



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली

(मानव संसाधन विकास मंत्रालय का एक स्वायत्त संस्थान, भारत सरकार के अधीन)

सैक्टर-81, नॉलेज सिटी, पो.ओ. मनौली, एस.ए.एस. नगर, मोहाली] पंजाब-140306

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI

(Estd. By Ministry of Human Resource Development, Govt. of India)

Sector – 81, Knowledge City, P.O. Manauli, S.A.S. Nagar, Mohali, Punjab -140 306

Executive Engineer cum Estate Officer

Telefax No. : 0172-2240110

IISER/19-20/EE-EO/RFQ-12

Date: 20.09.2019

To

Sub: AMC for Air Handling System with outdoor units of Clean room of Dr Ananth, Stem Cell, Virus Lab, Confocal Lab etc in AB-I at IISER Mohali, Sector- 81, SAS Nagar, Mohali-reg.

Dear Sir,

Sealed quotations for the subject cited work are invited, on the behalf of Director, IISER Mohali. The quotations along with EMD are to be submitted latest by 3:00 PM on 01.10.2019. You are requested to submit your quotation with the most competitive offer (**In two bids i.e. Technical & Commercial**). In case of any clarifications please contact this office on any working day from 9:00 AM to 5:30 PM.

Executive Engineer

Scope of work

1. 02 Nos DRY SERVICES will be provided in a year which includes cleaning and checking the matching and electrical parts installed for AHU Out Door.
2. Pre and Micro filter cleaning and quarterly basis services.
3. Checking system working one in a month.
4. 02 Nos of wet services will be provided with chemical of AHU and Out Door coil.
5. Any breakdown complaints will be attended within 24 Hours.

- 6 The AMC will not cover visits/replacement/repairing of parts and/or equipment under the following circumstances.
 - (I) Damage caused to the machine due to floods, fire, accident, riot, breakage, pest, In issue, improper or negligent use, mishandling, unauthorized alteration, modification or substitution of any part and/or the alteration, tempering etc. of the serial no. of the machine and/or any loss/damage caused due to the abnormal voltage fluctuation, extraordinary use of equipment etc.
 - (ii) Damage caused to the machine/equipment due to failure in abiding with the operating instructions and precautions as mentioned in the User's Manual.
 - (iii) Defects due to usage of non-recommended spare/s and accessories.
 - (iv) Defects /failures resulting from servicing/repairs done by a person other than authorized representative of the company.
 - (v) In case the customer as a result of the aforesaid causes requires the services then the same shall be provided at extra cost payable by the customer.
- 7 The Company shall make reasonable efforts to give preferential attention to emergency breakdown of the equipment, however the company shall not be held responsible for any loss/damage arising thereby. The company shall not be held responsible for any delay/default in servicing whatsoever due to any reasons beyond its control.
- 8 This Annual maintenance (AMC)/repair charges paid hereby are non-transferable and non-refundable under any circumstances whatsoever. The payment under this contract shall be made on quarterly basis upon satisfactory certification by Engineer in Charge, till its expiry.
- 9 The Director IISER Mohali reserves the right to reject or cancel the quotation without assigning any reason.
- 10 All material to be used in the work will have to be approved by the Engineer-in-Charge or his authorized representative.
- 11 The contractor will be responsible for the safety of labourers deployed by him for the work at site and shall comply with all statutory norms.

Other terms& Conditions:

1. Notify the customer at least 3 days ahead to schedule all maintenance.
2. Conduct all scheduled routine maintenance as per the maintenance schedule.
3. Provided skilled service technicians.
4. Recommending list of genuine parts for stock.
5. Responding to a service call as soon as possible.
6. After each visit a report will be generated and discussed.

7. To carry out / advise necessary repairs, adjustments of assemblies, sub-assemblies in order to keep the Air Handling Unit in good working condition and assuring the trouble free performance of Air Handling Unit.
8. Service Engineer during the visit will report on the performance or any other abnormality and inform parts requirement shall also submit the report on work done and recommendations as well as spare parts offers to concern authority for procurement.
9. Attend emergency calls on priority (usually same day). However, if the engineer is required for any particular date and time, it would be the responsibility of the customer to intimate the agency in advance.
10. Train the customer's representative on Operation and Maintenance of Air Handling Unit

CUSTOMER RESPONSIBILITY

1. Daily maintenance as prescribed by the manufacturer in the operators manual / users handbook.
2. To inform us as soon as possible if he is not satisfied with our performance.
3. Give the service technician access to the machine to perform the scope of work as also allowing him to inspect and observe how the machine is being used.
4. Provide all parts and labour for any work required that is not covered in the scope of work. This includes all parts and labour requirement for acts of vandalism, theft, accidents, fire, acts of god, neglect and operational use.
5. The machine is strictly used as per manufacturers recommendations.
6. All service reports submitted must be signed by the customer, failure to do so is treated as violation of the terms and conditions of the agreement. The service provider will be at liberty to take appropriate action but not limited to termination of this agreement.
7. Report any accident that service provider as and when required. The results of any tests will be conveyed to the customer in written and appropriate rectification action to be taken by the customer, any failure arising due to sub standard quality of gas, etc till be the responsibility of the customer.
8. Maintaining of the log books for proper record keeping on daily basis.
9. Provide all genuine parts that are required for performing scheduled maintenance and service.
10. To ensure the safe working enjoyment for the service personnel.
11. To Provide first-aid assistance to the representative of contractor in the event of injury

Payment:

1. AMC charges will be payable quarterly with deduction of 5% amount as security deposit from each running bill which will be released after successful completion of AMC period and payment of final.
2. Payments to be made after satisfaction completion of work and certification by Engineer in Charge.

Duration of contract:

The annual maintenance contract rates will be same for one year which can be extended for further a period of one year on satisfactory performance by the agency and mutually consent on same rates and terms & conditions.

Submission of Quotation:

1. The bidder must be the OEM/Authorized dealer of M/Blue Star or Voltas and must submit the authorization letter to this affect along with the technical bid.
2. The bidder must provide copy of having executed at least one AMC of Air Handling out door unit amounting to Rs.62.00 thousand in any Central/State Govt./PSUs/Autonomous Body in last 7 years along with the technical part of the bid otherwise their bid shall be liable to rejected. The technical bid must also contain service report of the previous years, PAN Card, TDS Return, Authorization letter, etc. along with their technical bid otherwise their bid shall be liable to be rejected.
3. The bids to be submitted in two parts i.e. Technical and Financial, otherwise it is liable to be rejected.
4. GST amount to be mentioned separately.
5. EMD amounting to Rs.1,600/- in favour of the Registrar, IISER Mohali payable at Chandigarh.
6. This contract document consists of schedule of quantities, quotation form, brief specifications, can be uploaded on web site www.eprocure.gov.in & our official website www.iisermohali.ac.in.

Termination: The AMC can be terminated if agreed by both parties or at the expiry of the period of the agreement.

TERMS AND CONDITIONS:

IISER will provide the safe working conditions, if any point time, the same is not found safe to work, risking lives, and contract will get terminated on its own.

IISER will procure / use the genuine spare parts, should the same is not followed, AMC would not be valid and agency in what so ever kind, would not be responsible

FORCE MAJEURE

Contractor shall be liable to perform of its obligations under or arising out of this contract if, such failure does not results from any force major, act of God, fire, industrial disputes, labour trouble, transportation embargo, existence of any state of Emergency, war, war like conditions, civil commotion, riot, inability to obtain any material, imposition of sanction and / or any measures taken by the Govt. what so ever which rendered it impossible or impracticable for the contractor to perform obligations under this contract.

Executive Engineer