



# भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली

(मानव संसाधन विकास मंत्रालय का एक स्वायत्त संस्थान, भारत सरकार के अधीन)

सैक्टर-81, नॉलेज सिटी, पो.ओ. मनौली, एस.ए.एस. नगर, मोहाली पंजाब-140306

**Executive Engineer cum Estate Officer**

**Telefax No. : 0172-2240110**

**E- Quotation Ref. No.: IISER/21-22/EE-EO/RFQ- 19**

**Date: 14.10.2021**

## Notice Inviting E-Quotation

1. The Executive Engineer on behalf of the Director, IISER Mohali, invites online bids under two bid system i.e. technical bid and financial bid through E- Central Public Procurement Portal i.e. <https://eprocure.gov.in/eprocure/app> from eligible contractor for the work mentioned below.

**Name of work:- Repair, etc of cooling units at IISER Mohali.**

**E-Quotation Ref No** : IISER/21-22/EE-EO/RFQ-19

**Estimated cost** : INR 89,326/-

**Earnest Money** : INR 1,800/-

**Stipulated period of work :** Four (04) Weeks

## Critical Date Section

S. No	Particular	Date	Time
1.	Quotation publishing date and time	14.10.2021	06:55 PM
2.	Quotation documents download start date and time	14.10.2021	06:55 PM
3.	Bid submission start date and time	14.10.2021	06:55 PM
4.	Bid submission end date and time	21.10.2021	03:00 PM
5.	Technical bid opening date and time	22.10.2021	03:05 PM

1. E-Quotation document may be downloaded from the website of E-Central Public Procurement portal (<https://eprocure.gov.in/eprocure/app>) and [www.iisermohali.ac.in](http://www.iisermohali.ac.in) . E- Quotation should be submitted online along with valid documents of eligibility criteria within the date mentioned above.
2. The Director, IISER Mohali shall be the “Accepting Authority” hereinafter referred to as such for the purpose of this contract.
3. For any information, other modifications and/or corrigendum may kindly visit IISER Mohali website <http://www.iisermohali.ac.in> and also publish on <https://eprocure.gov.in/eprocure/app>.

**NOTE: Bidder should to be fill Servicing rates in BOQ1 & Consumable items rates during Servicing in BOQ2**

## **SUBMISSION OF E-QUOTATION:**

E- Quotation shall be submitted by the Bidders in two parts:

- (i) Technical Bid. – Cover I (ii) Financial Bid. - Cover II

The two bid system will be followed for this E- Quotation. In this system the bidder must submit bid on line at E-Procurement Portal (i.e. <https://eprocure.gov.in/eprocure/app>) his offer in two covers. "Cover No. I- Technical Bid along with requisite fee details and all forms under seal and signature of Bidder" mentioned below and "Cover No.II - Financial Bid" respectively.

Cover –II, i.e. Price Bid:

The Cove I (Technical Bid) shall consist of following:

- i) Earnest Money -The bidder shall furnish as part of its bid, an EMD of Rs. 1,800/- (Rupees one thousand and eight hundred only). The EMD is to be submitted through Demand Draft of any Scheduled / Nationalized Bank (drawn in favour of “Registrar, IISER, Mohali”) or MSME certificate should be relevant to the work for which NIT called for.

Note - The original payment instrument like Demand Draft of any Nationalized Bank against Earnest Money and Cost of E- Quotation Form sent to the address- IISER Mohall, Sector-81, knowledge City, PO- Manauli, SAS Nagar Mohali-140306, Punjab by post/speed post/courier/by hand before bid opening date & time

iii) Important Documents uploads in .pdf format only:-

- a) Scanned copy of DD of EMD. MSME certificate has to be relevant to the work.
- b) Scanned copy of IT Return for the last three financial years.
- c) Scanned copy of work experience.

The Cover II (Financial Bid) shall consist of following:

- \* Schedule of price bid of in the form of BoQ\_XXXXXX.xls (Will be formulated according to the type of work)

-sd/-

Executive Engineer  
Head IWD, IISER Mohali

## **GENERAL CONDITIONS OF THE RFQ**

1. NB- Original DD sends at Executive Engineer, IISER Mohali, Sector 81, Knowledge City, SAS Nagar, Mohali-140306.
2. The E- Quotation shall be received by the undersigned by on 21.10.2021 up to 03:00 PM and envelope No. 1 only containing earnest money, conditions and E- Quotation documents shall be opened on the next working day. No consideration will be given to a E- Quotation received after the above stipulated time and date. Eligibility related documents shall be evaluated for criteria stipulated at 1.2.3 and agencies/contractors will accordingly be qualified/disqualified by the competent Authority. The financial bid (Envelope No 2) of qualified E- Quotationer shall then be opened at notified time, date. The rates of each item must be quoted in figures.
3. Rates to be inclusive of GST, etc.
4. E-Quotations must be submitted in two bid system i.e, Technical & Commercial, otherwise, their bid will be rejected.

### **5. Eligibility Criteria**

- a) Contractors/firms should have successfully completed, during last 7 years ending last day of the month previous to the one in which the bidding are invited, either three similar works costing not less than 40% or two similar works costing not less than 50% and one similar work costing not less than 80% of the estimated cost of the work, of at least one should be in Govt./ Semi Govt/ PSU/ Autonomous Body. Similar work means “Repair/ servicing of package unit”.
- b) Average annual financial turn over during the last 3 (three) years ending 31st March of the previous year should at least be 50% of the estimated cost of work.
- c) Not incurred loss in more than two years during the last five years ending 31st March of the previous year.
- d) Contractor must have local office in tri-city, so that he can attend any emergent problem.
6. Rates to remain firm during the entire duration of work (i.e, two years) as well as for the extended period, if any. No escalation in rates will be allowed in any circumstances.
7. The contractor shall comply with all statutory requirements in respect of said work.
8. The quantity can be increase or decrease.
9. The work shall be for the period of four weeks to be reckoned from the day of issue of award letter.
10. The agency must undertake the work by taking all precaution for social distancing for COVID-19 protection.
11. Rates should be valid for two years and quoted in a manner that servicing has to be undertaken as and when required during the period i.e, at least twice in a year but not more than three times in a year.
12. Penalty of 0.5% per week shall be imposed for delay in work.
13. EMD of Rs.1,800/- in favour “Registrar IISER Mohali” payable at Mohali or MSME relevant to work.
14. Contractor to comply with all statutory requirements.
15. Contractor to visit the site before quoting the rate and to Accutane himself with the nature of work.
16. Contractor should have adequate manpower to undertake such repair work in emergent condition.

Sd/-  
Executive Engineer

## **SPECIAL TERMS & CONDITIONS OF CONTRACT**

### **Safe custody and storage:**

The agency shall have to submit a performance guarantee @5% of the quoted value.

### **SPECIAL CONDITIONS FOR REPAIR**

1. The firm shall have to maintain the units in perfect working order during the entire period. In case the services are not rendered, as per the schedule the compensation for delay / liquidated damages shall be applicable @ 1.5% of the contract value per month of delay to be computed on per day basis.
2. The prices shall be firm for the entire period as stipulated. Any increase/s in the statutory wages by the Government should be envisaged in the quoted price.
3. In case of any accident / damage etc caused due to the negligence of the staff deployed by the firm, the loss shall have to be made good by the firm.
4. The three shift operation contract will be valid for period of two years from the date of completion of work. The contract period can be increased or decreased on the basis of performance of the agency.
5. Cleaning of filters / strainers, setting of v-belts cleaning of cooling towers, all electrical switches panels etc.
6. Descaling, cleaning of condenser, cooling coil etc. shall be done in the presence of representative of the department.
7. Lubricating the bearings of motors, pumps, fans etc. regularly.
8. The material as appended at BOQ-2 shall be provided by the firm on stipulated rates
9. The spare parts for replacement shall be of same brand. In case of any deviation, the same shall be got approved from the engineer-in-charge.
10. The rates quoted shall be inclusive of all wages, transportation charges, as required, incidental charges and contractor's profit and overhead.
11. The rates quoted for repair should be inclusive of all taxes, transportation, etc. Income tax shall be deducted from the bill of contractor at source at the rate as applicable from time to time, in accordance with the instructions / rules applicable in this regard.

Sd/-  
Executive Engineer