

INDIAN INSTITUTE OF SCIENCE EDUCATION & RESEARCH

(Established by Ministry of Human Resource Development, Govt. of India)
IISER Mohali, Sector-81, Knowledge City, SAS Nagar-140306

Tender Form Cost- Rs. 500/-

Tender Ref. No.: IWD/17-18/06

Date: 09.11.17

Notice Inviting Quotation

1. The Executive Engineer on behalf of the Director, IISER Mohali, invites online bids under two bid system i.e. technical bid and financial bid through E- Central Public Procurement Portal i.e. <https://eprocure.gov.in/eprocure/app> from eligible contractor for the work mentioned below.

Name of work:- Comprehensive AMC of the sound system (BOSE MAKE) at IISER Mohali, Sector-81, SAS Nagar, Mohali- reg.

Tender Ref No : IWD/17-18/06

Estimated cost : INR 4,73,800/-

Earnest Money : INR 9,500/-

Stipulated period of work : Twelve (12) months, extended for a further period of one year on satisfactory performance by the agency

Critical Date Section

S. No	Particular	Date	Time
1.	Tender publishing date and time	09.11.2017	10:30AM
2.	Tender documents download start date and time	09.11.2017	10:30AM
3.	Bid submission start date and time	09.11.2017	10:30AM
4.	Bid submission end date and time	16.11.2017	03:00PM
5.	Technical bid opening date and time	17.11.2017	30:30AM

2. Tender document may be downloaded from the website of E-Central Public Procurement portal (<https://eprocure.gov.in/eprocure/app>) and www.iisermohali.ac.in . Tender should be submitted online along with valid documents of eligibility criteria within the date mentioned above.

3. The Director, IISER Mohali shall be the “Accepting Authority” hereinafter referred to as such for the purpose of this contract.

4. For any information, other modifications and/or corrigendum may kindly visit IISER Mohali website <http://www.iisermohali.ac.in> and also publish on <https://eprocure.gov.in/eprocure/app>.

SUBMISSION OF TENDER:

Tender shall be submitted by the Bidders in two parts:

(i) Technical Bid. – Cover I (ii) Financial Bid. - Cover II

The two bid system will be followed for this tender. In this system the bidder must submit bid **on line at E-Procurement Portal(i.e. <https://eprocure.gov.in/eprocure/app>)** his offer in two covers. "**Cover No. 1- Technical Bid along with requisite fee details and all forms under seal and signature of Bidder"** mentioned below and "**Cover No.2 - Financial Bid"** respectively.

The **Cove I** (Technical Bid) shall consist of following:

i) **Earnest Money** -The bidder shall furnish as part of its bid, an EMD of Rs.9,500/- (Rupees nine thousand and five hundred only). The EMD is to be submitted through Demand Draft of any Scheduled / Nationalized Bank (drawn in favour of “Registrar, IISER, Mohali”).

ii) **Cost of Tender Form** - The Cost of Tender Form Rs.500 is to be submitted through Demand Draft of any Scheduled / Nationalized Bank (drawn in favour of “Registrar, IISER, Mohali”).

Note - The original payment instrument like Demand Draft of any Nationalized Bank against Earnest Money and Cost of Tender Form sent to the address- **IISER Mohall, Sector-81, knowledge City, PO- Manauli, SAS Nagar Mohal1140306, Punjab** by post/speed post/courier/by hand before bid opening date & time

iii) **Important Documents uploads in .pdf format only:-**

- a) Scanned copy of DD of EMD and Cost of Tender Form.
- b) Scanned copy of PAN Card.
- c) Scanned copy of IT Return for the last three financial years.
- d) Scanned copy of work experience in Govt. Department
- e) Scanned copy of partnership deed
- f) Scanned copy of Power of Attorney
- g) Scanned copy of Tender Accept Letter

The Cover II (Financial Bid) shall consist of following:

- * Schedule of price bid of in the form of BoQ_XXXXX.xls (Will be formulated according to the type of work)

Executive Engineer
Head IWD, IISER Mohali

Annexure-A

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

Date:

To,

Executive Engineer

IISER Mohali

Sub: Acceptance of Terms and Conditions of Tender.

Tender Reference No.: IWD/17-18/06

Name of Tender/Work:- Comprehensive AMC of the sound system at IISER Mohali

Dear Sir

1. I/We have downloaded/obtain the tender documents(s) from the above mentioned Tender/Work from the website(s) namely:

as per your advertisement, given in the above mentioned website(s).

2. I/We hereby certify that I/We had read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc.) which form part of the contract agreement and I/We shall abide hereby by the terms/conditions/clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/organization too have also been taken into consideration, while submitting the acceptance letter.

4. I/ We hereby unconditionally accept the tender conditions of above mentioned tender document(s) in its totality/entirety.

5. In case any provision of this tender are found violated, then your department/organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the bidder, with official seal)

COMPREHENSIVE AMC OF BOSE SOUND SYSTEM AT IISER MOHALI

You are, requested, to submit your most competitive offer, strictly in two envelope system (Envelope A technical & Envelope B price bid) for AMC of sound system (BOSE MAKE) along with the documents entailing list of similar completed AMC works as per INVENTORY APPENDED at Annx-A. Average annual turnover in last three years, EMD for Rs.9,500/- favoring Registrar IISER Mohali and payable at Chandigarh, latest by 17.11.2017 at 03:00 PM. In case of any clarifications, please contact this office on any working day between 9AM to 5.30PM.

GENERAL CONDITIONS:

1. The eligibility criteria (for Envelope A) for undertaking the work will be as follows:
 2. Proof of having valid enlistment /completion with Central/State Government, Autonomous Body, Central PSU's. Definite Proof from appropriate authority, which shall be to the satisfaction of the competent authority of the Institute having satisfactory provided AMC during last seven years ending March 2017 for works as given hereunder:- a). Two similar AMC works each of value not less than Rs.2,50,000/- or (b). One similar AMC work having value not less than Rs.4,00,000/-, of which at least one should have been in Govt..
 3. The Agency should also submit a copy of the partnership deed if any and power of attorney duly Attested and countersigned by the agency at the time of application.
 4. Proof of average annual gross financial turnover during Financial Year 2014-2015, 2015-2016, 2016-2017 duly certified by Chartered Accountant. Regd/Branch Office in Punjab/Chandigarh for last 3 years.
 5. The agency should preferably have office in the Tri-City.
 6. Quotations to be downloaded from web site www.iisermohali.ac.in / www.eprocure.gov.in
 7. The agency, if desire can visit the site before quoting for AMC.
 8. Quotations received telegraphically will not be entertained.
- Conditional tenders and tenders received without earnest money and after due date will be rejected straightway.
8. The amount of earnest money may be deposited in the shape of deposit at call receipt of any scheduled bank payable at Chandigarh in the name of the Registrar, IISER Mohali
 9. The undersigned on the behalf of Director, IISER-M reserves the right to accept/reject any or all the tenders without assigning any reasons.
 10. All disputes concerning in any way with this tender are subjected to Mohali Court Jurisdiction only.

HOW TO APPLY & SELECTION CRITERIA

The quotation shall be uploaded by 1500 hrs on 16.11.2017 (16th day of November 2017) and Envelope only containing earnest money, Tender fee have to be deposited in hard copy by 1530 hrs on 17.11.2017 shall be received. Technical bid shall be opened on 17.11.2017 at 1530 hrs in the presence of quotation or their authorized representative who may like to be present. No consideration will be given to a quotation received after the above stipulated time and date. Eligibility related documents shall be evaluated for criteria stipulated (at Sr No 1 of General Conditions and agency will accordingly be qualified/disqualified by the Competent Authority. The financial bid (Envelope No2) of qualified quotationer shall then be opened by the committee at notified time, date and place in presence of

quotationers or their representative. The rates of each items must be quoted in figures and words. Quotation not submitted in the manner as prescribed above shall summarily be rejected.

COMPREHENSIVE AMC OF BOSE SOUND SYSTEM AT IISER MOHALI

Sealed quotations upto 16.11.2017 by 03:00PM are invited on the behalf of Director, IISER for the comprehensive AMC of the sound equipment's as per INVENTORY APPENDED at Annx-A:

Term & Conditions:

- The above charges are exclusive of GST, which would be charged extra .
- To provide 6 preventive maintenance services to the system during the contract period on quarterly basis. Besides this, to attend unlimited break down calls without any additional charges per year to provide 10 operation services during functions held in the Institute from time to time.
- Payment: Quarterly , on pro-rata basis..
- Spares / components used for repair to be included in the above charge. However, the AMC package will not cover physically damaged or missing parts / components caused by IISER, however, if caused by the firm then its chargeable.
- Any breakage/mishandling only by IISER shall not be covered in the AMC.
- Any additional upgradation in the system, if required is to be done on additional charges.
- The contractor must have suitable experience of undertaking similar work in educational Institutions etc of same or larger size than IISER.
- No equipment should be unmounted and taken out from the Institute without a proper Gate Pass issued by the appropriate authority. If any equipment is taken out for repair, then, if required, a replacement equipment should also be provided and installed for the repair period so that the system always remains in working condition and available for operation. No extra payment shall be made for standby replacement equipment.
- In case of any damage due to mishandling of the installation by the firm, recovery shall be made from the bill/performance guarantee.
- In case of unsatisfactory performance, the AMC can be terminated without assigning any reason thereof.
- The agency must intimate the addresses of his office along with contact numbers of persons to be contacted in case of emergency.
- The attending technician should be in possession of all tools and equipment's to be used during the maintenance work and the same should be provided by the agency.

- The agency has to deploy more manpower, if required, for attending breakdown and completing breakdown work in minimum possible time for which no extra payment would be made.
- The agency has to deploy one person for each function to be organized by IISER Mohali, subject to maximum of 10 such functions.
- The firm/agency should finish the work in stipulated time. Any extra labour incurred in meeting the work deadlines shall not be chargeable and will be the firm's liability.
- The firm/agency must have minimum inventory (as per Annex-A) so as to cater any emergency needs.
- The annual maintenance contract rates will be same for one year which can be extended for a further period of one year on satisfactory performance by the agency as mutually agreed.
- The agency shall comply with all statutory requirements in respect of said work.
- All material to be used in the work will have to be approved by the Engineer -in- Charge or his authorized representative.
- The Institute reserves the right to reject any or all quotations without assigning any reasons.
- EMD amounting to Rs.9,500/- in favour of Registrar IISER, Mohali payable at Chandigarh.
- 5% security amount would be deducted from each quarterly bill which will be refunded after satisfactory completion of the AMC.

Maintenance Services:

The scope of maintenance under this contract shall include the following:

1. Unlimited breakdown service calls at Customer's request shall be provided during working hours of a normal working day excluding on Saturday, Sunday and Govt. Holidays. Besides this, 6 maintenance services and 10 operation services.
2. Such maintenance shall include firm's own cost, supply and fitment cost of all parts.
3. Replacement of faulty items due to technical reasons.
4. Spares / Components used for repair are included in the above charge. However, the AMC package does not cover physically damaged or missing parts / components caused by the Institute.
5. Any breakage / mishandling by IISER are not included in the AMC and its rectification is chargeable to IISER. However, if the same is caused by the firm, it has to repair/replace the

equipment free of cost.

6. Any additional upgradation in the system is to be done with additional charges.

The following instance of parts are not under this contract:

1. If the equipment is mishandled or broken by IISER.
2. Any fault associated with any peripheral equipment or electrical work external to the equipment.
3. Use of supplies not meeting manufacturer's specifications.
4. Operator error or failure to follow basic maintenance as defined in the operator manuals.
5. Any damage due to natural calamities like earthquake, fire etc.

Annx-A**Equipment's/Accessories (BOSE MAKE)**

S.No	Brand	Model	Device	Colour	QTY
1	Behringer	FBQ 3102	Graphic equalizer	-	4
2	Bose	PM 8500N	Amplifier	-	3
3	Bose	PSDC-II	Controller	-	2
4	Bose	ESP 00	DSP	-	1
5	Bose	EDR Input card	Input card	-	2
6	Bose	EDR Out Card	Output Card	-	2
7	Bose	402-11	Speaker	Black	8
8	Bose	RM 9020	Speaker	Black	2
9	Bose	RM 5510	Speaker	Black	2
10	Bose	RMS 215	Speaker	Black	4
11	Bose	620M	5peaker	Black	4
12	Bose	DS IOOSE	Speakers	Black	2
13	Custom	32U Rack	Equipment rack	-	1
14	custom	l2U rack	Equipment Rack	-	2
15	Custom	Mic Stand	Stands	-	1
16	QSC	RMX 1450	Amplifier	-	2
17	QSC	RMX850	Amplifier	-	3
18	Sennheiser	MZH 3040	Gooseneck Mic	-	5
19	Sennheiser	MZTX 31PTT	Gooseneck base	-	6
20	Sennheiser	ME34	Gooseneck Head	-	6
21	Sennheiser	ew 352 G3	Headworn Mic	-	4
22	Sennheiser	e 614	Instrument Mics	-	4
23	Sennheiser	ew 112 G3-A	Lapel/ Collar Mic	-	2
24	Sennheiser	ew 135 G3-A	Vocal handheld Cordless	-	4
25	Sennheiser	epack e 840 S	Wired Vocal Mic	-	2
26	Sennheiser	ew 112 G3-B	Wireless Lapel	-	1
27	Sennheiser	ew 135 G3-B	Wireless Vocal handheld	-	2
28	Shure	DFR 22	Feedback reducer	-	3
29	Sony	DVP-SR750HP	DVD Player	-	3
30	Yamaha	MG124CX	Mixer	-	2
31	Yamaha	MG24/14FX	Mixer	-	1