



# भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली

मानव संसाधन विकास मंत्रालय, भारत सरकार द्वारा स्थापित

सैक्टर 81, नॉलेजसिटी, प०ओ० मनोली, एस० ए० एस० नगर, मोहाली, पंजाब 140306

**INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI**

(Established by Ministry of Human Resource Development, Govt. of India)

Sector-81, Knowledge city, PO-Manauli, SAS Nagar Mohali-140306, Punjab

PAN No. - AAAAI1781K TAN No. PTLI10692D

• Phone : +91-172-2240086 & 2240121 • Fax : +91-172-2240124, 2240266 • <http://www.iisermohali.ac.in> • Email: [stores@iisermohali.ac.in](mailto:stores@iisermohali.ac.in)

CPPP/Institute Website

IISERM (942)17/18Pur

Dated: 08<sup>th</sup> January 2018

## **NOTICE INVITING E-TENDER**

Online tenders are invited on behalf of Director, IISER Mohali in **TWO BID SYSTEM** for the **Supply and installation of heavy duty Xerox/photocopier- under buy back** per given technical specification given below and BOQ list from the original manufacturer/supplier at CPPP i. e. <https://eprocure.gov.in/eprocure/app>. Tender documents may please be downloaded from the E-procurement portal website <https://eprocure.gov.in/eprocure/app&> Institute website [www.iisermohali.ac.in](http://www.iisermohali.ac.in).

-sd-

(Mukesh Kumar)  
Assistant Registrar (S&P)



# भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली

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## **E-TENDER NOTICE**

Tender Ref.- IISERM(942)17/18Pur	Dated :- 08 <sup>th</sup> January 2018
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### **Critical Date Sections**

Sr.	Description	Date	Time
1.	Tender Publishing Date and time	08 <sup>th</sup> January 2018	6:00pm
2.	Tender Document download start Date & Time	08 <sup>th</sup> January 2018	6:00pm
3.	Bid Submission start Date & Time	08 <sup>th</sup> January 2018	6:00pm
4.	Bid Submission End date and Time	22 <sup>nd</sup> January 2017	Upto 11:00am
5.	Tender opening Date and Time	23 <sup>rd</sup> January 2017	At 11:30am

Online tenders are invited on behalf of Director, IISER Mohali in **TWO BID SYSTEM** {Technical and commercial separately} for the following item(s) from the original manufacturer/supplier at CPPP i.e. <https://eprocure.gov.in/eprocure/app>. Tender documents may please be downloaded from the E-procurement portal website <https://eprocure.gov.in/eprocure/app> & Institute website [www.iisermohali.ac.in](http://www.iisermohali.ac.in). Tender fee in shape of DD/Banker Cheque of Rs 500/- (Non-refundable) and EMD of Rs 6,000/- should be submitted by DD /Banker Cheque/FDR/ Bank Guarantee in favour of the Registrar, IISER Mohali payable at Mohali. However, scanned copy of the both tender fee and EMD should be upload on website along with technical bid part. The hard copy of the same in original to be send to the address mentioned below duly superscribing the supply/work name and reference/ tender ID on the envelope and same must reach before opening the bid and if not received within due date the bid will be rejected summerly.

### **The Original EMD and tender fee should be sent to:**

Assistant Registrar (S&P)  
Indian Institute of Science Education and Research Mohali  
Sector-81, Knowledge City, SAS Nagar, Mohali, Punjab,  
India, Pin: 140306

**Non-receipt of original EMD and tender fee will lead to rejection of tender.**

**Item Details: -**

<b>Sr.</b>	<b>Description</b>	<b>Qty.</b>
<b>01</b>	<p><b>Heavy duty Multifunctional Photocopier- Xerox, Print, Scan</b>  Recommended paper size: A4,A3,A5 and Bypass tray: A4,A3,A5,A6- with duplex facility , minimum 2 plus 1 bypass tray, power sources- 220-240V, 50/60Hz, &amp; 1.5GB memory minimum</p> <p><b>Copy-</b> Laser beam scanning and electro photographic printing, multiple copies upto 999 copies, Resolutions : 600 dpi, Zoom from 25 to 400%</p> <p><b>Scanner:-</b> Full colour and B/W- maximum- 50 or above originals per minute, Resolutions 600 dpi, 1200 dpi, A3,A4,A5, all latest file format-TIFF,JPEG,PDF,Encrypt PDF, High compression PDF, PDF-A, Network, scanner utility, scan to e-mail and scan to folder facilitates.</p> <p><b>Print :-</b> Printing minimum speed 28 PPM, USB 2.0, SD slot, USB Host I/F, Ethernet 10 base-T/100 base-TX, Ethernet 1000 Base-T, Network- CP/IP (IP v4, IP v6), IPX/SPX, compatible to all OS , window, XP,VISTS,Server,2003,2007,2008,2010, Linux, Ubuntu</p> <p><b>Make-, RICOH, HP, Canon</b>  Minimum One year onsite comprehensive warranty and also AMC offer after warranty period</p>	<b>02</b>
<b>02</b>	<p><b>(-) Buy back with above Sr.1</b>  Existing under repair photocopier –Xerox make model- workcentre 5020/Dn</p>	<b>01</b>
<b>03</b>	<p><b>(-) Buy back with above Sr.1</b>  <b>BUY BACK HP Printer cum copier Model No. MF 5025 Purchase in 2008</b></p>	<b>01</b>

**NB :-** Lowest price for Sr. No 1 will be finalize after the provision of buy back offer.

### **SUBMISSION OF TENDER**

- I. All bid/ tender documents are to be uploaded online at Central Public Procurement portal i.e. <https://eprocure.gov.in/eprocure/app> only and in the designated cover/ part on the website against tender ID. Tenders/ bids shall be accepted only through online mode and no manual submission of the same shall be entertained except tender fee and EMD. Late tenders will not be accepted.
- II. The online bids shall be opened at the office of the Assistant Registrar (P&S), IISER Mohali, on above given date and time. If the tender opening date happens to be on a holiday or non-working day due to any other valid reason, the tender opening process will be attended on the next working day at same time and place. IISER Mohali will not be responsible for any error like missing of schedule data while downloading by the Bidder.
- III. The bidder shall upload the tender documents duly filled in and stamped by the authorized signatory on each and every page. Tender not submitted/uploaded in the prescribed form and as per the tender terms and conditions shall be liable for rejection.
- IV. The bidder shall upload scanned copy of the PAN Card, GST number duly signed and stamped.
- V. E-procurement system ensures locking on the scheduled date and time. The system will not accept any bid after the scheduled date and time of submission of bid.

### **INSTRUCTIONS**

1. The Online bids should be submitted directly by the original manufacturer/supplier, If quotation is submitted/filled by any representative/agent/dealer then they must upload a authority certificate from the principal company for quoting the price otherwise such quotation will be rejected.
2. The quantity mentioned in this inquiry is and shall be deemed to be only approximate and will not in any manner be binding on the Institute. Before the deadline for submission of the online bid, IISER Mohali reserves the right to modify the tender document terms and conditions. Such amendment/modification will be notified on website against said tender ID

3. The rates offered should be FOR Chandigarh/Mohali in case of firms situated outside Chandigarh/Mohali, and free delivery at the Institute premises in case of local firms. Supplier from outside India should mention the Ex-works/FOB/FCA/CIF/CIP price clearly. Conditional tenders will be summarily rejected.
4. In case of Ex-godown terms the amount of packaging forwarding freight etc should clearly be indicated by percentage or lump sum amount. Institute has policy not to make any advance payments towards any purchase, Letter of credit can be opened if required.
5. THE INSTITUTE IS EXEMPTED FROM EXCISE AND CUSTOM DUTY under notification no- 51/96 –CUSTOM DATED 23/7/1996 AND DSIR REGISTRATION NO TU/V/RG/- CDE(1062)/2011 DT. 02/09/2011 / EXCISE NOTIFICATION NO. 10/97- CENTRAL EXCISE DT. 01.03.1997.
6. Please also provide/upload the copy of PAN card, GST number duly self-attested.
7. Quotation received from different bidders of same OEM is liable to be REJECTED
8. The delivery period should be specifically stated. Earlier delivery will be preferred
9. The firms are requested to provide/upload detailed description and specifications together with the detailed drawings, printed leaflets and literature of the article quoted. The name of the manufactures and country of manufacture should also invariably be stated. In the absence of these particulars, the quotation is liable for rejection.
10. Validity of offer: 90 days. The warranty period after satisfactory installation should be mentioned and firm should replace all manufacturing defect parts/ whole item under warranty without any extra cost including clearance, freight, taxes. Security deposit/ Bank Performance Guarantee @ 10 % of the value of supply order as per norms may be sought from thefirms.
11. The right to reject all or any of the quotation and to split up the requirements or relax any or all the above conditions without assigning any reason is reserved by the IISER Mohali. For any corrigendum and addendum please be checked the website <https://eprocure.gov.in/eprocure/app> and <http://www.iisermohali.ac.in>
12. Disputes, if any, shall be subject to jurisdiction in the court of Mohali only.

-sd-  
(Mukesh Kumar)  
Assistant Registrar (S&P)