



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली

मानव संसाधन विकास मंत्रालय, भारत सरकार द्वारा स्थापित

सैक्टर 81, नॉलेजसिटी, प०ओ० मनोली, एस० ए० एस० नगर, मोहाली, पंजाब 140306

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI

(Established by Ministry of Human Resource Development, Govt. of India)

Sector-81, Knowledge city, PO-Manauli, SAS Nagar Mohali-140306, Punjab

PAN NO. - AAAAI1781K GST No. 03AAAAI1781K2ZS

• Phone : +91-172-2240086 & 2240121 • Fax : +91-172-2240124, 2240266 • <http://www.iisermohali.ac.in> • Email: stores@iisermohali.ac.in

CPPP/Institute Website

IISERM(1297)19/20-Pur-Service

23rd December 2019

NOTICE INVITING E-TENDER

Online tenders are invited on behalf of Director, IISER Mohali in **SINGLE BID SYSTEM** {Techno-Commercial} for the **Lease of an Ambulance Service with Driver** as per technical specification given below and BOQ list the original manufacturer/supplier at CPPP i.e. <https://eprocure.gov.in/eprocure/app>. Tender documents may please be downloaded from the E-procurement portal website <https://eprocure.gov.in/eprocure/app> & Institute website www.iisermohali.ac.in.

-sd-

(Mukesh Kumar)

Assistant Registrar (P&S)



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E-TENDER NOTICE

Tender Ref.- IISERM(1297)19/20-Pur-Servicec

Dated :- 23rd December 2019

Critical Date Sections

Sr.	Description	Date	Time
1.	Tender Publishing Date and time	23 rd December 2019	6:00pm
2.	Tender Document download start Date & Time	23 rd December 2019	6:00pm
3.	Bid Submission start Date & Time	23 rd December 2019	6:00pm
4.	Bid Submission End date and Time	13 th January 2020	Upto 11:00am
5.	Tender opening Date and Time	14 th January 2020	At 11.30 am

Online tenders are invited on behalf of Director, IISER Mohali in **SINGLE BID SYSTEM** {Technical and Commercial separately} for following item(s) from the original manufacturer/supplier at CPPP i.e. <https://eprocure.gov.in/eprocure/app>. Tender documents may please be downloaded from the E-procurement portal website <https://eprocure.gov.in/eprocure/app> & Institute website www.iisermohali.ac.in. Tender fee in shape of DD/Banker Cheque of Rs 590/- (Non-refundable) and EMD of Rs. 25,000/- should be submitted by DD /Banker Cheque/FDR/ Bank Guarantee in favour of the Registrar, IISER Mohali payable at Mohali. However, scanned copy of the both tender fee and EMD should be upload on website along with technical bid part. The hard copy of the same in original to be send to the address mentioned below duly superscribing the supply/work name and reference/ tender ID on the envelope and same must reach before opening the bid and if not received within due date the bid will be rejected summarily.

The Original EMD and tender fee should be sent to:

Assistant Registrar (P&S)
Indian Institute of Science Education and Research,
Mohali Sector 81, SAS Nagar, Mohali, Punjab,
India, Pin: 140306

Non-receipt of original EMD and tender fee will lead to rejection of tender.

Item Details:

Sr. No.	Details of Specifications of the Stores	Qty.
1.	<p><u>Lease of an Ambulance Service with Driver</u></p> <p><u>ESSENTIAL REQUIREMENTS :</u></p> <ol style="list-style-type: none">1. The service provider should be registered firm and authorize to run above service2. The agency to have local office in Chandigarh/Mohali/Panchkula.3. The Ambulance should be provided with advance basic amenities/first aid.4. The ambulance will be used to transfer patients.5. The service required is 24 x 7 and the ambulance van along with its driver will have to be stationed at this Institute premises round the clock without break. Accordingly the Bidder/Firm/Agency would arrange for replacement of vehicle in case of normal wear and tear/temporary out of service.6. In case of vehicle breakdown/servicing etc a replacement vehicle having similar provisions will have to provide.7. The staffs attached with ambulance is required with mobile phones for better communication.8. The Driver should have a valid license for driving Ambulance/Motor vehicle also having at least 2 years' experience of driving Light Vehicle9. The driver attached to the vehicle should be well mannered and in a clean clothing.10. The vehicle should not be more than two years old (having registration on/after 2017). The condition of the vehicle should be good well maintained.11. The firm shall have to provide (keep along with vehicle) extra wheels, proper tools and tackles, one torch, first aid box, fire extinguishers/ and all other the equipment's/items supposed to be available in a standard ambulance, not specified above, but as required by applicable law.12. The monthly hiring charges payable for the Ambulance shall be Retention Charges of Ambulance Including driver on 24 hour basis : (Salary of Driver + other charges + mileage charges) for 1000 kilometers in any calendar month. Beyond 1000 kilometers the Contractor will be paid on a per kilometer basis. The Institute shall not be responsible for any loss or damage to the vehicle and person engaged by the Agency/Service Provider.13. Initially the contract will be of one year from the date of commencement of contract subject to satisfactory performance extendable up to 2 years. In such matters, the decision of Director, IISER Mohali will be final.14. At least 3 years' experience of running of an Ambulance with any Govt/PSU/Hospitals/NGO or any reputed organization.15. The Agency while submitting their tender shall enclose certified Photostat copies of Experience, GST Registration & any such other documents specified hereto shall be submitted. Tender form incomplete in any respect & not supported with E.M.D & the above mentioned requisite documents will summarily be rejected. <p><u>OTHER ELIGIBILITY/CONDITIONS:</u></p> <p>The tender must be accompanied by the following documents failing which the bid may be liable for rejection:-</p> <ol style="list-style-type: none">(a) Certificate of Service Tax Registration/GST for Ambulance Services at Nursing Home/Hospital/Medical Profession. If not applicable, bidder shall submit supporting documents/declaration.(b) Satisfactory proof of owning the required vehicle of specified make/model along with the	01 No.

details as mentioned in Annexure - I.

(c) Minimum fleet of two vehicles including the above tendered vehicles in its (tenderer's/Owner/proprietors of Firm) name in running business and should submit satisfactory proof of the same (attested copy of RC).

(d) Valid Insurance documents & Registration certificate/PUC etc. of the vehicle.

(e) Documentary Proof of at least 3 years' experience of running an Ambulance any Govt/Semi Govt./Autonomous bodies/Central PSU/State Govt / Hospitals/NGO or any reputed organization, out of which at least 2 years in Govt/Semi Govt./Autonomous bodies/Central PSU/State Govt with valid contract upto end of this year.

(f) The successful bidder will have to furnish/execute a contract agreement with the Institute on a Non-Judicial stamp paper of Rs.100/- (Rupees One Hundred)only and a performance security of Rs.1,00,000/-(Rupees One Lakh) in the form of FDR/Bank Guarantee favoring Registrar IISER Mohali within 15 days of award of contract.

SUBMISSION OF TENDER

- I. All bid/ tender documents are to be uploaded online at Central Public Procurement portal i.e. <https://eprocure.gov.in/eprocure/app> only and in the designated cover/ part on the website against tender ID. Tenders/ bids shall be accepted only through online mode and no manual submission of the same shall be entertained except tender fee and EMD. Late tenders will not be accepted.
- II. The online bids shall be opened at the office of the Assistant Registrar (P&S), IISER Mohali, on above given date and time. If the tender opening date happens to be on a holiday or non-working day due to any other valid reason, the tender opening process will be attended on the next working day at same time and place. IISER Mohali will not be responsible for any error like missing of schedule data while downloading by the Bidder.
- III. The bidder shall upload the tender documents duly filled in and stamped by the authorized signatory on each and every page. Tender not submitted/uploaded in the prescribed form and as per the tender terms and conditions shall be liable for rejection.
- IV. The bidder shall upload scanned copy of the PAN Card, GST number duly signed and stamped. **Also bidders applying against 'MSME/NSIC Certificate' issued by appropriate Authority, should ensure that the certificate attached is relevant to the area of service/supply. For example, If the tender is for "supply & installation of Desktop" the certificate should be issued for activity/area of "Computer supply and services activities etc" otherwise bid will be REJECTED without notice.**
- V. E-procurement system ensures locking on the scheduled date and time. The system will not accept any bid after the scheduled date and time of submission of bid.

INSTRUCTIONS

1. The Online bids should be submitted directly by the original manufacturer/supplier, If quotation is submitted/filled by any representative/agent/dealer then they must upload a authority certificate from the principal company for quoting the price otherwise such quotation will be rejected.
2. The quantity mentioned in this inquiry is and shall be deemed to be only approximate and will not in any manner be binding on the Institute. Before the deadline for submission of the online bid, IISER Mohali reserves the right to modify the tender document terms and conditions. Such amendment/modification will be notified on website against said tender ID.
3. The rates offered should be FOR Chandigarh/Mohali in case of firms situated outside Chandigarh/Mohali, and free delivery at the Institute premises in case of local firms. Supplier

from outside India should mention the Ex-works/FOB/FCA/CIF/CIP price clearly. Conditional tenders will be summarily rejected.

4. In case of Ex-godown terms the amount of packaging forwarding freight etc. should clearly be indicated by percentage or lump sum amount. Institute has policy not to make any advance payments towards any purchase, Letter of credit can be opened if required.
5. THE INSTITUTE IS EXEMPTED FROM CUSTOM DUTY under notification no- TU/V/RG/-CDE(1062)/201 CUSTOM DT.30.08.2016.
6. Tax: This Institute is not exempted from the payment of GST. The current rate (i.e. percentage of GST should be clearly indicated included or excluded) wherever chargeable. Please also provide/upload the copy of PAN card, GST number duly self-attested.
7. Concessional GST is applicable for all the items purchased for Research labs vide Ministry of Finance, notification no. 45/22017 dated 14.11.2017 and 47/2017 dated 14.11.2017.
8. Bidder/s quoting in currency other than **Indian Rupee (INR)** should explicitly mention the currency in which tender quoted wherever applicable in Technical Bid along the tender documents.
9. The delivery period should be specifically stated. Earlier delivery will be preferred.
10. The firms are requested to provide/upload detailed description and specifications together with the detailed drawings, printed leaflets and literature of the article quoted. The name of the manufactures and country of manufacture should also invariably be stated. In the absence of these particulars, the quotation is liable for rejection.
11. Validity of offer: 90 days. The warranty period after satisfactory installation should be mentioned and firm should replace all manufacturing defect parts/ whole item under warranty without any extra cost including clearance, freight, taxes. Security deposit/ Bank Performance Guarantee @ 10 % of the value of supply order as per norms may be sought from the firms.
12. The right to reject all or any of the quotation and to split up the requirements or relax any or all the above conditions without assigning any reason is reserved by the IISER Mohali. For any corrigendum and addendum please be checked the website <https://eprocure.gov.in/eprocure/app> and <http://www.iisermohali.ac.in>
13. Disputes, if any, shall be subject to jurisdiction in the court of Mohali only.

–sd-
(Mukesh Kumar)
Assistant Registrar (P&S)

ANNEXURE – I

DECLARATION TO BE MADE BY THE TENDERERS/BIDDER

(Strike off A or B whichever is not applicable)

[A].

I possess a WITH AC OR SIMILAR VEHICLE suitable for ambulance of specified make at present. (Yes/No)

(In case of 'Yes' the detail as mentioned below, pertaining to the vehicle offered to be used in the said contract, should be duly filled & proof for the same, in the form of photocopy of the certificates, should be enclosed along with the tender document at the time of submitting the tender document.)

1. Name of the Registered Owner :
2. Registered No./Vehicle No. :
3. Date of Registration : Age of vehicle(as on 01-11-2019).....
(Year/month/Days)
4. Registration valid up to :
5. Proof of registration under "Ambulance" :
6. Year of Manufacture :
7. Make :
8. Chassis No. :
9. Engine No. :
10. Tax paid up to :
11. Name of Insurance Company with :
12. Date of Insurance :
13. Insurance valid up to :
14. Others :

[B].

It is certified that the particulars given above are true to the best of my/our knowledge/belief and I/We have read the terms and condition of the Quotation for deployment of one Ambulance on Rental basis and have also understood the same and do hereby undertake to abide by the same without any reservation on any ground whatsoever. In case of any breach of the said conditions I/we shall be responsible for consequences of the same. (Yes / No)

Seal & Signature of the Bidder