



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली

मानव संसाधन एवं विकास मंत्रालय, भारत सरकार द्वारा स्थापित
सैक्टर 81, नॉलेज सिटी, प.ओ. मनोली, एस. ए. एस. नगर, मोहाली, पंजाब 140306

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI

(Established by Ministry of Human Resource Development, Govt. of India)
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E-mail/CPPP/Website

IISERM (647) 15/16 Pur.

Date : 04.03.2016

NOTICE INVITING QUOTATIONS

On behalf of The Director, IISER Mohali, sealed Quotations in **Two Bid System** (Technical & Financial) are invited for AMC of Air Conditioners (as per details below) along with EMD of Rs.12,000/- in the form of DD/Bank Guarantee/Banker Cheque/FDR & Tender Fee of Rs.500/- (non-refundable) through Demand Draft/Banker's Cheque in favour of The Registrar, IISER Mohali payable at Chandigarh/Mohali, so as to reach us latest by 23rd March 2016 before 1:00 p.m. The quotations will be opened on the same day at 4:00 p.m. in the presence of tenderers, if any.

Descriptions	Quantity
Maintenance contract for Air-conditioners, 0.75, 1.5, 2.0 ton for Six months. Make:- Only through Hitachi authorized dealer 1. Hitachi- 167 2. Voltas- 15 3. Vrstar- 02 4. Toshiba- 08 5. Blue Star- 31 6. LG- 03 7. Lloyd- 36 8. Panasonic- 01 Term & Conditions: 1. Bids to be submitted in two stage (Technical & Financial) otherwise the bids shall be rejected. 2. Agency to have minimum Five years experience in maintenance of Hitachi Air Conditioners. (other terms & conditions attached)	263

Sd/-
(Mukesh Kumar)
Assistant Registrar (S&P)

INSTRUCTIONS

1. Inquiry will be sent by UPC/Courier/Speed Post and IISER Mohali will not be liable for any kind of postal delay.
2. The Quotation should be addressed to the Director IISER Mohali invariably giving on the envelop reference number, last date & time of receipt of tender and date & time of opening of the tender.
3. One time importers from China with custom made specifications are highly discouraged.
4. The quantity mentioned in this inquiry is and shall be deemed to be only approximate and will not in any manner be binding on the Institute.
5. Firms will quote separately for each article.
6. The rates offered should be FOR Chandigarh/Mohali, in case of firms situated outside Chandigarh/Mohali, and free delivery at the Institute premises in case of local firms. Suppliers outside India may please mention the FOB/FCA price clearly.
7. In case of Ex-godown terms the amount of packaging forwarding freight etc. should clearly be indicated by percentage or lump sum amount. Institute has policy not to make any advance payment towards any purchase, Letter of credit can be opened if required.
8. In case of foreign consignment CIF/FOB should be mentioned clearly. THE INSTITUTE IS EXEMPTED FROM EXCISE AND CUSTOM DUTY.
9. SALES TAX: - This Institute is not exempted from the payment of Sales Tax/Service Tax/VAT. The current rate (i.e. percentage of Sales Tax should be clearly indicated included or excluded) wherever chargeable.
10. The delivery period should be strictly adhered, the firm have to execute the supply according to purchase order.
11. The firms are requested to give detailed description and specifications together with the detailed drawings, printed leaflets and literature of the Article quoted. The name of the manufactures and country of manufacture should also invariably be stated. In the absence of these particulars, the quotation is liable for rejection.
12. Validity of offer: 90 days.
13. Late or delayed quotation will not be accepted.
14. Service Facility: Please mention the nearest service center to IISER Mohali and the time required to attend the call.
15. The right to reject all or any of the quotation and to split up the requirements or relax any or all the above conditions without assigning any reason is reserved.
16. For any query, tenderers may contact via email : stores@iisermohali.ac.in

DETAILS OF TERMS & CONDITIONS OF AMC

1. All service request/calls for repair work must be attended within 24 hours of the complaint being lodged with the AMC Provider. There should be adequate number of Telephone lines for lodging of service requests. If the AMC Provider firm failed to attend the calls within 24 hours, this office reserves the right to get the work done by other firms and deduct such expenses from the AMC charges. In the case of exceptional and repeated delays, poor services, fault, break down, etc., this office reserves the right to deduct such costs as deemed to be necessary by way of damages and may also cancel the AMC unilaterally.
2. The selected Contractor shall be responsible to provide comprehensive AMC of all AC units. The comprehensive AMC will include:-
 - a. Periodical preventive maintenance.
 - b. All repairs of damaged spare parts (Including compressor, coils, fans, filters).
 - c. Gas filling etc.
3. This constitutes a comprehensive maintenance contract and includes all parts of the machines including compressor, gas, mechanical parts etc.
4. Even if no call is made by any of our offices covered under AMC, the firm is required to undertake preventive maintenance by checking all the Out door unit, Fans, Control wiring & indoor unit at least once every month and servicing every 3 months and confirm that the systems are in the best of the working conditions. However, the firm shall be paid for the new / replaced part if required necessary for compressor, fan, coils, filters etc.
5. The firm shall use only genuine spare parts for replacement.
6. AMC for the items should be comprehensive on site. In case the AC unit is not repairable within the office, the same shall be carried to Contractor workshop at his own expenses with written permission of IISER Mohali. The units carried to the workshop shall be repeated within 3 days.
7. AMC will be for a period of one year and extendable further for a period of one year, commencing from the date of the Agreement comes into force. This can be cancelled unilaterally whenever the service is not found to be satisfactory or up to the mark.