



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली

(मानव संसाधन विकास मंत्रालय का एक स्वायत्त संस्थान, भारत सरकार के अधीन)

सैक्टर-81, नॉलेज सिटी, पो.ओ. मनौली, एस.ए.एस. नगर, मोहाली पंजाब-140306

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI

(Estd. By Ministry of Human Resource Development, Govt. of India)

Sector – 81, Knowledge City, P.O. Manauli, S.A.S. Nagar, Mohali, Punjab -140 306

Tender Ref. No.: IISER/EE-EO/22-23/Shop-1.

Date: 01.04.2022

Notice Inviting Tender

1. The Estate Officer on behalf of the Director, IISER Mohali, invites online bids under two bid system i.e. technical bid and financial bid through E- Central Public Procurement Portal i.e. <https://eprocure.gov.in/eprocure/app> from eligible agencies/contractor for the work mentioned below.

Subject:- Allotment of Unisex Saloon Shop in Shopping Complex at IISER Mohali Campus.

Stipulated period of work : One year and extendable further for one plus one year.

Critical Date Section

| S. No | Particular | Date | Time |
|-------|---|------------|----------|
| 1. | Tender publishing date and time | 01.04.2022 | 06:55PM |
| 2. | Tender documents download start date and time | 01.04.2022 | 06:55PM |
| 3. | Bid submission start date and time | 01.04.2022 | 06:55PM |
| 4. | Bid submission end date and time | 16.04.2022 | 03:00PM |
| 5. | Technical bid opening date and time | 18.04.2022 | 09:00 AM |

Online tenders are invited on behalf of the Director, IISER Mohali in **TWO BID SYSTEM** for Allotment of Unisex Saloon in Shopping Complex at IISER Mohali at CPPP i.e. <https://eprocure.gov.in/eprocure/app>. Tender documents may please be downloaded from the E-procurement portal website <https://eprocure.gov.in/eprocure/app> & Institute website www.iisermohali.ac.in.

Bidders will also be required to execute bond/undertaking of Bid Security Declaration Form attached as Annexure- II (attested by Notary Public) for availing exemption.

Details of Shops: -

| S. No | Description | Qty |
|-------|---|---------|
| | Allotment of Shop of Unisex Saloon on Rent Basis at IISER Mohali Campus Sector 81, Knowledge City, SAS Nagar Shop for Unisex Saloon in Shopping Complex | 01 Shop |
| | The allotment shall be initially for a period of 1 year on minimum token lease value of Rs. 2000/- p.m. in addition to electricity charges on actual basis and fixed water charges. Interested Firms/person(s) may apply online for the shop/s latest by 18.04.2022 at 09:00 AM | |
| | Scope: To cater the needs of students, staff of IISER Mohali and their families only. | |
| | <p style="text-align: center;"><u>Eligibility Criteria</u></p> <ol style="list-style-type: none"> 1. Tenderer/Bidders will furnish/quote rent offer in PRICE BID/BOQ for shops {As given in ANNEXURE-I}, higher than the minimum rent/value fixed by the Institute. 2. Bidders should have at least 1 years' experience of running the shops of Unisex Saloon shop on lease or as owner as on date of submitting the bid (upload the scan copy of the same). 3. Bid Securing Declaration Form as Annx-II (Upload the scanned copy duly attested by Notary Public) 4. Adequate hygiene and sanitization must be maintained in all shops failing which Institute reserves the right (Undertaking on own letter head with signature to be given for the same in form of scanned copy). 5. Subletting by the allottee will not be permitted. If the allottee is found to have violated this condition of subletting, the allotment will immediately cancelled (Undertaking on own letter head with signature to be given for the same in form of scanned copy). 6. Bidder to have provide valid GST number and PAN number (Upload the scanned copy). 7. Letter of undertaking and declaration as per Annx-III (upload the scanned copy_duly attested by Notary Public). 8. Bidder at the time of bidding, should not be having any dispute elsewhere or blacklisted/debarred for tendering(Undertaking on own letter head with signature to be given for the same in form of scanned copy). | |

General Terms & Conditions

1. After one year, shop allotment may be renewed by increasing the rent by 10%, subject to approval of the Institute, if there is no complaint against the tenant subject to the condition that total period for the occupancy will be maximum of three years (one plus one plus one year) from the date of initial allotment.
2. The shop is only meant for faculty, staff, their family members and students of IISER Mohali only. No outsider is permitted to use this facility.
3. Electricity on actual basis and water on fixed charges to be charged.
4. Security Deposit amount equivalent to three months' rent to be deposited by the allotted firm/person in the name of Registrar, IISER Mohali before taking over the shop. The same will be refunded after the occupant has vacated the shop and cleared all pending dues.
5. All repairs/changes of fitting & fixtures are to be attended to by the person/firm after occupying.
6. Rent to be paid by the way of Cheque/DD favouring Registrar, IISER Mohali
7. Disposal of waste/keeping area free of garbage is the responsibility of the allottee.
8. The Director, IISER reserves the right to cancel the allotment of shop by giving one month notice without assigning any reason.
9. The Director IISER (M) reserves the right to allot or not to allot any or all the shops/restaurant without assigning any reason.
10. The person interested to bid may visit the shop on any working day between 11:00 AM to 01:00 PM.
11. Shops timings shall be regulated from time to time as per the instruction of IISER Administration
12. Successful bidder has to enter with a lease agreement with IISER Mohali before taking possession of the shop.

Annexure-I

| <u>Sr. No.</u> | Name of Shop | Minimum security deposit (INR) | Minimum Monthly Rent fixed |
|-----------------------|--|---------------------------------------|-----------------------------------|
| <u>1</u> | Shop for Unisex Saloon in Shopping Complex | Rs.6000/- Plus GST | Rs.2000/- Plus GST |

Security Deposit shall be 03 times of the monthly rent quoted by the Firm/Person.

Annexure - II
Bid Securing Declaration Form

Date: _____ E-Tender No. _____ E-Tender ID _____

To ,
The Director
INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI
(Established by Ministry of Education, Govt. of India)
Sector-81, Knowledge city, PO-Manauli
SAS Nagar Mohali-140306, Punjab

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid;

or

having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i)fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders. I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown)
in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing he Bid Securing Declaration)
Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing) Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

PS: Furnish the above in original stationary/letter head with signed and sealed.

Annexure- III

(Letter head of tenderer/Bidder)

Ref No. _____

Date _____

LETTER OF UNDERTAKING AND DECLARATION

To,

The Director
INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI
(Established by Ministry of Education, Govt. of India)
Sector-81, Knowledge city,
PO-Manauli, SAS Nagar Mohali-140306, Punjab

Ref. : Invitation for Tender No. _____ dated _____

I/We, the under signed declare that:

1. I/we have examined the tender document and its terms and conditions and have understood the details.
2. I/we ready to execute in conformity with the tender document the contract in case I am/we are found successful as tenderer/bidder.
3. If my/our bid is accepted, I /We undertake to comply all the other formalities as per tender document and order.
4. I/We also declare that neither our firm/company/Proprietorship concerned was blacklisted by any Govt Office (Central/State/Autonomous/PSUs) in past nor any of the office bearer was convicted in any court of law.
5. I/We accept all the terms and conditions of this Tender document and undertake to abide by them.
6. The detail particulars of the tenderer/bidder are mentioned separately.

Yours Sincerely,

Date:

Place:

Signature of the Tenderer / Bidder
(With stamp of the firm)