



INDIAN INSTITUTE OF SCIENCE EDUCATION & RESEARCH
(Established by Ministry of Human Resource Development, Govt. of India)
IISER Mohali, Sector-81, Knowledge City, SAS Nagar-1403061

Tender Form Cost- Rs. 1180/-

Tender Ref. No.: IISER/EE-EO/Estimate-P/18-19/11

Date: 09/03/2019

Notice Inviting Tender

2. The Executive Engineer on behalf of the Director, IISER Mohali, invites online bids under two bid system i.e. technical bid and financial bid through E- Central Public Procurement Portal i.e. <https://eprocure.gov.in/eprocure/app> from eligible contractor for the work mentioned below.

Name of work:- Operation of 4 nos. substations, 66/11 KVA Sub Station, 2 nos. pump houses, chiller plant room Informatics Centre and package unit installed at IISER Mohali.

Tender Ref No : IISER/EE-EO/Estimate-P/18-19/11
Estimated cost : INR 63.74 lakh
Earnest Money : INR 1,27,500/-
Stipulated period of work : Twelve (12) months, which shall be extended for a further one year on satisfactory performance by the agency.

Critical Date Section

S. No	Particular	Date	Time
1.	Tender publishing date and time	09.03.2019	06:55 PM
2.	Tender documents download start date and time	09.03.2019	06:55 PM
3.	Bid submission start date and time	09.03.2019	06:55 PM
4.	Bid submission end date and time	19.03.2019	03:00 PM
5.	Technical bid opening date and time	20.03.2019	03:30 PM

1. Tender document may be downloaded from the website of E-Central Public Procurement portal (<https://eprocure.gov.in/eprocure/app>) and www.iisermohali.ac.in . Tender should be submitted online along with valid documents of eligibility criteria within the date mentioned above.
2. The Director, IISER Mohali shall be the “Accepting Authority” hereinafter referred to as such for the purpose of this contract.
3. For any information, other modifications and/or corrigendum may kindly visit IISER Mohali website <http://www.iisermohali.ac.in> and also publish on <https://eprocure.gov.in/eprocure/app>.

SUBMISSION OF TENDER:

Tender shall be submitted by the Bidders in two parts:

(i) Technical Bid. – Cover I (ii) Financial Bid. - Cover II

The two bid system will be followed for this tender. In this system the bidder must submit bid **on line at E-Procurement Portal (i.e. <https://eprocure.gov.in/eprocure/app>)** his offer in two covers. "**Cover No. 1- Technical Bid along with requisite fee details and all forms under seal and signature of Bidder**" mentioned below and "**Cover No.2 - Financial Bid**" respectively.

The **Cove I** (Technical Bid) shall consist of following:

- ii) Earnest Money** -The bidder shall furnish as part of its bid, an EMD of Rs.1,27,500/- (Rupees one lakh twenty seven thousand and five hundred only). The EMD is to be submitted through Demand Draft of any Scheduled / Nationalized Bank (drawn in favour of “Registrar, IISER, Mohali”).
- ii) Cost of Tender Form** - The Cost of Tender Form Rs.1180/- is to be submitted through Demand Draft of any Scheduled / Nationalized Bank (drawn in favour of “Registrar, IISER, Mohali”).

Note - The original payment instrument like Demand Draft of any Nationalized Bank against Earnest Money and Cost of Tender Form sent to the address- **IISER Mohall, Sector-81, knowledge City, PO- Manauli, SAS Nagar Mohali 140306, Punjab** by post/speed post/courier/by hand before bid opening date & time

iii) Important Documents uploads in .pdf format only:-

- a) Scanned copy of DD of EMD and Cost of Tender Form.
- b) Scanned copy of Enlistment.
- c) Scanned copy of IT Return for the last three financial years.
- d) Scanned copy of work experience.
- e) Scanned copy of Tender Accept Letter
- f) Scanned copy of valid ESI and EPF number.
- g) Scanned copy of Govt of Punjab Electrical licence & Govt of Punjab HT/LT licence.

The Cover II (Financial Bid) shall consist of following:

- * Schedule of price bid of in the form of BoQ_XXXXX.xls (Will be formulated according to the type of work)

-sd-
Executive Engineer
Head IWD, IISER Mohali

1. Detail of location and scope of works

S.No	Location	Work to be carried out
a.	IISER, Sector-81, Mohali	<p>Operation of Sub Stations , Pump houses and AC plant as per terms and conditions enclosed. Application fee (Rs.1180/- non refundable, favoring Registrar, IISER Mohali, payable at Chandigarh.</p> <p>Estimated cost Rs.63.74 lakh/-(Including GST of 12%).</p> <p>EMD Rs.1,27,500/- Favoring Registrar, IISER Mohali and payable at Chandigarh.</p> <p>Security- Performance Guarantee amounting to 10% value of the contract and valid for 45 days beyond the completion date of contract.</p> <p>Tenders to be given in two Envelopes.</p> <p>Last date 19.03.2019 upto 1500 hrs.</p>

3. Deployment of man power at site.

Agency will be responsible for operations and running of the system round the clock (24x7) w/o interruption even on Sundays, Holidays, Weekly off days by deploying appropriate number of staff (Electricians with ITI/Diploma, Pump operators 8th pass minimum with two year similar experience & Helpers) having to meet the requirement of work/terms and conditions of the work. Nothing extra will be paid on this account.

4. For Sub-stations :

Substation 1,2 & 5 : 24 X 7 operation, total 9 electricians

Substation 6 : 1 shift operation, total 1 electrician.

4. For Informatics AC plant : 24 X 7 operation, total 3 AC plant operators

5. For Pump house 1& 3 : 2 shift operation, total 4 pump operators

6. For 66/11 KVA Sub Station : 1 night shift operation, total 1 electrician

7. CAF AC plant: One operator for night shift.

8. Relievers: Total 1.5 electricians for sr. 3 & 4 above.

9. Qualification of Staff

Electrician/AC plant operator - Minimum Matric with ITI (preferably relevant to area of operation) and having two years experience in same field.

Helper- With one years of experience in the line

10. T&P

T and P complete with spanner set, Goti set, Goti set clip on meter (AVO), Megger 500V, screw driver etc. Emergency lights, electrician tool kit etc. as required should be available at site at all the time. Nothing extra will be paid on this account.

11. Scope of work:

- a. roper operation of AC plant, Sub stations, breakers, panels Including transformers
- b. To ensure proper cleaning of MDB's, DB's, Fans, Luminaries etc. in the area.
- c. To maintain register of store consumption on daily basis.
- d. To maintain proper attendance register and duty roster.
- e. In case of any major fault AE I/C should be informed at the same time.
- f. Firm shall arrange and maintain Log Books for sub-stations and get them issued from the dept. Duty rosters and attendance register shall be made for each month, breakdowns shall be recorded in registers.
- h) Attendant shall be available as per requirement and deputation, No Attendant will leave the station till next person arrives, overtime/reliever shall be on part of agency. Duties shall be made on Holidays and Sundays also, nothing extra shall be paid for this account.
- i) Firm shall keep the system properly cleaned and working order.
- j) Attendant will manage Tripping/Changeovers/switching of system as required to maintain the electrical supply.
- k) Parameters of sub-station to be recorded at regular intervals as detailed and available at site.
- l) All breakdowns/tripping etc to be recorded in log books.
- m) Firm is responsible for watch and ward of equipment.
- n) Tools such as spanner set, socket set, plier, tester, screw drivers, allenkeys, vacuum cleaner, torch, First Aid box, safety gloves etc. shall be provided by the agency. In case of mishap/accident any compensation that become due shall be liability of the agency.
- o) Firm shall supervise the staff for their rosters ensuring their regularity and discipline.

7. Material

- a) Agency will provide all log books, attendance registers and other records.
- b) Agency will be fully responsible of surveillance watch and ward of the equipment system in their charge round the clock.
- c) Any time to addition/alteration executed at site in the system will be apart of the system for operation and running of the system. Nothing extra will be paid on this account.

General terms & conditions:-

1. Earnest money Rs. 1,27,500/- in the shape of demand draft in favour of the Registrar, IISER Mohali, shall be deposited along with the tender which shall be retained as security deposit and shall be released on receipt of Bank Guarantee as stipulated under clause of this document. Offer without earnest money will be rejected. Conditional tender/tenders not on proper performa are liable to be rejected.
2. Security- Performance Guarantee amounting to 10% value of the contract and valid for 45 days beyond the completion date of contract and the same shall be released after clearing of all dues by the service provider/contractor/agency to its employees.
3. The rates quoted for contract should be inclusive of All taxes, Octroi duties, ESI,EPF,ELDI etc.

Income tax/TDS shall be deducted from the bill of contractor at source at the rate as applicable from time to time, in accordance with the instructions/rules applicable in this regard. The rate should be exclusive of GST. The GST will be paid extra as applicable.

4. The agency should pay to all the employee their wages by every 7th of the month & submit the monthly bill thereafter with following documents:
 - a) The agency shall submit proof of GST deposit slip.
 - b) The agency shall submit the proof of ESI/EPF deposit slips with the concerned department, separate challan for manpower deployed with IISER Mohali.
5. Validity of rates should be 90 days from the date of opening of tenders.
6. No advance payment shall be made to the firm. The agency shall submit quarterly bills in the end of quarter to the Engineer-in-Charge complete with all required documents.
- 7.
8. The Competent Authority reserves the right to accept or reject any or all the tenders without assigning any reasons.
9. The contract agreement shall be valid for a period of one year which can be extended for a further period of another one year with mutual consent on the rates as called for in the tender, additionally with same terms and conditions including payment terms. The contract period can be increased or decreased as per the requirement.
9. The agency having valid ESI/EPF numbers of Punjab are only eligible to apply.
10. The agency should have Govt of Punjab Electrical licence.
11. The agency should have Govt of Punjab HT/LT licence.
- 12. Revocation of Security:**

IISER Mohali have absolute rights and power for revocation of the said bank guarantee, in case of any breach of any clause of this contract, without any prior notice and claim whatever on this account shall be entertained.
- 13. Determination of quality of work/services:-**

The decision of Engineer-in-Charge with regard to determining quality of work/services done by the contractor, shall be final & acceptable to the contractor. The contractor shall therefore rectify the defects so pointed out without any extra payment. The Engineer-in-Charge shall also reserve the right to get the work services so rejected done/replacement at his own level at the risk and the cost of the contractor after giving him a notice in writing and the expenditure incurred on this account shall be recovered from the bills of the contractor or any other outstanding dues or by revocation of any or all parts of the security as he may find appropriate through proper reason.
- 14. Identification:-**

For the proper identification of the employees of the contractor deployed at various points, the contractor shall make their own arrangement for issuance of identification cards to each workman on duty as prescribed by the department at his cost and they shall be bound to display the identity cards at the time of duty.

15. Supervisory Control:-

The persons are to be solely deployed by the contractor/agency on its roll. The persons so deployed shall be under the control and supervision of the contractor and Institute in no way shall be responsible for any deployment or removal of the persons deployed solely by the contractor. The contractor shall be responsible to prevent any unlawful act or disorderly conduct of his employees so deployed and for the preservation of peace and protection of persons and property of the Institute. The attendance of the employee should be full responsibility of the agency/contractor.

16. Surprise Check:-

The Engineer-in-Charge or his authorized representative shall carry out any surprise check on the working of the persons. The contractor is supposed to ensure that the required number of persons are deployed and that they are doing their duties properly. In case, any person deployed by the contractor does not come up to the mark or performs his duties properly or indulges in any unlawful act or disorderly conduct, the contractor shall take suitable action. In case of any complaint/defect pointed out by the Department, the contractor shall immediately replace the particular person so deployed.

17. Relationship between the Employer & Staff:-

The persons deployed by the contractor for the work shall be his employees for all intents and purposes and in no case, there shall be any relationship of employer and employee between the said persons and the Institute, either implicitly or explicitly.

18. Deficiency in service/Disobedience by staff:-

In case of any deficiency in services the Engineer-in-Charge shall be at liberty to impose a penalty as it may be deem to be fit. Further, in case of any complaints by the persons of the contractor vis a vis conduct, efficiency, deficiency in discharge of duties, absence from work place, etc., the Engineer in charge / Institute shall be at full liberty to get the person changed. The decision of the Officer-in-Charge shall be final and binding to the contractor. The department shall have further right to adjust /readjust or deduct any of the amount as aforesaid from the payment to be made to the contractor under this contract or out of the security deposits of the contractor.

19. In the event of the firm committing breach of any of the terms & conditions herein contained and/or required to be observed and to be performed by the firm for the satisfactory and faithful performance of the contract, the Institute shall be at liberty to terminate this contract by giving one month's notice without assigning any reason and security shall be forfeited. The contract may be terminated in the event of occurrence of any of the following contingencies:-

- a) The contractor assigns the contract or any part thereof to any person for submitting the whole or a part of the contract.
- b) The contractor is declared insolvent by any court of law.
- c) The contractor is not interested to complete/continue the contract.
- d) The department is not interested to continue the contract at any stage for any reason.

During the notice period of one month for termination of contract, the contractor shall continue to provide services as before till the expiry of notice period. It shall be the duty of the contractor to remove all the person deployed by him on termination of the contract on any grounds whatsoever and ensure that no person shall create any disruption/hindrance/problem of any nature to the Institute. All the disputes relating to this work shall be settled as per the Arbitration Act-1996 and place of jurisdiction shall be Mohali.

20. The contractor shall comply with the provisions of the minimum wages Act 1948, Workmen's compensation Act 1923 contract labour (Regulation and Abolition) Act 1970, payment of wages Act 1938. Employers liability Act 1938, Maternity benefits Act 1961, and the Industrial disputes Act 1974 as applicable and rules and regulations issued there under and by the local Administration/Authorities from time to time as well as provisions of law applicable to workmen. Failure to do so shall amount to breach of the contract. The contractor shall also be liable for any pecuniary liability arising on account of violation by him of any of the said Acts and shall indemnify the Institute on that account. Institute will not be liable for any act or omission on the part of the contractor in so far as any violation of any of the aforementioned acts. The contractor has to strictly follow the fair wage clause. The firm shall comply with all rules and regulations with regards to the labour laws, EPF, ESI, electricity rules for faithful execution of the contract.
21. The firm shall give an affidavit duly attested that he/his workers shall not claim any benefit on account of the contract agreement. All workers will be employees of the contractor only and all the deals of the workers shall be between the contractor & his engaged workers.
22. The firm shall provide 24 hrs. operations without any interruption by means of experienced manpower. Being an essential service, firm shall provide manpower even on weekly off days/holidays/Sundays (No extra payment shall be made on this account) and the firm shall be responsible for smooth and trouble free running of the installed installation round the clock.
23. The firm shall arrange and maintain monthly duty roster, attendance register and log books to produce for inspection as and when asked for.
24. The contractor has to provide proper verification/affidavit of employed staff to the department.
25. Non availability of manpower/absenteeism at any location will attract a penalty as under: Electrician/Wireman and Helper on prorata quoted rates. Under no circumstances, absence is permitted for the staff. In case the worker does not turn up for duty, then the available person in the shift will continue for such time, till his reliever resumes charge. In case of any mishap/accident any compensation that becomes due shall be liability of the agency. No living accommodations shall be provided by the IISER.
26. The Income Tax deduction shall be made at source by the department.
27. The estimate have been framed based on the Ministry of Labour & Employment Office of the Chief Labour Commissioner(C), New Delhi dated 28.09.2018 for Skilled, Semi Skilled and Un Skilled worker. In case of any hike in the wages as notified by Ministry of Labour Employment.
- 28. Insurance under Workmen's Compensation Act and other liabilities:-**

In the event of there being, any increase of workman's compensation insurance premium under any law or any additional or new liability under the labour laws being imposed on the firm after the date of submission of the tender, the additional expenditure incurred shall be borne by the firm and no claim shall be entertained by the Institute on any account. Every employee should be insured against any mishap/accidents. No living or other accommodations for store etc. shall be provided.
29. The contractor shall supply indemnity bond on non-judicial stamp paper that in case of any mishap he shall be responsible for the payment of all type of compensation to the labour as per provisions under the various acts such as workman compensation act etc. and the IISER, Mohali will have no accountability on this account.

30. Force majeure clauses shall be applicable to this contract which includes only natural calamities.
31. The contractor will have to execute a contract agreement on prescribed performa worth Rs.50/-with the Institute
32. The minimum wages to the worker is to given by the agency contractor for this contract as per the Ministry of Labour & Employment rates rate as below:-

Ministry of Labour & Employment rates + (12% of rate EPF) + (4.75% of rate ESI)
+ (ELDI of 1.61% of rate)
33. The contractor should submit the following proof with monthly bill as per the provision of the Contract Labour (Regulation & Abolition) Act 1970 with their respective account wise.
 - I. EPF: Payable @ 12% each (total @24%) on account of the employer share (contractor to whom the work is awarded) and employee's share.
 - II. ESI: Payable @ 6.5% (total)
 - III. ELDI: Payable @ 1.61% of the total wages bill being paid to the contractor in a particular month. This is from the contractor side only.
34. No claim will be entertained on account of ignorance of the site conditions.
35. Rates to remain firm during the duration of work as well as for the extended period, if any. No escalation in rates will be allowed in any circumstances. The Contractor will have to pay the enhanced wages as notified by ministry of Labour & Employment.
36. The firm shall be responsible for providing the aforementioned services. It is clearly understood by the agency that the person employed by the firm shall be his or her employee only. The agency/ contractor shall be liable to make payment to its said employees toward their monthly wages/salaries as per the prevailing rates/minimum wages at that point of time & other statutory dues like EPF,ESI or other dues etc and IISER in any case shall not be held accountable for the same
37. Water and electricity will be provided free of cost to the contractor for the operation of the system.
38. Contractor shall be abiding by the security arrangement/regulation of the building and other regulations in force. Three gazette holidays (26 January, 15 August & 2 October) to be provided to all workers.
39. Any material taken out from the building shall have necessary permission from the competent authority in the form of gate pass.
40. The contractor shall be responsible for his employee welfare. Statutory requirements as per rules, any labour or staff related problem/disputes will be the sole responsibility of the contractor and IISER Mohali will not be responsible in any way of the payment on the account of such problem/disputes. All the labour laws shall be complied by the contractor and IISER Mohali will not be responsible in any way of the payment of the account.

41. Any contract person found incompetent/unsuitable or misbehaving or not complying with the instructions shall be replaced immediately by the service provider/agency/contractor under the instruction of the IISER Mohali authorized official. The change of worker shall solely be the matter between service provider/ agency/contractor and IISER Mohali will have no role whatsoever in this matter.
- 42. Liability of the contractor to indemnify:**
The contractor shall keep the IISER Mohali indemnified against any loss caused to the IISER-Mohali property by way of theft, mishandling or otherwise and the claims whatsoever in respect of the employee's deployed by the contractor. Contractor shall be responsible for payment of any loss caused to the property of the IISER-Mohali. In case any employee of the contractor so deployed enters into dispute of any nature whatsoever, it will be the sole responsibility of the contractor concerned to contest the same. In case IISER-Mohali is also to be impaneled as a party, the cost, if any of the actual expenses incurred towards counsel fee and other expenses shall be paid to the IISER-Mohali by the contractor in advance or on demand. Further, the contractor shall ensure that no financial or any other legal liability comes on the IISER- Mohali in this respect at any time for the acts done by the personnel of the contractor.
- a. Any loss suffered by the Institute because of any omission or commission on the part of Service Provider in discharge of its contractual and legal obligations during the validity of the contract.
 - b. Any orders of the Labour Court in case of any dispute between the non technical staff and Service Provider on account of any payment on the orders of the Labour Court.
 - c. Any award decree of the Court of arbitration by any judicial or quasi-judicial authority.
 - d. The loss or amount payable shall either be payable by the Service Provider or the same may be adjusted against the Indemnity Bond provided by the Service Provider. The responsibility of Service Provider shall not be limited to the amount available in the Indemnity Bond or the Performance Bank Guarantee but shall remain absolute and reimbursable by the Service Provider.
 - e. The Service Provider shall also fully indemnify the Institute for any loss or penalties or fines or awards/decrees or orders which become known even after the expiry of this contract.
43. The agency shall depute a coordinator, out of the deployed personnel, who would be responsible for immediate interaction with the Institute Authorities so that optimal services of the persons deployed by the agency could be availed without any disruption. However, no extra remuneration shall be paid to the coordinator.
44. The Agency shall be solely responsible for the redressal of grievances/ resolution of disputes relating to persons deployed. This Institute shall, in no way, be responsible for settlement of such issues whatsoever. Any violence /strike/protests at the time of any dispute is strictly prohibited and may be liable for prosecution under laws.
45. Any liability arising out of any litigation (including those in consumer courts) due to any act of Agency's personnel shall be directly borne by the Agency including all expenses/ fines. The concerned Agency's personnel shall attend the Court as and when required as per Law.
46. It will be the responsibility of the Service Provider to provide certified details of manpower deployed by him on monthly basis in the IISER Mohali and to the Labour Department in appropriate format by 7th of the succeeding month.

47. The Service Provider shall issue/ supply the Code Number allotted by the ESI/EPF authorities of all the eligible persons deployed on contract within one month from the date of the opening of their Account failing which he will be liable to be penalized at the rates i.e., 1st Week @ Rs. 100/- per day, 2nd Week @ Rs. 200/- per day and 3rd Week @ Rs. 300/- per day respectively.
48. As per the requirement of the Institute, the Engineer-in-charge may direct the Service Provider to deploy personnel round the clock in 8 hourly shift duty or general shift in any area under his control.
49. That the Service Provider shall not engage any sub Service Provider or transfer the contract to any person or firm.
50. If any money, as the result of any instructions from the Labour authorities or claim or application made under any of the Labour laws, or Regulation, be directed to be paid by the IISER Mohali, such money shall be deemed to be payable by the Service Provider to the 'Institute' within seven days. The Institute shall be entitled to recover the amount from the Service Provider by deduction from any money due to the Service Provider or from Performance Guarantee along with administrative/departmental charges.
51. The agency shall provide the Identity Cards to each staff deployed in the Institute carrying the photograph of the personnel and personal information as to name, date of birth, designation and Identification mark etc. free of cost and nothing extra shall be paid on this account.
52. The Engineer-in-charge at any time during contract period can ask the Service Provider to withdraw any incompetent person deployed by the Service Provider. The list of staff deployed shall be made available to the Engineer-in-charge and fresh list of staff shall be made available by the Service Provider after any change is made due to withdrawal of any incompetent person at the instance of the IISER Mohali or of his own by the Service Provider.
53. The Service Provider shall ensure that manpower provided shall not at any time, without the consent of the IISER Mohali in writing divulge or make known any trust, accounts matter or transaction undertaken or handled by the 'Institute' and shall not disclose any information about the affairs of IISER Mohali. This clause does not apply to the information, which falls in the domain of public knowledge.
54. The Service Provider shall not deploy the manpower with dubious records i.e. without character verification. The antecedents of staff deployed shall be got verified by the Service Provider from local police authority and an undertaking in this regard be submitted to the IISER Mohali within two months of the deployment.
55. All liabilities arising out of accident or death of staff while on duty shall be borne by the Service Provider. IISER Mohali will have no liability to provide any type of compensation whatsoever to the workers deputed by the agency.
56. In case the agency/contactor fails to execute the job/work as stipulated in the agreement or performance is found unsatisfactory or does not meet the statutory requirements of the contract, the IISER Mohali reserves the right to impose penalty/liquidated/punitive damages as below :

- a. A notice from the authorized representative of IISER Mohali shall be served prior to levy of penalty / liquidated damages / punitive damages and non-compliance within 7 days shall be adequate ground for levy compensation. During the notice period, the Service Provider shall continue to provide service as before till the expiry of notice period. It shall be the duty of the Service Provider to remove all the personnel deployed by him on termination of the contract on any grounds whatsoever and ensure that no person shall create any disruption / hindrance / problem of any nature to the Institute.
- b. The levy of penalty / liquidated damages / punitive damages and non-compliance @ 2.0% (two point zero percent) of cost of order / agreement per week, upto five weeks of non-compliance of the contract agreement provisions .

57. DISPUTE RESOLUTION: Any dispute and or difference arising out of or relating to this contract will be resolved through joint discussion of the authorized representatives of the concerned parties. However, if the disputes are not resolved by joint discussions, then the matter shall be referred to the Director, IISER Mohali. Further, if any dispute is not settled amicably, the same shall be referred to the sole arbitrator to be appointed by the Director, IISER Mohali. The award given by the arbitrator shall be final and binding on the parties.

58. JURISDICTION: The Courts at Mohali alone will have the jurisdiction to try the matter, dispute or reference between the parties arising out of this agreement/contract.

Terms of payment:-

- A) The payment of wages should be made to the contractual employees by the service provider through bank transfer latest by 7th of that month failing which the contractor will be liable to be fined at the rates i.e. 1st week @ Rs.100/- per day, 2nd week @ Rs.200/- per day and 3rd week @ Rs.300/- per day chargeable against the quarterly bill.
- B) The payment shall be made proportionally on quarterly basis within week of submission of bill after rendering satisfactory services and duly certified by the IISER-Mohali Engineer-in-Charge. The payment for last quarter shall be released to the agency after the agency disburses the payment for the last month on the last working day to its worker. It may please be noted that in the eventuality of non compliance of the above, the Institute shall be at full liberty to pay the wages to the workers by revoking the Performance Guarantee.
- C) All taxes are included in the lump sum rates except for GST.
- D) All other terms and conditions shall be as per agreement and approved by Director IISER-Mohali.
- E) The Director IISER-Mohali has right to terminate the contract by giving one month notice without citing any reason.

Eligibility criteria:

I)Contractors/Service provider/firm should have successfully completed during last 7 years ending last day of the month previous to the one in which the bidding are invited, either three similar works costing not less than 40% or two similar works costing not less than 50% and one similar work costing not less than 80% of the estimated cost of the work out of which at least one should have been executed in Govt departments.

(The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to last date of submission of bids.)

II)Average annual financial turn over during the last 3 (three) years ending 31st March of the previous year should at least be 50% of the estimated cost of work.

III)Should have a solvency of not less than 40% of the estimated cost of the work/OMC. (Scanned copy of original solvency to be uploaded).

IV) The agency having valid ESI/EPF numbers of Punjab are only eligible to apply.

V) The agency should have Govt of Punjab Electrical licence.

VI) The agency should have Govt of Punjab HT/LT licence.

How to apply

The tenders shall be received by the undersigned by 1500 hrs on 19.02.2019 (19 February 2019) and Envelope No. 1 only containing application fee of Rs.1,180/-, earnest money, conditions and tender documents shall be opened on the same day at 1530. No consideration will be given to a tender received after the above stipulated time and date. Eligibility related documents shall be evaluated for criteria stipulated as stipulated above and agencies / contractors will accordingly be qualified/disqualified by the competent Authority. The bidder who do not qualify the eligibility criteria from I-V above will be rejected. The financial bid (Envelope No 2) of qualified tenderer as per the above eligibility criteria shall then be opened at notified time, date and place. The rates of each items must be quoted in figures and words.

2) Contractors who fulfill the following criteria shall be considered by IISER Mohali for opening of commercial bids

Sd/-
Executive Engineer
IWD

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

Date:

To,
Executive Engineer
IISER Mohali

Sub: Acceptance of Terms and Conditions of Tender.

Tender Reference No.: IISER/EE-EO/Estimate-P/18-19/11

Name of Tender/Work:- Operation of 4 nos. substations, 66/11 KVA Sub Station, 2 nos. pump houses, chiller plant room Informatics Centre and package unit installed at IISER Mohali.

Dear Sir

1. I/We have downloaded/obtain the tender documents(s) from the above mentioned Tender/Work from the website(s) namely:

as per your advertisement, given in the above mentioned website(s).

2. I/We hereby certify that I/We had read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc.) which form part of the contract agreement and I/We shall abide hereby by the terms/conditions/clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/organization too have also been taken into consideration, while submitting the acceptance letter.

4. I/ We hereby unconditionally accept the tender conditions of above mentioned tender document(s) in its totality/entirety.

5. In case any provision of this tender are found violated, then your department/organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the bidder, with official seal)

Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at:
<https://eprocure.gov.in/eprocure/app>.

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement (<https://eprocure.gov.in/eprocure/app>) by clicking on the link "Online bidder :Enrollment" on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username as assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with Signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC /e-Token.

SEARCH FOR TENDER DOCUMENTS

- 1) There are various search option built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 1) Once the bidders having selected the tenders they are interested in, they may download the required documents / tender schedules. The tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e- mail in case there is any corrigendum issued to the tender document.
- 2) he bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification I help from the Helpdesk.