

## **SUB: Consultancy services for “S/I/T/C of HAVAC system in the Research labs at Academic Block of IISER Mohali” Sector 81 SAS Nagar.**

Indian Institute of Science Education & Research (IISER) Mohali intends to engage an established, experienced and reputed consultant for providing consultancy services for S/I/T/C of HAVAC system in the Research labs at Academic Block of IISER- M, Sec 81, SAS Nagar for an estimated tonnage of 200TR (approx).The tonnage mentioned above are based on the rough calculations and the designed tonnage have to be calculated as per the drawing available in this office.

You are, requested, to submit your most competitive offer in **two envelope system( Envelope A & B)** for the design/consultancy of the said system on the basis of Lump sum charges for the Tonnage as mentioned above, along with the documents entailing list of similar completed works in last seven years, average annual turn over in last three years, EMD for Rs. 5000/- favoring Registrar IISER Mohali and payable at Chandigarh, latest by 31/10/2011. In case of any clarifications, please contact this office on any working day between 9AM to 5.30PM.

### **SCOPE OF WORK:**

The Scope of work of consultancy services for providing HAVAC system in the Research labs at Academic Block is as under:-

Designing of Air conditioning system for above noted building as per latest Relevant code.

1. Preparation of construction drawings to enable contractor to execute the work as per drawings.
2. Preparation of detailed estimates .
3. Preparation of tender documents with break up management sheets , analysis of rates and drawings.
4. Technical evaluation of bids received from various contractor, if required
5. The detailed design calculation & specification of material and equipment to be used in the system.
6. Clarifications required from vendors, auditors, CTE with regard to the tender documents, estimates, rate analysis, drawings, etc

### **GENERAL CONDITIONS:**

1. The Institute can call the consultant any number of times during finalization of consultancy services, job and tenders at Chandigarh nothing extra shall be paid to the consultant other quoted Lump sum charges.
2. The Consultant shall have to supply the documentary proof in respect of rates/specifications of material followed in the budgetary estimate/ tender documents. Analysis of rates for various items of work taken in the estimate should be prepared by the consultant duly supported with price- list market rates,
3. The consultant should be degree holder with sufficient experience in this field.
4. The eligibility criteria ( **for Envelope A**) for undertaking the work will be as follows:
  - Proof of having valid enlistment /completion with Central/State Government, Autonomous Body, Central PSU's.

- Definite Proof from appropriate authority, which shall be to the satisfaction of the competent authority of the Institute having satisfactory provided consultancy during last seven years ending 30.09.2011 for works as given hereunder:-
    - a). Two similar works each of value not less than 120TR or
    - b). One similar works having value not less than 160TR.
  - Valid Pan Number/Service Tax No
  - The Consultant should also submit a copy of the partnership deed if any and power of attorney duly attested and countersigned by the agency at the time of application.
  - Proof of average annual gross financial turnover not less than 5 lakh consultancy work over the Financial Year 2008-09 & 2009-2010 & 2010-2011 duly certified by Chartered Accountant.
  - Regd/Branch Office in Punjab/Chandigarh for last 3 years.
5. Tenders to be downloaded from web site [www.iisermohali.ac.in](http://www.iisermohali.ac.in)
  6. The consultant will not participate in tendering for execution of the work.
  7. Tenders received telegraphically will not be entertained. Conditional tenders and tenders received without earnest money and after due date will be rejected straightway.
  8. The amount of earnest money may be deposited in the shape of deposit at call receipt of any scheduled bank payable at Chandigarh in the name of the Registrar, IISER Mohali
  9. The undersigned on the behalf of Director, IISER-M reserves the right to accept/ reject any or all the tenders without assigning any reasons.
  10. The consultant is required to intimate the complete address of the dealers of approved make of various components of the work.
  11. All disputes concerning in any way with this tender are subjected to Mohali Court Jurisdiction only.

### **HOW TO APPLY & SELECTION CRITERIA**

The tender shall be received by the undersigned by 1500 hrs on 31/10/11 ( Thirty first day of October 2011) and **Envelope No. 1** only containing earnest money, conditions and tender documents along with the documents as required at Sr No 4 shall be opened on the same day at 1530 hrs in the presence of tenderer or their authorized representative who may like to be present. No consideration will be given to a tender received after the above stipulated time and date . Eligibility related documents shall be evaluated for criteria stipulated (at SR No 4 of General Conditions ) and Consultants will accordingly be qualified/disqualified by the Competent Authority. The financial bid (**Envelope No 2**) of qualified tenderer shall then be opened at notified time, date and place in presence of tenderer or their representative. The rates of each items must be quoted in figures and words.

EXECUTIVE ENGINEER  
IWD, IISER-MOHALI