



IISER Mohali

भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली

मानव संसाधन विकास मंत्रालय, भारत सरकार द्वारा स्थापित
सैक्टर 81, नॉलेज सिटी, पी. ओ. मनोली, एस. ए. एस. नगर, मोहाली, पंजाब –140306
INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI
Sector-81, Knowledge city, PO-Manauli, SAS Nagar Mohali-140306, Punjab
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CPPP/Institute Website/Newspaper

E-TENDER NOTICE

Tender Ref.- IISERM(647)16/17/AMC/02

Dated :- 15th March 2017

Critical Date Sections

Sr.	Description	Date	Time
1.	Tender Publishing Date and time	15 th March 2017	6pm
2.	Tender Document download start Date /time	15 th March 2017	6pm
3.	Bid Submission start Date &Time	15 th March 2017	6pm
4.	Bid Submission End date and Time	30 th March 2017	Up to 11am
5.	Tender opening Date and Time	31 st March 2017	At 11:30am

Online tenders are invited on behalf of Director, IISER Mohali in **TWO BID SYSTEM** {Technical and Commercial separate} for following item(s) from the original manufacturer/supplier at CPPP i.e. **<https://eprocure.gov.in/eprocure/app>**. Tender documents may please be downloaded from the E-procurement portal website **<https://eprocure.gov.in/eprocure/app>** & Institute website **<http://www.iisermohali.ac.in>**. Tender fee in shape of DD/Banker Cheque of Rs 500/- (Non-refundable) and EMD of Rs 20,000/- should be submitted by DD /Banker Cheque/FDR/ Bank Guarantee in favour of the Registrar, IISER Mohali payable at Mohali. However, scanned copy of the both tender fee and EMD should be upload on website along with technical bid part. The hard copy of the same in original to be send to the address mentioned below duly superscribing the supply/work name and reference/ tender ID on the envelope and same must reach before opening the bid and if not received within due date the bid will be rejected summerly.

The Original EMD and tender fee should be sent to

Assistant Registrar (S&P)
Indian Institute of Science Education and Research,
Mohali Sector 81, SAS Nagar, Mohali, Punjab,
India, Pin: 140306

Non-receipt of original EMD and tender fee will lead to rejection of tender.

Item Details: -

Descriptions	Quantity
<p>Maintenance contract for Air-conditioners, 0.75, 1.5, 2.0 ton for Six months. (April 2017 to September 2017)</p> <p>Make:- Only through Hitachi authorized dealer</p> <ol style="list-style-type: none">1. Hitachi- 2682. Voltas- 153. Vrstar- 024. Toshiba- 16 (1.0 and 1.5 Tr)5. Blue Star-026. LG- 037. Lloyd- 368. Panasonic- 01 <p>Term & Conditions:</p> <ol style="list-style-type: none">1. Bids to be submitted in two stage (Technical & Financial) otherwise the bids shall be rejected.2. Agency to be authorized dealer of M/s Hitachi or the OEM.2. Agency to have minimum Five years experience in maintenance of Hitachi Air Conditioners.	343 nos.

DETAILS OF TERMS & CONDITIONS OF AMC

1. All service request/calls for repair work must be attended within 24 hours of the complaint being lodged with the AMC Provider. There should be adequate number 'of Telephone lines for lodging of service requests. If the AMC Provider firm failed to attend the calls within 24 hours, this office reserves the right to get the work done by other firms and deduct such expenses from the AMC charges. In the case of exceptional and repeated delays, poor services, fault, break down, etc., this office reserves the right to deduct such costs as deemed to be necessary by way of damages and may also cancel the AMC unilaterally.
2. The selected Contractor shall be responsible to provide comprehensive AMC of all AC units. The comprehensive AMC will include:-
 - a. Periodical preventive maintenance.
 - b. All repairs of damaged spare parts (Including compressor, coils, fans, filters).
 - c. Gas filling etc.
3. This constitutes a comprehensive maintenance contract and includes all parts of the machines including compressor, gas, mechanical parts etc.
4. Even if no call is made by any of our offices covered under AMC, the firm is required to undertake preventive maintenance by checking all the Out door unit, Fans, Control wiring & indoor unit at least once every month and servicing every 3 months and confirm that the systems are in the best of the working conditions. However, the firm shall be paid for the new / replaced part if required necessary for compressor, fan, coils, filters etc.
5. The firm shall use only genuine spare parts for replacement.

6. AMC for the items should be comprehensive on site. In case the AC unit is not repairable within the office, the same shall be carried to Contractor workshop at his own expenses with written permission of IISER Mohali. The units carried to the workshop shall be repeated within 3 days.
7. AMC will be for a period of six months and extendable further for a period of one year, commencing from the date of the Agreement comes into force. This can be cancelled unilaterally whenever the service is not found to be satisfactory or up to the mark.

SUBMISSION OF TENDER

- I. All bid/ tender documents are to be uploaded online at Central Public Procurement portal i.e <https://eprocure.gov.in/eprocure/app> only and in the designated cover/ part on the website against tender ID. Technical bid and financial bid shall be submitted in the designated online cover/part. Tenders/ bids shall be accepted only through online mode and no manual submission of the same shall be entertained except tender fee and EMD. Late tenders will not be accepted.
- II. The online bids shall be opened at the office of the Assistant Registrar (P&S), IISER Mohali, on above given date. If the tender opening date happens to be on a holiday or non-working day due to any other valid reason, the tender opening process will be attended on the next working day at same time and place. IISER Mohali will not be responsible for any error like missing of schedule data while downloading by the Bidder.
- III. The bidder shall upload the tender documents duly filled in and stamped by the authorized signatory on each and every page. Tender not submitted/uploaded in the prescribed form and as per the tender terms and conditions shall be liable for rejection.
- IV. The bidder shall upload scanned copy of the TIN number, PAN Card, VAT registration certificate/VAT return, Service tax registration number duly signed and stamped.
- V. E-procurement system ensures locking on the scheduled date and time. The system will not accept any bid after the scheduled date and time of submission of bid.

INSTRUCTIONS

1. The Online bids should be submitted directly by the original manufacturer/supplier, If quotation is submitted/filled by any representative/agent/dealer then they must upload a authority certificate from the principal company for quoting the price otherwise such quotation will be rejected. The product should be ISO certified.
2. The quantity mentioned in this inquiry is and shall be deemed to be only approximate and will not in any manner be binding on the Institute. Before the deadline for

submission of the online bid, IISER Mohali reserves the right to modify the tender document terms and conditions. Such amendment/modification will be notified on website against said tender ID

3. The rates offered should be FOR Chandigarh/Mohali in case of firms situated outside Chandigarh/Mohali, and free delivery at the Institute premises in case of local firms. Supplier from outside India should mention the Ex-works/FOB/FCA/CIF/CIP price clearly. Conditional tenders will be summarily rejected.
4. In case of Ex-godown terms the amount of packaging forwarding freight etc should clearly be indicated by percentage or lump sum amount. Institute has policy not to make any advance payments towards any purchase, Letter of credit can be opened if required.
5. THE INSTITUTE IS EXEMPTED FROM EXCISE AND CUSTOM DUTY under notification no- 51/96 –CUSTOM DATED 23/7/1996 AND DSIR REGISTRATION NO TU/V/RG/- CDE(1062)/2011 DT. 02/09/2011 / EXCISE NOTIFICATION NO. 10/97- CENTRAL EXCISE DT. 01.03.1997.
6. Tax: This Institute is not exempted from the payment of Sales Tax/Service Tax/VAT. The current rate (i.e. percentage of Sales Tax should be clearly indicated included or excluded) wherever chargeable. Please also provide/upload the copy of PAN card, TIN number, Service tax number, Sales tax number duly self-attested.
7. The delivery period should be specifically stated. Earlier delivery will be preferred
8. The firms are requested to provide/upload detailed description and specifications together with the detailed drawings, printed leaflets and literature of the article quoted. The name of the manufactures and country of manufacture should also invariably be stated. In the absence of these particulars, the quotation is liable for rejection.
9. Validity of offer: 180 days. The warranty period after satisfactory installation should be mentioned and firm should replace all manufacturing defect parts/ whole item under warranty without any extra cost including clearance, freight, taxes. Security deposit/ Bank Performance Guarantee @ 10 % of the value of supply order as per norms may be sought from the firms.
10. The right to reject all or any of the quotation and to split up the requirements or relax any or all the above conditions without assigning any reason is reserved by the IISER Mohali. For any corrigendum and addendum please be checked the website <https://eprocure.gov.in/eprocure/app> and <http://www.iisermohali.ac.in>
11. Disputes, if any, shall be subject to jurisdiction in the court of Mohali only.

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(Mukesh Kumar)
Assistant Registrar (S&P)