



**भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली**  
शिक्षा मंत्रालय, भारत सरकार द्वारा स्थापित  
सैक्टर 81, नॉलेज सिटी, प. ओ. मनोली, एस. ए. एस. नगर, मोहाली, पंजाब 140306  
**INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI**  
(Established by Ministry of Education, Govt. of India)  
Sector-81, Knowledge city, PO-Manauli, SAS Nagar Mohali-140306, Punjab  
PAN No. - AAAAI1781K GSTIN – 03AAAAI1781K2ZS

• Phone : +91-172- 2240121 • Extn.: 29, 30, 31 • Fax : +91-172-2240124 • <http://www.iisermohali.ac.in> • Email: [stores@iisermohali.ac.in](mailto:stores@iisermohali.ac.in)

CPPP/Institute Website

IISERM(1646)23/24-Pur/IICM-2023

Dated: 24<sup>th</sup> November 2023

**लघु निविदा सूचना**  
**SHORT TENDER NOTICE**

निदेशक, आईआईएसईआर मोहाली की ओर से दो बोली प्रणाली में 18 से 20 दिसंबर 2023 को आईआईएसईआर मोहाली कैंपस में आयोजित होने वाले आईआईसीएम 2023 के अवसर पर कलाकार, मंच, लाइट सिस्टम, साउंड सिस्टम, एफओएच, माइक्रोफोन और डीआई बॉक्स और संबंधित सेवाएं प्रदान करने के लिए नीचे दिए गए नियमों और शर्तों और विवरण के अनुसार ऑनलाइन निविदाएं आमंत्रित की जाती हैं। सीपीपीपी यानी <https://eprocure.gov.in/eprocure/app> पर सेवा प्रदाताओं से बीओक्यू सूची। निविदा दस्तावेज कृपया ई-प्रोक्योरमेंट पोर्टल वेबसाइट <https://eprocure.gov.in/eprocure/app> और संस्थान की वेबसाइट [www.iisermohali.ac.in](http://www.iisermohali.ac.in) से डाउनलोड किए जा सकते हैं।

Online Tenders are invited on behalf of the Director, IISER Mohali in **TWO BID SYSTEM** for **Providing of Artist, Stage, Light System, Sound System, FOH, Microphones and DI box and related Services on the occasion of IICM 2023 to be held on 18<sup>th</sup> to 20<sup>th</sup> December 2023 at IISER Mohali Campus** as per terms and conditions & details given below and BOQ list from the service providers at CPPP i.e. <https://eprocure.gov.in/eprocure/app>. Tender documents may please be downloaded from the E-procurement portal website <https://eprocure.gov.in/eprocure/app> & Institute website [www.iisermohali.ac.in](http://www.iisermohali.ac.in).

Sd/-

सहायक कुलसचिव (क्रय तथा भंडार)  
Assistant Registrar (Stores & Purchase)



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CPPP/Institute Website

**लघु निविदा सूचना**  
**SHORT TENDER NOTICE**

Tender Ref.- IISERM(1646)23/24-Pur/IICM-2023

Dated : 24<sup>th</sup> November 2023

**Critical Date Sections**

Sr.	Description	Date	Time
1.	Tender Publishing Date and time	24 <sup>th</sup> November 2023	6:00PM
2.	Tender Document download start Date & Time	24 <sup>th</sup> November 2023	6:00PM
3.	Bid Submission start Date & Time	24 <sup>th</sup> November 2023	6:00PM
4.	Bid Submission End date and Time	04 <sup>th</sup> December 2023	Upto 11:00AM
5.	Tender opening Date and Time	05 <sup>th</sup> December 2023	At 11:30AM

Online Tenders are invited on behalf of the Director, IISER Mohali in **TWO BID SYSTEM** for following item(s) from the service providers at CPPP i.e. <https://eprocure.gov.in/eprocure/app>. Tender documents may please be downloaded from the E-procurement portal website <https://eprocure.gov.in/eprocure/app> & Institute website [www.iisermohali.ac.in](http://www.iisermohali.ac.in). Online Tender fee of Rs.590/- (Non-refundable) and **EMD of Rs. 25,000/-** should be submitted by bidder in favor of IISER Mohali through Online mode in Institute Account (Canara Bank Saving Account Number 4790101001912 and IFSC Code CNRB0004790). However, scanned copy of the Tender fee paid and UTR copy should be submitted along with bid. **Micro & MSME/NSIC and Firms registered and the firms registered with concerned Ministries/Departments. the bidders are exempted from payment of Tender Fee as per GOI notifications/GFR (2017) and Ministry of Finance OM No. F.9/4/2020- PPD dated 12 November 2020.**

**Bidders will also be required to execute bond/undertaking Bid Security Declaration Form attached as ANNEXURE-I in lieu of EMD.**

## ITEM WISE DETAILS

S. No.	Description	Qty. (in units)
1.	<p><b>Providing of Artist, Stage, Light System, Sound System, FOH, Microphones and DI box and related Services on the occasion of IICM 2023 to be held on 18<sup>th</sup> to 20<sup>th</sup> December 2023 at IISER Mohali Campus</b></p> <p><b>ELIGIBILITY CRITERIA</b></p> <p><b>Technical Bid</b></p> <ol style="list-style-type: none"><li>1. The bidder must be a legally registered company in India as per the Companies Act of 1956/ partnership firm/ proprietary firm with office and operations in India and upload the Registration Certificate.</li><li>2. The bidder should have a minimum annual turnover of Rs. 1.4 crore in each of the last financial years i.e. (2020-21, 2021-22 and 2022-23) and financial statement shall be uploaded as proof.</li><li>3. <b>The bidder should have satisfactorily completed at least five Institutional events (of equivalent magnitude and similar scope of work) in the past three years i.e. (2020-21, 2021-22 and 2022-23) and should submit a proof for the same. The bidder should submit a satisfactory report of the above mentioned FIVE events in the last 2 years.</b></li><li>4. A copy of tender document duly signed by the authorized signatory shall be uploaded as token of acceptance of terms and conditions and scope of work.</li><li>5. PAN number, GST number receipts are to be uploaded within the technical specification envelope.</li><li>6. Capacity certificate to ascertain that the bidder is capable of supplying the material as per the requirements mentioned in the scope of work.</li><li>7. The firms which have been blacklisted by central/State Government/UT/Board/Corporation are not eligible to quote.</li><li>8. The Bidder/Company/Authorised distributor/Authorized dealer/Channel Partner/nominated vendor with whom Government transactions are banned or suspended or blacklisted due to any reasons including corrupt and fraudulent practices adopted by them shall not be eligible to submit the bids. An undertaking with notarized certificate on non-judicial stamp paper should be enclosed. (Annexure-III enclosed).</li></ol> <p><b>Financial Bid:</b> This is the final price quotation submitted by the bidder and shall be opened only of the firms who qualify the Technical Bid.</p> <p><b><u>Bill of Material:</u></b></p> <p>➤ <b><u>ANNEXURE – II:</u></b> Providing of Sound System, FOH, Microphones, DI box and related Services.</p> <p><b>General Terms and Conditions</b></p> <ol style="list-style-type: none"><li>1. Rates should be quoted FOR INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH, Sector 81, Mohali, Punjab and should include all freight charges, postage, packing, cartage duties and taxes. GST should be indicated in proportion to the items in the tender with clear breakup.</li><li>2. <b>The bidder must have PAN, GST number copies of which are required to be attached with the bid TDS shall be deducted as per IT rule.</b></li><li>3. <b>Tender without requisite amount of EMD shall out rightly be rejected, and no tenderer is exempted from the EMD. In case of breach/ withdrawal of tender, the EMD shall be forfeited. EMD of Rs. 25,000/- to be submitted by the bidder.</b></li></ol>	As per list

4. **No sponsors that a bidder gets for cost accommodation will be entertained for the fest in regard to the tender. The contractor cannot sublet assign the job specified to him to any other vendor.**
5. The Institute reserves the right to reject or scrap the tender without assigning any reason.
6. Tender will be allotted to the lowest bidder considering the overall quoted rates.
7. **A verification check of the brand, quality and quantity of the materials listed in the infrastructure requirements may be conducted for the technically qualified bidder. The bids of vendor failing in verification shall be rejected.**
8. The items may be provided as per Bill of Materials and the Technical bid, giving the complete breakdown of the commercials that the bidder is providing (mentioned in the tender), enclosed as (**Annexure II**). The purchase order will be released as per actual requirement while the current list is tentative.
9. The responsibility of the material supplied by the contract and the safety of persons deputed by him for the installations of materials etc. shall be solely of the bidder. The Institute shall not in any way be liable/ responsible for any loss/ damage to the material/ life on any account, if any, occurred.
10. In case, any bidder after successful bid stepped back in any circumstances then his/her EMD will be forfeited and further action may be taken against the bidder.
11. In case of any default the college will have the right to arrange the materials at the risk and cost of vendor from any other source and the cost shall be deducted from the final payment with 20% penalty. In addition to actual cost incurred to Institute for availing such service / materials.
12. **The stage setup including lights, sound and trussing should be completed by 17<sup>th</sup> of December 2023. Sound and light test should be done by 18<sup>th</sup> December 2023 by 2:00 PM.**

**Acceptance of the terms and condition:-**

**All terms and conditions of the tender document are acceptable to me/ us**

- Note:**
- 1) Prospective Bidders are required to provide the above services as per date, time and schedule.
  - 2) Trussing of stage, lighting, sound system etc. as per applied category commencing and testing etc. should be completed one day before the schedule of event.
  - 3) Bidders are requested to furnish rates for each category/annexures for bill of materials separately as per details given in page numbers 8-9 respectively (Annexures II).
  - 5) **Pre-bid meeting:** It is mandatory for the bidder to attend pre-bid meeting for understanding for above services and other requirements. Site-visit to be done on day of pre-bid meeting.
  - 6) In case of award of contract, the firm is required to engage adequate technical/service personnel's required to handle troubleshooting, if any during the event (for lights, sound system, stage management and supplier of instruments for the event).
  - 8) **Penalty:** In case of non-compliance/lapses, Institute reserves the right to impose penalty (upto the value of bill) as decided by the competent authority.
  - 9) The right to reject all or any of the quotation and to split up the requirements for itemized L-1 or relax any or all the above conditions without assigning any reason is reserved by the IISER Mohali.

**A) IMPORTANT NOTES:-**

- I The Price BOO is in INR format. Bids are invited in INR only.**
- II The bids should be submitted directly by the service provider.**
- III All MSME/NSIC/Startup Units shall be considered as per provisions/rules prescribed by Govt. of India.**

**B) SUBMISSION OF TENDER**

- I) All bid/tender documents are to be downloaded from Institute Website / Central Public Procurement portal i.e. <https://eprocure.gov.in/eprocure/app> only and in the designated cover/ part to be submitted in hard copy in Tender Box at Administrative Building, IISER Mohali. Also attach Annexure-I (Bid Security Declaration Form), **if registered as Micro and MSME/NSIC and firms registered with concerned Ministries/Departments and other documents/proofs as specified above. Late tenders will not be accepted.**
- II) **The bids should be kept in a big envelope super-scribing “Tender for Providing of Artist, Stage, Light System, Sound System, FOH, Microphones and DI box and related Services and related Services on the occasion of IICM 2023 (18th to 20th December 2023) at IISER Mohali and NIT Tender should be submitted in Tender Box (Store & Purchase Section) in favour of The Assistant Registrar (S&P), Indian Institute of Science Education and Research, Mohali, Sector 81, Knowledge City, S.A.S. Nagar, Mohali, Punjab – 140306.**
- III) The bids shall be opened at the office of the Assistant Registrar (S&P), IISER Mohali, on above given date and time. IISER Mohali will not be responsible for any error like missing of schedule data while downloading by the Bidder.
- IV) The bidder shall be required to furnish the following documents along with the bid in hard copy at the Institute on or before last date and time of submission. The tender documents/NIT duly filled in and stamped by the authorized signatory on each and every page along with all necessary Annexures as per NIT. Tender not submitted in the prescribed form and as per the tender terms and conditions shall be liable for rejection.

**Check List of Documents (signed & stamped) to be provided and attached by the bidder:**

S. No.	Particulars of Documents	Yes/No	Page No. (As per bid)
1.	<b>Tender Notice Document Copy of NIT (Duly signed and stamped)</b>		
2.	<b>Tender Fee, if applicable or Exemption Certificate (NSIC/MSME Certificate)</b>		
3.	<b>Undertaking Bid Security Declaration Form – Annexure-I (on letter head duly signed and stamped)</b>		
4.	<b>Certificate for Non-Black Listing (To be furnished on Non-Judicial Stamp Paper worth Rs.100/-) – Annexure-III</b>		
5.	<b>Compliance Sheet for Annexure - II and undertaking to comply with the terms and conditions of the NIT (on letter head duly signed and stamped)</b>		
6.	<b>Attached Copy of PAN &amp; GST</b>		
7.	<b>At least in five Institutional events (of equivalent magnitude and similar scope of work) having successfully completed, in the past three years i.e. (2020-21, 2021-22 and 2022-23)- Copies of proof to be attached.</b>		

*\* If checklist is not provided by the bidder along with ABOVE DOCUMENTS the bid shall be summarily rejected.*

- V) The bidder shall submit scanned copy of the PAN Card, GST number duly signed and stamped. **Also, bidders applying against “MSME/NSIC Certificate” issued by appropriate Authority, should ensure that the certificate attached is relevant to the area of service/supply. For example, If the tender is for “supply & installation of Desktop” the certificate should be issued for activity/area of “Computer supply and services activities etc” otherwise bid will be REJECTED without notice.**

**C) INSTRUCTIONS:**

1. The quantity mentioned in this inquiry is and shall be deemed to be only approximate and will not in any manner be binding on the Institute. Before the deadline for submission of the bid, IISER Mohali reserves the right to modify the tender document terms and conditions. Such amendment/modification will be notified on website against said tender ID.
2. The rates offered should be FOR Chandigarh/Mohali in case of firms situated outside Chandigarh/Mohali, and free delivery at the Institute premises in case of local firms. Conditional tenders will be summarily rejected.
3. **GST, applicable as per GOI Norms.**
4. Validity of offer: 30 days.
5. For any corrigendum and addendum please be checked the website <https://eprocure.gov.in/eprocure/app> and <http://www.iisermohali.ac.in>
6. Disputes, if any, shall be subject to jurisdiction in the Court of Mohali only.
7. If any information furnished by the bidder is, at any stage found to be incorrect, false or fabricated, the Institute/purchaser shall have the absolute right to forfeit the security deposits, in addition to cancellation of contract, forfeiting the performance Guarantees/securities and other action in accordance with law, such as black-listing, risk & cost etc.
8. **The right to reject all or any of the quotation and to split up the requirements for itemized L-1 or relax any or all the above conditions without assigning any reason is reserved by the IISERMohali.** For any corrigendum and addendum please be checked the website <https://eprocure.gov.in/eprocure/app> and <http://www.iisermohali.ac.in>
9. Disputes, if any, shall be subject to jurisdiction in the court of Mohali only.

Sd/-

सहायक कुलसचिव (क्रय तथा भंडार)  
Assistant Registrar (Stores & Purchase)

**ANNEXURE-I**

**Bid Securing Declaration Form**

Date: \_\_\_\_\_ E-Tender No. \_\_\_\_\_ E-Tender ID \_\_\_\_\_

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or

b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders. I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown)

in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing he Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on \_\_\_\_\_ day of \_\_\_\_\_ (insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

PS: *Furnish the above in original stationary/letter head with signed and sealed.*

## ANNEXURE-II

**Providing of Artist, Stage, Light System, Sound System, FOH, Microphones and DI box and related Services on the occasion of IICM 2023 to be held on 18<sup>th</sup> to 20<sup>th</sup> December 2023 at IISER Mohali Campus**

S.No.	PARTICULAR	QUANTITY
<b>STAR NIGHT</b>		
1.	Deepak Rathore Project (20/12/23)	
	(Travel, Food, Stay and any other requirements of artist (whether on-stage or off-stage) will be satisfied/provided by the bidder).	
<b>FABRICATION SETUP</b>		
1	Stage 48x32ft, 5ft High	1
2	Ramp 12x8ft, 5ft High	1
3	Stage carpeting	As required
4	Stage Masking 3 sides	As required
5	Riser for LED Wall	44x4,4 ft high
6	Iron Barricades	400 running feet
7	Instrument Riser 8x8	1
<b>SOUND SETUP</b>		
1	Adamson/JBL/D&B Tops	12
2	Adamson/JBL/D&B Subs	8
3	Centre Fills	2
4	Stage Monitors	8
5	Sidefill Tops	2
6	Sidefill Subs	2
7	Wireless IEMs with extra batteries	8
8	Drum Sub	1
9	Digital Amplifiers	As required
10	DIGIGO SD 10/ AVID VENUE S6L	1
11	DI Boxes	20
12	MPEG SVT 4 PRO W/ 8x10 Cabinet	1
13	MARSHAL JCM 900	1
14	ROLAND KC 600	1
15	Yamaha Montage 7 with pedal	1
16	Pearl Masters Drum KIT with Cymbals	1
17	Double Keyboard Stand	1



18	Guitar Stand	3
19	Notation stand (with clip on lamps) heavy duty	5
20	Laptop Stand	1
21	Microphones SENNHEISER 6000 Series	4
22	Drum Mic Kit	
23	Standard DRUM KIT with cymbals (on 19 <sup>th</sup> December 2023)	1
24	Sound Engineer	1
<b>LIGHTING SETUP</b>		
1	Led Par	32
2	Warm white	16
3	Aluminium Box truss 50x30 at 30ft high	1
4	Sharpies	24
5	Moving wash	8
6	Profiles	6
7	Blinder	6
8	Haze Machines	2
9	Lighting Engineer	1
10	Cabling (as required)	1
11	Led Screen 350 sq ft	1
12	Switcher for Led wall	1
13	Visual Graphic Engineer	1
14	Follow Spot	1
15	Avolite Lighting Board	1
<b>SPECIAL EFFECTS</b>		
1	CO2 BLOWER (For One Night Only)	1
2	CO2 JETS (For One Night Only)	4
<b>MISCELLANEOUS</b>		
1	GENSET - 125KVA	2

**ANNEXURE-III**

**CERTIFICATE FOR NON-BLACK LISTING  
(TO BE FURNISHED ON NON-JUDICIAL STAMP PAPER WORTH RS. 100/-)**

We.....(Name of firm) do hereby certify that our company/firm/  
Manufacturers / Suppliers/ Dealers has not been black listed/banned /suspended/ debarred by any  
Government Department/Govt. Educational/Research Institute during the last three years.

Place:

Date:

Signature of Authorized Signatory

.....

Name of Signatory