENDER NOTICE

Tender Ref.- IISERM(1678)24/25-Pur

Dated : 07th February 2025

Critical Date Sections

Sr.	Description	Date	Time		
1.	Tender Publishing Date and time	07 th February 2025	6:00pm		
2.	Tender Document download start Date & Time	07 th February 2025	6:00pm		
3.	Bid Submission start Date & Time	07 th February 2025	6:00pm		
4.	Bid Submission End date and Time	27 th February 2025	Upto 2:30pm		
5.	Tender opening Date and Time	28 th February 2025	At 3:30pm		

Online tenders are invited on behalf of the Director, IISER Mohali in <u>TWO BID SYSTEM</u> for following item(s) from the original manufacturer/supplier at CPPP i.e. https://eprocure.gov.in/eprocure/app. Tender documents may please be downloaded from the E-procurement portal website https://eprocure.gov.in/eprocure/app & Institute website www.iisermohali.ac.in.

2. Online Tender fee of Rs 590/- (Non-refundable) should be submitted by bidder favoring Registrar, IISER Mohali through NEFT/RTGS as per account details given below. UTR copy to be uploaded along with the technical bid.

3. EARNEST MONEY DEPOSIT (EMD): Tenderer must submit EMD of Rs. 20,000/- (Rupees Twenty Thousand Only) in the format of e-payment / BG <u>irrespective of the items quoted i.e. schedule wise EMD amount as mentioned in the document will not be considered.</u> Without EMD, the tender will be summarily rejected.

A Bank Guarantee of equivalent amount from any Indian Nationalized bank/Scheduled Commercial Banks in a prescribed format (Format enclosed below in <u>Annexure - I</u>) favoring Registrar, IISER Mohali. BG should be valid for a period of 6 months. BG is also extendable depending on requirement. Original Scanned copy of Bank Guarantee needs to be uploaded along with tender which will be verified at the time of tender opening. Original BG copy needs to be send by Post/Courier immediately to Assistant Registrar (S&P), Sector-81, Knowledge city, PO-Manauli, SAS Nagar Mohali-140306, Punjab & it needs to be received within 15 days from the date of tender opening. (OR)

Online E-Payment shall be made through RTGS as per the details given below. However, online payment details i.e. UTR no and proof of current money transaction details are to be enclosed with our technical bid/tender:

Name: IISER Mohali
Account Number 4790101001912
Canara Bank, IISER Mohali Branch
IFSC : CNRB0004790

- a) Payment of Earnest Money by cheque, T.D.R and F.D.R. will not be accepted.
- b) Request for adjustment of dues from the Corporation towards EMD will not be entertained.
- c) <u>Refund of EMD</u> :- The EMD of the bidders whose bids are not qualified/not acceptable will be refunded after finalization of tender in the form of e-payment to those bidders who deposited EMD in the form of e payment, without any interest, upon receipt of a written request by the bidder after deducting bank charges, if any. Those who submitted EMD in the form of BGs, the same will be returned duly to the unsuccessful bidders. For successful bidders, EMD will be returned after submission of Security Deposit / PBG (if applicable).
- d) <u>MSMEs in India registered with appropriate authority as per latest notification shall be exempted from EMD payment provided they are registered for the item being quoted. Micro & MSME/NSIC and Firms registered and the firms registered with concerned Ministries/ Departments, the bidders are exempted from payment of Tender Fee/EMD as per GOI notifications/GFR (2017) and Ministry of Finance OM No. F.9/4/2020-PPD dated 12 November 2020, are required to furnish Annexure II.</u>
- e) <u>BID-SECURITY DECLARATION</u>: The bidder should submit the Bid-Security Declaration as per the format attached at <u>Annexure-II</u>. This is APPLICABLE ONLY FOR EMD exempted bidders.
- f) IISER Mohali will not be responsible for any delayed receipt of Original EMD/BG etc. caused by postal authorities/courier services and loss in transit or delay.

ITEM WISE DETAILS

	Description	Qty. (in units)					
La are to cap	Providing of Laundry Services for Hostels at IISER Mohali Laundry services are required for hostel students. At present there are approximately strength of students and staff is 2000. The vendor to provide industrial grade automatic washing machines with dryer capable of washing cotton, polyester, woolen, jeans. Detergent to be provided by the vendor.						
Eli							
Lau hos							
1.	Only OEM Bidders or bidder authorized by the OEMs are allowed to participate in the tender for providing App Based Smart Laundry Services at the premises of all hostels at IISER Mohali Campus.						
2.	The OEM should be registered as an entity for not less than five years in India.						
3.	Experience: i) The OEM should have experience of running at least two similar App Based laundry Services at IISERs, IITs or NITs.						
ii)	In case of OEM authorized bidder, the bidder should have prior experience of working with the OEM for similar App Based laundry Services at IISERs, IITs or NITs.						
4.	For OEM authorized bidder, the authorization specific to participate in the tender should be provided on OEM letter head. With a clause that in case, the OEM authorized bidder fails to fulfill the obligations of the contract during its currency, the OEM will fulfill the obligations by themselves or through their any other authorized vendor, without any change in price or any other terms & conditions of the contract.						
5.	The Minimum OEM turnover should be Rs. 50 lakhs during the last three completed financial years.						
6.	The detailed technical solution and its details for App Based laundry solution to be provided in the technical bid. It should necessarily include the details of App and its functionalities and details of Washing Machine that will be deployed.						
7.	If required, the demo of the App based solution may be requested during technical evaluation stage, only the bidders fulfilling all the other eligibility criteria would be requested for such demo.						

Scope of Work:

- 1. The App based laundry solution should have provision to pre-book slots for washing.
- 2. Once the slot is allotted the user shall use the machine as per the slot only.
- 3. The washing cycle shall end as per the pre-booked slot timings irrespective of the start time.
- 4. The machine is to be operated through APP only. If the washer/machines have any manual buttons on it, they are to be made dysfunction for normal use.
- 5. The washing machine provided by the bidder should have in built connectivity to connect to the smart APP. Institute will not provide any connectivity in any form.
- 6. It should be noted that the TDS of the water is above 200 ppm(hard water). The washer/machines supplied to be capable to perform efficiently in hard water.
- 7. The strength of the student/staff of the Institute is approximately 2000 which may increase in the upcoming years.
- 8. Selected bidder has to install 26 Washing machines of 10 KG or above. App enabled automated professional washer at no cost. These washers shall be maintained by bidder at no extra cost. Depending upon the requirement/usage the number of machines may be increased or decreased without any additional financial implication.
- 9. The selected OEM/Bidders has to manage APP Based Smart Laundry Services and has to look after the complete management such as providing, equipping, manning, running and managing of APP Based Smart Laundry Services and collecting charges from the users at rate quoted in the Financial Bid. Further, the selected bidder must set up its own machinery infrastructure for providing APP Based Smart Laundry Services.
- 10. Bidder has to authorize One representative who can visit the IISER Mohali campus of the Institute (at least two days in a week) and inspect the health of installed washers/machines. However, authorized representative has to visit the campus immediately as and when any technical issue arises or any complaint raised by the students/staff.
- 11. OEM/Bidders will have to replace any malfunctioning/dysfunctional washing machine within 48 hours.
- 12. Bidder has to provide adequate training to students/staff to ensure smooth operation of APP based laundry application and machines.

- 13. Students/staff of the Institute will visit the laundry lounge and will use the application provided by the bidder for laundry purpose.
- 14. App Based Smart Laundry Services must be functional on all days 24X7.

Duration of Contract:

The contract will be awarded initially for a period of 01 Year which may be extended for further two years based on the performance evaluated by the Institute. However, the competent authority of the Institute reserves the right to terminate the contract with a notice of 30 days without assigning any reasons

Termination of Contract:

- (i) If the services of the agency/company are not found satisfactory, they may be issued 15 days' notice for improvement by authority of the Institute. If satisfactory improvement is not found even after this notice, a final 15 days' notice shall be issued to the agency/company by authority of the Institute to terminate the contract without prejudice to any rights or privileges accusing to either party prior to such termination. During the period of notice both parties shall continue to discharge their duties and obligation.
- (ii) The agency/company shall give vacant premises to IISER Mohali and return all the Equipment/fixtures and other items, facilities etc., once the contract period is over or terminated.

Other Terms & Conditions:

- 1. Only students/staff of IISER Mohali will be allowed to use the APP Based Smart Laundry Services.
- 2. Detergent/washing chemicals shall be arranged by the users themselves. Washing machines should be able to operate on all common detergent types available in market.
- 3. Space for laundry lounge, water drainage system, separate meter for electricity connection and etc. will be provided by the IISER Mohali.
- 4. The selected bidder has to deposit the electricity charges (on commercial rate), in the prescribed bank account of the Institute, as per actual consumption on or before the prescribed time limit.

- 5. Washers/machines shall be procured by the bidder on their own name and accordingly the bidder shall be responsible for comprehensive insurance of the washers/machines kept inside the hostel premises.
- 6. Institute will not be liable for any damages to the washing machine by the users. Al l maintenance of the machine is responsibility of the bidder. In case of any breakdown, the replacement/repair time should not be more than 48 hours.
- 7. The bid shall remain valid for a period of 180 days from the last date of submission of the bid.
- 8. The agency/company will be required to execute an agreement in the prescribed format on Non-Judicial Stamp paper of Rs. 100/-or above before commencement of the Contract. Cost of the stamp paper will be borne by the contractor.
- 9. The Institute reserves the right to accept or reject any bid, and to annul the process and reject all bids at any time prior to award of Contract, without assigning any reasons thereof and Institute shall not bear any monetary liability incurred to the affected Bidder(s). Decision of the Institute in this regard shall be final and binding to all.
- 10. For all disputes arising out of non-adherence of any terms stipulated above, the Competent Authority of the Institute is the final authority and its decision shall be final. However, the legal jurisdiction for all matters would be Mohali only.
- 11. Any points that have not been specifically addressed/enumerated in this bid or any points that need clarification at later stage, will be decided by the competent authority of the Institute and his decision in this regard shall be final and binding.
- 12. The vendor must mention the time duration of a single wash cycle along with the cost.
- 13. The L1 will be decided by cost per minute

NOTE:

- 1. The rates should be valid for period of one year from date of issue of contract. The contract can be extended for further two year; subject to satisfactory performance on the same rate and terms & conditions.
- 2. The contractor may be given option to engage workers in consultation with the Institute and if the Contractor wants to disengage some operators/staff, same may be done in consultation with the Institute.
- 3. Undertaking to abide by the terms and conditions on Rs.100/- non judicial stamp paper duly signed and stamped. Hard copy to be submitted at the dispatch section, IISER Mohali before the closing date of the bid submission.

A) IMPORTANT NOTES:-

- I. <u>The online updated Price BOO is in INR format. Bids are invited in INR only.</u>
- II. <u>All MSME/NSIC/Startup Units shall be considered as per provisions/rules</u> prescribed by Govt of India.
- III. <u>Auto-extension of last date for E-Tenders has been activated by CPP Portal</u> which has participation 2 bids or less.

B) **AWARD OF CONTRACT:** PLACEMENT OF ORDER

The INSTITUTE shall consider SERVICE CONTRACT of laundry services of those bidders whose offers have been found technically, commercially and financially acceptable (L-1 firm). The INSTITUTE reserves the right to counter offer price(s) against price(s) quoted by any bidder.

C) PERFORMANCE BANK GUARANTEE & EXECUTION OF CONTRACT:

- I. In case of award of bid, bidder will have to furnish Performance Security in the form of Bank Guarantee FDR, Bank transfer an amount of One (01) lakh only, in favour of REGISTRAR IISER MOHALI issued by any scheduled bank within 14 days.
- II. The Performance Security Deposit submitted should be valid for atleast 39 months.
- III. The Performance Security Deposit shall be refunded within 15 to 90 days after completion of the contract as per order, or after the expiry of contract on satisfactory completion of the same whichever is later.
- IV. No interest will be paid on Performance Security.
- V. In case of breach of any terms and conditions of the contract or on unsatisfactory performance, the amount of security deposit shall be liable forfeited by DIRECTOR IISER MOHALI and his decision shall be final.
- VI. The expenses of completing and stamping the agreement shall be paid by the bidder.

D) <u>PENALTY:</u>

- I. The Institute reserves the right to impose penalty on the vendor/contractor in case of violation of any terms and conditions stipulated in the NIT, contract and order.
- II. In case the vendor fails to submit the penalty, the Institute reserves the right to forfeit the entire amount of Performance Security submitted by the vendor/contractor.
- III. Damage to cloths due to washing or ironing and Institute properties due to operational/services and mishandling by the operator/contractor, the applicable charges as may be decided by SRC will be recovered from the contractor.
- IV. Replacement of staff / operators to be provided by the contractor engaged for the above services, in case of absence due to leave or any other reasons. Non-compliance of this condition will also attract penalty same will be recovered as may be decided by the authorities of the Institute.

E) SUBMISSION OF TENDER

- I. All bid/ tender documents are to be uploaded online at Central Public Procurement portal i.e. <u>https://eprocure.gov.in/eprocure/app</u> only and in the designated cover/ part on the website against tender ID. Tenders/ bids shall be accepted only through online mode and no manual submission of the same shall be entertained except tender fee and EMD. Late tenders will not be accepted.
- II. The online bids shall be opened at the office of the Assistant Registrar (P&S), IISER Mohali, on above given date and time. If the tender opening date happens to be on a holiday or non-working day due to any other valid reason, the tender opening process will be attended on the next working day at same time and place. IISER Mohali will not be responsible for any error like missing of schedule data while downloading by the Bidder.
- III. The bidder shall upload the tender documents duly filled in and stamped by the authorized signatory on each and every page. Tender not submitted/uploaded in the prescribed form and as per the tender terms and conditions shall be liable for rejection.

S. No.	Particulars of Documents	Yes/No	Page No. (As per technical bid)
1.	Tender Notice Document Copy of NIT (duly signed and stamped)		
2.	EMD as per Annexure-I OR EMD remittance details (UTR/NEFT/RTGS) (issued by nationalized / schedule commercial bank in prescribed format)		
3.	Tender Fee , if applicable or Exemption Certificate (NSIC/MSME Certificate)		
4.	Undertaking Bid Security Declaration Form – Annexure-II (on letter head duly signed and stamped)		
5.	Undertaking to abide by the terms and conditions under NOTE Clause No. 3. (on 100/- rupees non judicial stamp paper duly signed		
6.	and stamped) Attached Copy of PAN		
7.	Attached Copy of GST		
8.	Experience Certificate (as per clause no. 3(i)&(ii) of Eligibility Criteria)		
9.	Proof of minimum turnover (as per clause no. 5 of Eligibility Criteria)		

* If checklist is not provided by the bidder along with ABOVE DOCUMENTS the bid shall be summarily rejected.

- IV. The bidder shall upload scanned copy of the PAN Card, GST number duly signed and stamped. Also bidders applying against 'MSME/NSIC Certificate" issued by appropriate Authority, should ensure that the certificate attached is relevant to the area of service/supply. For example, If the tender is for "supply & installation of Desktop" the certificate should be issued for activity/area of "Computer supply and services activities etc" otherwise bid will be REJECTED without prior notice.
- V. The bidder shall upload scanned copy of the PAN Card, GST number duly signed and stamped.

VI. E-procurement system ensures locking on the scheduled date and time. The system will not accept any bid after the scheduled date and time of submission of bid.

F) INSTRUCTIONS

- 1. The Online bids should be submitted directly by the original manufacturer/supplier, If quotation is submitted/filled by any representative/agent/dealer then they must upload a authority certificate from the principal company for quoting the price otherwise such quotation will be rejected.
- 2. The quantity mentioned in this inquiry is and shall be deemed to be only approximate and will not in any manner be binding on the Institute. Before the deadline for submission of the online bid, IISER Mohali reserves the right to modify the tender document terms and conditions. Such amendment/modification will be notified on website against said tender ID.
- 3. The rates offered should be FOR Chandigarh/Mohali in case of firms situated outside Chandigarh/Mohali, and free delivery at the Institute premises in case of local firms. Conditional tenders will be summarily rejected.

4. GST, applicable as per GOI Norms.

- 5. Bidder/s quoting in currency other than **Indian Rupee** (**INR**) should explicitly mention the currency in which tender quoted wherever applicable in <u>Technical Bid</u> along the tender documents.
- 6. The commencing of service / delivery period should be specifically stated in the technical bid. Earlier delivery will be preferred.
- 7. If any information furnished by the bidder is, at any stage found to be incorrect, false or fabricated, the Institute/purchaser shall have the absolute right to forfeit the security deposits, in addition to cancellation of contract, forfeiting the warranty/performance Guarantees and other action in accordance with law, such as black-listing, risk & cost etc.
- 8. Validity of offer: 90 days.
- 9. The right to reject all or any of the quotation and to split up the requirements for itemized L-1 or relax any or all the above conditions without assigning any reason is reserved by the IISER Mohali. For any corrigendum and addendum please be checked the website https://eprocure.gov.in/eprocure/app and https://eprocure/app and https://eprocure.gov.in/eprocure/app and https://eprocure.gov and https://eprocure.gov and https://eprocure.gov and <a hre
- 10. Disputes, if any, shall be subject to jurisdiction in the court of Mohali only.
- 11. **<u>Pre-Bid Meeting</u>**: Prospective Bidders may attend pre-bid meeting as per schedule (date and time) mentioned in the critical date sections (page-2 of NIT). The pre-bid meeting will be held in hybrid mode i.e. online & offline. In case the vendor wants to attend the meeting online, they should inform in advance by sending email to <u>tenders@iisermohali.ac.in</u>. So, as the link for meeting be shared.

Sd/-सहायक कुलसचिव (क्रय तथा भंडार) Assistant Registrar (Stores & Purchase)

ANNEXURE-I

PROFORMA FOR BANK GUARANTEE TOWARDS EMD (TO BE USED BY ALL NATIONALISED BANKS/ SCHEDULED COMMERCIAL BANKS)

Ref.

Bank Guarantee No. Date:

To The Registrar Indian Institute of Science Education and Research Mohali Sector – 81, Knowledge City, PO – Manauli, SAS Nagar, Mohali – 140 306, Punjab.

Dear Sir,

AND WHEREAS it has been stipulated by you in the said order that the Supplier shall furnish you with a bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the supplier's performance obligations in accordance with the order.

AND	WHERE	AS V	Ve,			Baı	ık	а	body	Corporate	e	constituted	under
					hav	ving	its	Head	Office	at			,
howing	amonast	others	0	branch	office	ot							

THEREFORE WE _____ Bank hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of Rs. _____ [Rupees _____ Only] and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of _____ [Rupees _____ Only] as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until _____.

Notwithstanding anything contained hereinabove.

- i) Our liability under this Bank Guarantee shall not exceed Rs. _____ [Rupees ______only]
- ii) This Bank Guarantee shall be valid upto _____.
- iii) We are liable to pay the guaranteed amount or any part hereby under this bank guarantee only and only if you serve upon us a written claim or demand on or before _____.

Dated the _____ day of _____ 2024.

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ANNEXURE-II

Bid Securing Declaration Form

Date:_____ E-Tender No. _____ E-Tender ID_____

To (insert complete name and address of the purchaser) I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or

b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders. I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing he Bid Securing Declaration) Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing) Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

PS: Furnish the above in original stationary/letter head with signed and sealed.