



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली

शिक्षा मंत्रालय, भारत सरकार द्वारा स्थापित
सैक्टर 81, नॉलेज सिटी, प. ओ. मनोली, एस. ए. एस. नगर, मोहाली, पंजाब 140306
INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI
(Established by Ministry of Education, Govt. of India)
Sector-81, Knowledge city, PO-Manauli, SAS Nagar Mohali-140306, Punjab
PAN No. - AAAAII781K GSTIN – 03AAAAII781K2ZS

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CPPP/Institute Website

IISERM (1383)20/21-Pur

Dated: 20th March, 2021

E-TENDER NOTICE

Online tenders are invited on behalf of Director, IISER Mohali in **TWO BID SYSTEM** for the **Allotment of Shops at IISER Mohali Campus** as per details given below at CPPP i. e. <https://eprocure.gov.in/eprocure/app>. Tender documents may please be downloaded from the E-procurement portal website <https://eprocure.gov.in/eprocure/app> & Institute website www.iisermohali.ac.in.

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Assistant Registrar (P&S)



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E-TENDER NOTICE

Tender Ref.- IISERM(1383)20/21-Pur

Dated :- 20th March 2021

Critical Date Sections

Sr.	Description	Date	Time
1.	Tender Publishing Date and time	20 th March 2021	6:00pm
2.	Tender Document download start Date & Time	20 th March 2021	6:00pm
3.	Bid Submission start Date & Time	20 th March 2021	6:00pm
4.	Bid Submission End date and Time	12 th April 2021	Upto 11:00am
5.	Tender opening Date and Time	13 th April 2021	At 11:30am

Online tenders are invited on behalf of the Director, IISER Mohali in **TWO BID SYSTEM** for Allotment of Shops at IISER Mohali at CPPP i.e. <https://eprocure.gov.in/eprocure/app>. Tender documents may please be downloaded from the E-procurement portal website <https://eprocure.gov.in/eprocure/app> & Institute website www.iisermohali.ac.in. Tender fee in shape of DD/Banker Cheque of Rs 590/- (Non-refundable) and EMD of Rs.1000/- should be submitted by DD /Banker Cheque/FDR/ Bank Guarantee in favour of the Registrar, IISER Mohali payable at Mohali or through Online mode in Institute Account (Canara Bank Saving Account Number 4790101001912 and IFSC Code CNRB0004790). However, scanned copy of the both tender fee and EMD should be upload on website along with technical bid part. The hard copy of the same in original to be send to the address mentioned below duly superscribing the supply/work name and reference/ tender ID on the envelope and same must reach before opening the bid and if not received within due date the bid will be rejected summarily. **Micro & MSME/NSIC and Firms registered and the firms registered with concerned Ministries/ Departments, the bidders are exempted from payment of Tender Fee/EMD as per GOI notifications/GFR (2017) and Ministry of Finance OM No. F.9/4/2020-PPD dated 12 November 2020.**

MSME/NSIC bidders are exempted from payment of Tender Fee/EMD as per GOI notifications/GFR (2017). Bidders will also be required to execute bond/undertaking Bid Security Declaration Form attached as ANNEXURE-IV for availing exemption to submit EMD.

The Original EMD and Tender Fee should be sent to:

Assistant Registrar (P&S)
Indian Institute of Science Education and Research,
Mohali Sector 81, SAS Nagar, Mohali, Punjab, India, Pin:
140306

In case of online payment of Tender Fee/EMD, transaction details needs to be uploaded. Non-receipt of original EMD and tender fee will lead to rejection of tender.

Details of Shops: -

Sr.	Description	Qty. (in units)
1.	<p>Allotment of Shops at IISER Mohali Campus Sector 81, Knowledge City, SAS Nagar</p> <ol style="list-style-type: none">1. Shop for Unisex Saloon in Shopping Complex- 1 Nos2. Shop for Grocery in Shopping Complex - 1 Nos3. Shop for Stationery in Shopping Complex - 1 Nos4. Eatery Shop in Shopping Complex - 1 Nos5. Restaurant in Shopping Complex - 1 Nos6. Eatery Outlet in Lecture Hall Complex - 1 Nos <p>The allotment shall be initially for a period of 1 year on token lease value of Rs. 2000/- p.m. for per shop (Sr. No. 1 to 4), Rs. 4000/- p.m. for restaurant and for Eatery Outlet in LHC (Sr. No. 5 & 6) in addition of electricity and water charges on actual basis. Interested Firms/person(s) may apply online for the shop/s latest by 12-04-2021 at 11:00 AM</p> <p>The successful bidders will have to submit Security Deposit as per Annexure-I of Tender document immediately on allotment, but before taking over the possession. The earnest money of tenderer(s) who opt(s) to withdraw at any stage subsequent to the submission of tender will be forfeited. “Tender for Allotment of Shops” may be superscribed on the sealed envelope for submitting Tender Fee and EMD. Tender documents may please be downloaded from the E-procurement portal website https://eprocure.gov.in/eprocure/app & Institute website www.iisermohali.ac.in. Refer our website www.iisermohali.ac.in for general terms & conditions.</p> <p><u>General terms & conditions:</u></p> <ol style="list-style-type: none">1. <u>Tenderer/Bidders may furnish/quote rent offer in PRICE BID/BOQ for shops {As given in ANNEXURE-I}, higher than the minimum rent/value fixed by the Institute.</u>2. Preference shall be given to those bidders who have at least 1 year experience in running the shops of identical in nature.3. Preference shall be given to those bidders who are residing in Tri-city (Chandigarh –Mohali-Panchkula) or in the vicinity of Tri-city.4. All bidders are suggested that before submitting the bids, kindly visit the existing shops.5. The successful bidder fulfilling the tender conditions, shall deposit security equivalent to three month rent (Quoted) which could be returned after one year or before the shops vacated whichever is earlier.6. Adequate hygiene and sanitization must be maintained in all shops failing which Institute reserves the right7. Security Deposit amount equivalent to three months lease value to be deposited by the allotted firm/person in the name of Registrar, IISER Mohali. The same will be refunded after the occupant has vacated the shop and cleared all pending dues.8. After one year, shop allotment may renewed by increasing the rent by 10%, subject to approval of the Institute, if there is no complaint against the allotted person subject to the condition that total period for the occupancy will be maximum of two years from the date of initial allotment.9. Electricity and water to be charged on actual basis.	---

	<p>10. All repairs/changes of fitting & fixtures are to be attended to by the person/firm after occupying.</p> <p>11. Rent to be paid by the way of Cheque/DD favouring Registrar, IISER Mohali</p> <p>12. Disposal of waste/keeping area free of garbage is the responsibility of the allottee.</p> <p>13. Subletting by the allottee will not be permitted.</p> <p>14. The Director, IISER reserves the right to cancel the allotment of shop by giving one month notice without assigning any reason.</p> <p>15. The Director IISER (M) reserves the right to allot or not to allot any or all the shops/restaurant without assigning any reason.</p>	
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A) IMPORTANT NOTES:-

- I. All MSME/NSIC/Startup Units shall be considered as per provisions/rules prescribed by Govt of India.**
- II. Auto-extension of last date for E-Tenders has been activated by CPP Portal which has participation 2 bids or less.**

B) SUBMISSION OF TENDER

- I. All bid/ tender documents are to be uploaded online at Central Public Procurement portal i.e. <https://eprocure.gov.in/eprocure/app> only and in the designated cover/ part on the website against tender ID. Tenders/ bids shall be accepted only through online mode and no manual submission of the same shall be entertained except tender fee and EMD. Late tenders will not be accepted.
- II. The online bids shall be opened at the office of the Assistant Registrar (P&S), IISER Mohali, on above given date and time. If the tender opening date happens to be on a holiday or non-working day due to any other valid reason, the tender opening process will be attended on the next working day at same time and place. IISER Mohali will not be responsible for any error like missing of schedule data while downloading by the Bidder.
- III. The bidder shall upload the tender documents duly filled in and stamped by the authorized signatory on each and every page. Tender not submitted/uploaded in the prescribed form and as per the tender terms and conditions shall be liable for rejection.
- IV. The bidder shall upload scanned copy of the PAN Card, GST number duly signed and stamped. **Also bidders applying against ‘MSME/NSIC Certificate’ issued by appropriate Authority, should ensure that the certificate attached is relevant to the area of service/supply. For example, If the tender is for “supply & installation of Desktop” the certificate should be issued for activity/area of “Computer supply and services activities etc” otherwise bid will be REJECTED without notice.**
- V. E-procurement system ensures locking on the scheduled date and time. The system will not accept any bid after the scheduled date and time of submission of bid.

C) INSTRUCTIONS

- 1. Validity of offer: 90 days.
- 2. The right to reject all or any of the quotation or relax any or all the above conditions without assigning any reason is reserved by the IISER Mohali. For any corrigendum and addendum

please be checked the website <https://eprocure.gov.in/eprocure/app> and <http://www.iisermohali.ac.in>

3. Disputes, if any, shall be subject to jurisdiction in the court of Mohali Punjab only.

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Assistant Registrar (P&S)

Annexure-I

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI

SL. No.	Name of Shops	Minimum Security Deposit (in INR)	Minimum Monthly Rent Fixed*
1	Shop for Unisex Saloon in Shopping Complex	6,000/-+ GST	2,000/-+ GST
2	Shop for Grocery in Shopping Complex	6,000/-+ GST	2,000/-+ GST
3	Shop for Stationery in Shopping Complex	6,000/-+ GST	2,000/-+ GST
4	Eatery shop in Shopping Complex	6,000/-+ GST	2,000/-+ GST
5	Restaurant in Shopping Complex	12,000/-+ GST	4,000/-+ GST
6	Eatery Outlet in Lecture Hall Complex	12,000/-+ GST	4,000/-+ GST

Security Deposit shall be 03 times of the monthly rent.

Annexure-II

ON THE LETTER HEAD OF THE FIRM

TENDER FOR SHOPS FOR RENT AT IISER MOHALI

Sl. No.	Particulars	Necessary Details (Kindly attach Scan Copy)
1	Application for Shop	
2	Name of Agency/FIRM/Contractor	
3	Full Postal Address	
4	Other Business of the Firm	
5	Office/Residence Phone No. Mobile No.	
6	Email id/Office Fax No., if any	
7	Name(s) of the Proprietor/Partner	
8	PAN No. (Mandatory) (attach copy) Agency/FIRM	
9	GST Registration No. (attach copy) Agency/FIRM	
10	AADHAR No. (attach copy)	
11	Volume of Business in the Financial Year	2017-18: 2018-19: 2019-20:
12	Past Experience in similar business or credential (enclose relevant documents)	
13	Pan No. of the Proprietor/partner(s)	
14	AADHAR No. of the Proprietor/partner(s)	
15	Income Tax Return & Profit & Loss A/c and balance sheet of the Firm for the year 2017-18, 2018-19 & 2019-20	

Signature of the Tenderer/Bidder)
(With stamped of the firm)

Annexure-III

(Letter head of tenderer/Bidder)

Ref No. _____

Date _____

LETTER OF UNDERTAKING AND DECLARATION

To,

The Director
INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI
(Established by Ministry of Human Resource Development, Govt. of India)
Sector-81, Knowledge city, PO-Manauli
SAS Nagar Mohali-140306, Punjab

Ref. : Invitation for Tender No. _____ dated _____

I/We, the under signed declare that:

1. I/we have examined the tender document and its terms and conditions and have understood the details.
2. I/we ready to execute in conformity with the tender document the contract in case I am/we are found successful as tenderer/bidder.
3. If my/our bid is accepted, I /We undertake to comply all the other formalities as per tender document and order.
4. I/We also declare that neither our firm/company/Proprietorship concerned was blacklisted by any Govt Office (Central/State/Autonomous/PSUs) in past nor any of the office bearer was convicted in any court of law.
5. I/We accept all the terms and conditions of this Tender document and undertake to abide by them.
6. The detail particulars of the tenderer/bidder is mentioned separately.

Yours Sincerely

Date:

Place:

Signature of the Tenderer/Bidder)
(With stamped of the firm)

ANNEXURE-IV

Bid Securing Declaration Form

Date: _____ E-Tender No. _____ E-Tender ID _____

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or

b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders. I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown)
in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing he Bid Securing Declaration)
Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing)
Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

PS: *Furnish the above in original stationary/letter head with signed and sealed.*

Sr. No.	Shop Type	Scope of Business	Non-permitted Activities
1.	Saloon Shop	<ol style="list-style-type: none"> 1. Saloon Service 2. Any beauty/hair/skin care products 	<ol style="list-style-type: none"> 1. Other than saloon activities
2.	Grocery Shop	<ol style="list-style-type: none"> 1. Grocery items 2. Packed juices 3. Packed icecream 4. Chips/kurkure 5. Dairy products(Milk/ Butter/curd/Paneer) 6. Packed sweets 7. Bread/eggs 8. Plastic items (Buckets/mugs /comb/ hair clutcher/ clothes peg) 9. Cosmetic and beauty/ hair/ skin care products/ Heathcare products 10. Packed Cold drinks 11. Fresh Furits 12. Fresh Vegitable 13. Cold drinks 	<ol style="list-style-type: none"> 1. Ready to serve food items i.e. samosa/Pizza/ Pastry/ freshly baked products. 2. Fresh Juices
3.	Eatery Shop in Shopping Complex	<ol style="list-style-type: none"> 1. Ready to serve food items i.e. samosa/Pizza/Pastry/ freshly baked products/meals 2. fresh juices 3. Food items cooked and served as per Menu displayed at reception 4. Cold drink through dispenser 5. Can make food deliveries at Hostel rooms and Residences. 6. Tea/Coffee 7. Fruit Salad/Fruit Pudding/Fruit Custard 8. Cold Drinks 	<ol style="list-style-type: none"> 1. Any grocery item 2. Dairy products (dairy products required for cooking of food can be kept but not for retail sale) 3. Packed Icecreams in retail 4. Chips/kurkure
4.	Stationery Shop	<ol style="list-style-type: none"> 1. All Stationery items 2. Photocopy 3. Printout 4. Lamination 5. Cell phone recharge 6. New sim card 7. Pillows/bed sheets 8. Cloth hangers 9. Dry cleaning 10. Home decorative items 11. Plastic items (Buckets /mugs/ comb/ hair clutcher/ clothes peg) 	<ol style="list-style-type: none"> 1. Other than permitted activities.

5.	Restaurant in Shopping Complex	<ol style="list-style-type: none"> 1. Serve food items i.e. samosa/Pizza/Pastry/freshly baked products/meals 2. Ice creams to be served in loose 3. Sweets in loose/ cold drinks 4. Packed juices 5. Food items cooked and served as per Menu displayed at reception 6. Can make food deliveries at Hostel rooms and Residences. 7. Tea/Coffee 8. Fruit Salad/Fruit Pudding/Fruit Custard 	<ol style="list-style-type: none"> 1. Packed Icecreams in retail 2. chips/kurkure 3. Any grocery item 4. Dairy products (dairy products required for cooking of food can be kept but not for retail sale) 5. Vegetable 6. Fresh fruits.
6.	Eatery Outlet in LHC	<ol style="list-style-type: none"> 1. Serve food items i.e. samosa/Pizza/Pastry/freshly baked products/meals 2. Ice creams to be served in loose 3. Sweets in loose/ cold drinks 4. Packed juices 5. Food items cooked and served as per Menu displayed at reception 6. Can make food deliveries at Hostel rooms and Residences. 7. Tea/Coffee 8. Packed Icecreams in retail 9. Chips/kurkure 10. Fruit Salad/Fruit Pudding/Fruit Custard 11. Packed flavored milk/lassi 	<ol style="list-style-type: none"> 1. Any grocery item 2. Dairy products (dairy products requies for cooking of food can be kept but not for retail sale) 3. Vegitable 4. Fresh fruits.