भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली

शिक्षा मंत्रालय, भारत सरकार द्वारा स्थापित

सैक्टर 81,नॉलेज सिटी,प. ओ. मनोली, एस. ए. एस. नगर, मोहाली, पंजाब 140306

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI

(Established by Ministry of Education, Govt. of India)

Sector-81, Knowledge city, PO-Manauli, SAS Nagar Mohali-140306, Punjab

PAN No. - AAAAI1781K GSTIN – 03AAAAI1781K2ZS

• Phone : +91-172- 2240121 • Ext. 1121, 1127 • Fax : +91-172-2240124 • http://www.iisermohali.ac.in • Email: tenders@iisermohali.ac.in

CPPP/Institute Website

IISERM(1716)25/26-Pur Dated: 28th November 2025

ई - निविदा आमंत्रण सूचना
NOTICE INVITING E-TENDER

आईआईएसईआर मोहाली में पे एंड ईट के आधार पर छात्रावास मेस नं. 6 और 8 में खानपान सेवा के लिए दो बोली प्रणाली में निदेशक, आईआईएसईआर मोहाली की ओर से अनुभवी और प्रतिष्ठित कैटरर / सेवा प्रदाता से ऑनलाइन निविदाएं आमंत्रित की जाती हैं। तकनीकी विनिर्देश और नीचे दिए गए विवरण के अनुसार और सीपीपीपी पर मूल निर्माता/आपूर्तिकर्ता से बीओक्यू सूची अर्थात https://eprocure.gov.in/eprocure/app निविदा दस्तावेज ई-प्रोक्योरमेंट पोर्टल की वेबसाइट https://eprocure.gov.in/eprocure/app और संस्थान की वेबसाइट www.iisermohali.ac.in से डाउनलोड किए जा सकते हैं।

Online tenders are invited on behalf of the Director, IISER Mohali in **TWO BID SYSTEM** for the **Catering Service for Hostel Mess No. 6 & 8 on Pay and Eat basis in IISER Mohali** from experienced and reputed caterer/service provider as per technical specification and details given below and BOQ list at CPPP i.e. **https://eprocure.gov.in/eprocure/app**. Tender documents may please be downloaded from the E-procurement portal website **https://eprocure.gov.in/eprocure/app** & Institute website **www.iisermohali.ac.in.**

Sd/-
सहायक कुलसचिव (क्रय तथा भंडार)
Assistant Registrar (Stores & Purchase)

भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली

शिक्षा मंत्रालय, भारत सरकार द्वारा स्थापित

सैक्टर 81,नॉलेज सिटी,प. ओ. मनोली, एस. ए. एस. नगर, मोहाली, पंजाब 140306

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI

(Established by Ministry of Education, Govt. of India)

Sector-81, Knowledge city, PO-Manauli, SAS Nagar Mohali-140306, Punjab

PAN No. - AAAAI1781K GSTIN – 03AAAAI1781K2ZS

• Phone : +91-172- 2240121 • Ext. 1121, 1127 • Fax : +91-172-2240124 • http://www.iisermohali.ac.in • Email: tenders@iisermohali.ac.in

CPPP/Institute Website

ई - निविदा आमंत्रण सूचना / E-TENDER NOTICE

Tender Ref.- IISERM(1716)25/26-Pur	Dated : 28th November 2025

Critical Date Sections

Sr.	Description	Date	Time
1.	Tender Publishing Date and time	28th November 2025	6:00pm
2.	Tender Document download start Date & Time	28th November 2025	6:00pm
3.	Bid Submission start Date &Time	28th November 2025	6:00pm
4.	**Pre-Bid Meeting (TENTATIVE) Venue: Meeting Room, Second Floor Administrative Building**	**08th December 2025**	**2:30pm**
5.	Bid Submission End date and Time	18th December 2025	Upto 2:30pm
6.	Tender opening Date and Time	19th December 2025	At 3:30pm

Online tenders are invited on behalf of the Director, IISER Mohali in **TWO BID SYSTEM** for following item(s) from the original manufacturer/supplier at CPPP i.e. **https://eprocure.gov.in/eprocure/app**. Tender documents may please be downloaded from the E-procurement portal website **https://eprocure.gov.in/eprocure/app** & Institute website **www.iisermohali.ac.in.**

2. Online Tender fee of Rs 590/- (Non-refundable) should be submitted by bidder favoring Registrar, IISER Mohali through NEFT/RTGS as per account details given below. UTR copy to be uploaded along with the technical bid.

3. EARNEST MONEY DEPOSIT (EMD): Tenderer must submit EMD of Rs. 50,000/- (Rupees Fifty Thousand Only) in the format of e-payment / BG **OR Insurance Surety Bonds (ISB) such as, Bid and Performance Bonds issued by the insurance companies in terms of MoF D.O. Letter No. eR-13011/02/2019-lns.II(Part1) dated 19.12.2024, irrespective of the items quoted i.e. schedule wise EMD amount as mentioned in the document will not be considered.** Without EMD, the tender will be summarily rejected.

A Bank Guarantee of equivalent amount from any Indian Nationalized bank/Scheduled Commercial Banks in a prescribed format **(Format enclosed below in Annexure - IX)** favoring Registrar, IISER Mohali. BG should be valid for a period of 6 months. BG is also extendable depending on requirement. Original Scanned copy of Bank Guarantee needs to be uploaded along with tender which will be verified at the time of tender opening. **Original BG copy needs to be send by Post/Courier immediately to Assistant Registrar (S&P), Sector-81, Knowledge city, PO-Manauli, SAS Nagar Mohali-140306, Punjab & it needs to be received within 15 days from the date of tender opening. (OR)**

Online E-Payment shall be made through RTGS as per the details given below. However, online payment details i.e. UTR no and proof of current money transaction details are to be enclosed with our technical bid/tender:

Name: IISER Mohali
Account Number 4790101001912
Canara Bank, IISER Mohali Branch
IFSC : CNRB0004790

a) Payment of Earnest Money by cheque, T.D.R and F.D.R. will not be accepted.

b) Request for adjustment of dues from the Corporation towards EMD will not be entertained.

c) **Refund of EMD :-** The EMD of the bidders whose bids are not qualified/not acceptable will be refunded after finalization of tender in the form of e-payment to those bidders who deposited EMD in the form of e payment, without any interest, upon receipt of a written request by the bidder after deducting bank charges, if any. Those who submitted EMD in the form of BGs, the same will be returned duly to the unsuccessful bidders. For successful bidders, EMD will be returned after submission of Security Deposit / PBG (if applicable).

d) **MSMEs in India registered with appropriate authority as per latest notification shall be exempted from EMD payment provided they are registered for the item being quoted. Micro & MSME/NSIC and Firms registered and the firms registered with concerned Ministries/ Departments, the bidders are exempted from payment of Tender Fee/EMD as per GOI notifications/GFR (2017) and Ministry of Finance OM No. F.9/4/2020-PPD dated 12 November 2020 and No. DPE/7(4)/2017-Fin.(Part-I) dated 19.11.2020, are required to furnish Annexure III.**

e) **BID-SECURITY DECLARATION :** The bidder should submit the Bid-Security Declaration as per the format attached at **Annexure-III. This is APPLICABLE ONLY FOR EMD exempted bidders.**

f) IISER Mohali will not be responsible for any delayed receipt of Original EMD/BG etc. caused by postal authorities/courier services and loss in transit or delay.

Tender Notice for Catering Services for Hostel at
Indian Institute of Science Education and Research Mohali
Pay and Eat System

Part-I General

1. Tenders are invited in Two Bid System from interested contractors for running a Pay and Eat mess at IISER Mohali students Hostels (two hostels). The residents who will use the mess are not fixed and may vary from meal to meal. The number of residents may vary depending upon academic sessions and vacations. The total number of students residing in all hostels who can potentially use the mess services is approximately 1850. There are 6 hostels in the campus with their individual mess and respective contractors and the students from all the hostels who are the potential mess service users can eat in any mess. It is expected that the number of students eating in the mess would range from 250-300. The actual number of clienteles would depend on the quality and taste of food, hygiene of the mess and the cost**.**

2. Only those contractors with valid **FSSAI** certification, **ESI** and **EPF** registration are eligible to apply.

Part-II Details of Mess

a) The mess will be open for breakfast (7:30am -9:30am), lunch (12:30pm-2:30pm) and dinner (7:30pm-9:30pm) on all days of the month on pay and eat basis. The mess timing may be extended for a longer period in consultation with the Dean Student Office.

b) Price to be quoted for a meal taking into consideration **Annexure–II**. The price will be fixed for the contract duration irrespective of the fluctuation of market prices.

c) The bidder should quote the price of the individual meals (Breakfast, Lunch, and Dinner) and the sum of the prices of Breakfast, Lunch and Dinner per day. This sum is termed as the **total cost of meals per day**. The institute will fix a minimum reasonable price as cutoff for the total cost of meals per day. Any bid that is lower than this minimum reasonable price cutoff will be rejected. The basis of selection of the bidder would be as outlined in **Annexure–VII**.

d) The successful bidder can prepare and sell additional menu items in addition to the listed items by taking permission from the Dean Students office. The additional menu items and their prices will be fixed in consultation with the Dean Students office.

Part -III Quality Maintenance

1. The quality of raw materials to be used for cooking will be as per the specifications provided in **Annexure-I**.

2. Materials known to be harmful to health (as decided by the Institute from time to time) such as food coloring, soda, ajinomoto, etc. will not be used.

3. The contractor will use all raw materials of the best quality available in the market.

4. Dean Students Office will have the right to decide and to prescribe varieties and brands of various materials used in cooking and other preparations.

5. The contractor shall procure only good quality fresh vegetables from the market. The vegetables shall not be stored for more than 2 days in the summer months and 3 days in winter months at a stretch. The Dean Students Office or its nominee shall have the right to check the quality of food articles and vegetables from time to time and the cleanliness of the mess premises.

6. The food shall be cooked, stored and served under hygienic conditions. The contractor shall ensure that only freshly cooked food is served, and that stale food is not recycled. Stale food shall be removed from the mess premises immediately. Un-refrigerated cooked food, not consumed within 6 (six) hours in summer months and 10 (ten) hours in winter months, shall be deemed to be stale and unfit for consumption and must be discarded. Under **NO CIRCUMSTANCES** shall stale food be served.

7. The food shall be neither too spicy nor too oily. The food preparation shall be wholesome and shall cater to the general taste of the residents.

8. The oil that remains from the deep frying at the end of a meal shall be discarded daily and shall not be allowed to be recycled for the purpose of cooking again.

9. The contractor must ensure hygienic cooking, proper handling by cooking/catering staff and efficient and neat & clean service. The kitchen will have to be cleaned by the staff of the contractor every day without fail and garbage to be taken out to Corporation Vat by the staff of the contractor.

10. The contractor must also ensure that the table surface is cleaned and sanitized after every use with appropriate disinfectants.

11. The food shall be cooked and served in clean utensils and no laxity shall be permitted in this regard. The utensils shall have to be maintained sparkling clean at all times.

12. Service bearers engaged by the contractor should wear neat & clean uniform while on duty and shall have adequate experience in serving with etiquette and courtesy. It is required that all mess workers wear head cover, gloves and face mask while on duty. It is forbidden for the contractor employed workers to consume substances like Paan Masala, Tobacco etc. while on duty. Violation of these clauses will result in strict penalty.

13. The contractor shall ensure **that everyone under their employment must be paid at-least minimum wage and there are no underage employees. All GOI rules that apply should be followed.**

14. The number of workers should be a minimum of 7 for each mess. They must compulsorily include a Manager, a North Indian Expert Cook and a South Indian Expert cook.

15. A list of names, photos of all the working staff with Aadhar copies and their designation (like Manager, South Indian Cook, North Indian Cook, helping staff etc.) must be submitted. It should also mention/ intimate the wages that are being paid to each member of the working staff.

16. The two categorized cooks should indeed be specialized in their respective domains and not merely for namesake. For example, if it is found through the review of student body that the quality of South Indian food is unsatisfactory and does not represent the authentic characteristics of South Indian food (like taste, texture and quality), the contractor will be warned. In case the issue is not resolved, a fine may be imposed on the contractor by the Institute Authorities.

17. The Dean Students Office has the authority to check the rooms of the working staff. Consequences will be serious if any substances (that are considered illegal by the institute like drugs, alcohol, tobacco, smoking substances etc.) are found. This also includes the items not permissible to be used in the mess. Also, it is not allowed to keep food items that are to be used in the mess in the worker's rooms. They must be kept in dedicated assigned place of the mess.

18. Before changing/removing any member of the working staff, the contractor has to inform the mess committee and the Dean Students Office, citing proper reasons for the same. This is mandatory unless the request for changing has been put from the institute's side.

19. If a worker is being replaced for a particular duration (for example if a worker needs to go home and a replacement is required), the contractor must again inform the mess committee and the Dean Students Office regarding the replacement along with mentioning the proper duration of the same. The details (name, photo and contact number) of the new worker must be shared with the Dean Students Office and Security Office.

20. The contractor shall arrange insect light traps so that the cooking and eating area remain free from flies and mosquitoes.

21. Getting Pest Control will be the responsibility of the Contractor. It is expected that pest control is conducted quarterly in the mess.

22. The waste material and unused/ leftover food from mess shall be removed from the hostel premises every day by the contractor. The contractor shall ensure that stray cattle, dogs etc. do not consume any food within the hostel premises and do not enter Mess Premises.

23. Vegetarian and Non-vegetarian food needs to be cooked separately ensuring that there is no mixing of cooking and serving utensils.

24. The mess shall function on all days throughout the year and will not be closed on any day, including holidays, for any reason whatsoever.

25. A Complaint box must be available on the mess counter at all times.

26. The Institute may indicate the requirement for catering service if there is a schedule for Seminar/Training/Symposium/Workshop etc. for a greater number of participants than normal on a given day. Intimation by the institute will be provided at least 12 hours in advance and the contractor will provide for the additional numbers.

27. The contractor shall not be allowed to use the hostel or mess premises to offer any mess services beyond the scope of the contract unless agreed to by the Dean Students Office.

28. The Dean Students and the warden's committee shall be authorized to impose a fine on the contractor and/or cancel the contract in case of sub-standard quality of food items, malpractices, lack of hygiene or violation of any of the conditions of the contract.

29. Penalties for violation or rules, terms and conditions:

The caterer will be fined in case of following violations:

Rule Violation	**Minimum Fine per complaint**
Non-availability of complaint register on the counter / discouraging students from registering complaints	Rs. *2*,000/-
Insects cooked along with food/rodents found in food or raw materials	Rs. 25,000/-
Soft objects like hair, rope, plastic, cloth, scrubber fiber etc. in food	Rs. 5,000/-
Any complaint of stones / pebbles of diameter more than 2mm	Rs. 8,000/-
Hard and / or sharp objects like glass pieces, nails, hard plastic etc.	Rs. 10,000/-
Complaints of unclean utensils	Rs. 5,000/-

Overcooked/ under cooked/ extra oily/ used oil.	Rs. 2000/-
Severe food poisoning leading to casualty.	Cancellation of contract
Mild food poisoning (consult with emo).	Rs. 100,000/-
Timings mentioned in the tender should be followed strictly, in case of violation.	Rs. 8,000/-
Changes in menu of any meal without permission of mess Committee.	Rs. 5,000/-
Inappropriate personal hygiene of workers including their clothes.	Rs. 5,000/-
Using brands not mentioned in the contract without prior permission/ indulging in adulteration/ violation of conditions in Annexure-II without obtaining permission from the mess committee.	Rs. 20,000/-
Use of newspapers/tissue paper to keep fried items or any cooked food will be fined severely.	At least Rs. 1,000/-
Indecent behavior of mess workers.	Rs. 10,000/-

In addition to above, the Dean Students and Warden's committee are authorized to impose any other fine/penalty.
Repeated offense may result in doubling of the mentioned penalty or even immediate cancellation of contract. It will be the responsibility of the vendor to ensure cleanliness and hygiene of the kitchen space. All materials including vegetables should be stored in a proper way. The refrigerators and freezers must be kept cleaned.

Part IV Infrastructure

1. The Institute will provide the kitchen space**.** The inventory of any additional articles provided by the institute shall be handed over to the contractor and these must be returned in good and working condition at the end of the contract. **Important:** The maintenance of the utensils, furniture and appliances shall be done and ensured by the contractor at his/her own cost. The contractor shall be the custodian of Institute property i.e. the kitchen and mess space and the inventory during the period of contract. He is expected to use the Institute's inventory items and maintain them in good condition and shall make up for the loss to the inventory by way of misuse, breakage, theft etc. at his own cost. The inventory in good condition shall be handed over by the contractor to the IISER Mohali Hostel Committee on the expiry of the contract period. The security deposit shall be refunded only after a "No Dues Certificate" is granted by the Dean Students Office.
2. The contractor shall be permitted to use toasters, refrigerators, geysers, water coolers, mixer / grinder, oven and other equipment for cutting / grilling vegetables, etc. Any other electrical cooking appliances may also be used by the contractor after obtaining prior permission from Dean Student's office.
3. The Institute will provide electricity and water connections. However, payment will have to be made by the contractor on a monthly basis as per the meter reading on rates fixed by the state government.
4. The contractor will arrange the other items such as napkins in adequate in number and of good quality acceptable to the Institute. Replacement due to loss and breakage of the utensils, crockery etc. by the contractor's staff will be contractor's responsibility when they are provided by the institute.

Part V Billing

1. The mess system is purely on the basis of **Pay and Eat**.
2. Collection of money is the responsibility of the contractor. Price change without permission from Dean Student's office is not permissible.
3. In case of conflict, the arbitration authority will be the Institute and the decision of the arbitrator will be final.
4. **Any items sold need to be accompanied with an Itemized bill inclusive of all taxes.**

Part VI- Other Terms & Conditions

BID SECURITY / EMD (Non-Interest Bearing)

I. (a) The Bidder shall deposit Bid Security / Earnest Money Deposit (EMD) for an amount of ₹ 50,000/- (Rupees Fifty Thousand only) in the form of an Account Payee Demand Draft /FDR in favour of in favour of Registrar, IISER Mohali payable at Mohali or Direct Bank Transfer through NEFT/RTGS to the Institute Account. No other form of Bid Security (EMD) Instrument is acceptable.

(b) NSIC/SSI/SME Units are exempted for submitting Bid Security/EMD as per Govt. Of India order. Such bidders must submit UAM /NSIC clearly mentioning nature of activity as per NIT requirement along with Bid Securing Declaration as per Annexure III. Noncompliance will result in Bid rejection for non-submission of EMD.

(c) Original Bid Security / Earnest Money Deposit (EMD) Instrument shall be sent to Assistant Registrar (P&S) IISER Mohali, so as to reach before last date of Bid Submission and copy of the same instruments to be uploaded along with bid on CPP Portal in EMD details. Instrument received other than uploaded on CPP Portal shall not be accepted and such bid will be rejected on the basis of non-submission of Bid Security / Earnest Money Deposit (EMD).

(d) IISER Mohali Account Details for Online payment of Bid Security / Earnest Money Deposit (EMD) as under:
(Canara Bank Saving Account Number 4790101001912 and IFSC Code CNRB0004790)

(e) The EMD will be refunded without any interest to the unsuccessful Bidders after the award of contract. NSIC / MSE registered bidders must submit a copy of valid NSIC / MSME Registration Certificate for exemption of EMD.

III. Bid Security shall be forfeited if the Bidder withdraws the bid during the period of Tender validity and evaluation process.

IV. Bid Security shall be forfeited if the successful Bidder refuses or neglects to execute the Contract or fails to furnish the required Performance Security within the time specified by the Institute.

1. ***PERFORMANCE GUARANTEE: -***
2. The successful bidder shall be required to furnish a **Performance Security** of ₹2,00,000/- (Rupees two lakh only) to ensure due and satisfactory performance of the contract. The Performance Security shall be submitted in the form of a **Performance Bank Guarantee (PBG)**, **Fixed Deposit Receipt (FDR)** from a commercial bank, or **online bank transfer**, in favour of **the Registrar IISER Mohali.**

The Performance Security shall remain valid for a period of **38 months** from the date of award of the contract and shall safeguard the Institute's interest in all respects, as per Rule 171(i) of the General Financial Rules (GFR), 2017.

The Performance Security shall be liable to forfeiture, in part or in full, in the event of:

3. Non-performance or breach of contractual obligations by the contractor.
4. Failure to comply with the terms and conditions of the contract.
5. Submission of fraudulent or misleading documents at any stage of the contract.

- The successful bidder shall furnish a Performance Security within ten (10) calendar days from the date of acceptance of the award of contract, to ensure due and proper fulfillment of the contractual obligations.

- ***The performance guarantee of Rs. 2,00,000/- of Contract value be provided by the successful bidder maybe in the form of a bank guarantee from a Scheduled Bank (as per format given in Annexure-VI) which should be valid for 38 (Thirty-eight Months) from the date of award.***

- ***The Institute reserves the right to forfeit the security deposit (Rupees One lakh fifty thousand only) deposited by the contractor, if he fails either to perform the contract or give one month notice for termination of the contract or for breach of any terms & conditions. The institute will have the right to recover appropriate amount from this deposited sum for payment to the workers in case they are not paid their due salary amount. Also, no interest shall be payable by the Institute for sums deposited as a Security Deposit.***

6. ***The contract will be for a period of one year from the date of award of contract. If found satisfactory by the Dean Students Office, it is extendable further for a maximum period of two years. (One + One).***
7. **Pre-Bid Integrity Pact:** The technically qualified and L-1 bidder required to submit the pre contract integrity pact, immediately after acknowledgement of the Purchase order.
8. The staff engaged by the contractor will be solely under their employment, control and discipline and in case of termination of the contract, the Institute will not be liable for any loss or damage, if any, suffered by to you or your employees. The Institute will not also be liable in case of services of any of the employee dispensed with by you. The staff engaged with you will be paid Govt. approved wages along with EPF, ESI. The contractor shall be responsible for fulfilling the requirement of all statutory provisions of relevant enactments viz. Minimum Wages Act, Payment of Wages Act, Industrial Disputes Act, Gratuity Act, Contract Labour (Regulations and Abolition) Act and all other labour and industrial enactment at his own cost in respect of all staff employed by him. **Wages should be transferred to the employees' bank accounts (No payment in cash) within the first seven days of a month, and wage slips should be issued each time as per rules. Any irregularity/lack of transparency in this matter will have serious consequences.** The Dean Students Office shall have the right to ask for evidence of the payment of salary and benefits. The contractor will follow all the Labor laws as per the rules of the GOI.
9. The contractor must provide a list of employees to the Institute at end of every four months. Only such mess workers of the contractor whose name is on the list will be allowed entry into the institute and permission to stay in the hostel premises. The mess workers are allowed only in the mess area or their allotted room and are not allowed to enter any other area of the Hostel.
10. The staff employed in the mess shall be provided with uniform by the contractor as per their job assignments and they shall wear it compulsorily while on duty. The contractor shall employ only adult and trained staff with good health and sound mind for all services. He shall also nominate a qualified and experienced manager acceptable to the Institute to take orders / instructions from the mess committee and the Dean Students Office.

11. The contractor shall ensure that all employees engaged by him are free from communicable / infectious disease. Medical Officers specified by the MFA shall conduct medical examination every 6 (six) months or as decided by the Institute. The cost of the medical examination will be borne by the contractor. If in the opinion of the Institute any of the contractor's employee(s) is found to be suffering from any infectious disease or if any employee(s) of the contractor are found to have committed misconduct or misbehavior, the Dean Students Office shall have the right to ask the contractor to remove such employee(s) and can also terminate the contract. The Institute shall be entitled to restrain such employee(s) from entering the institute premises.
12. The contractor shall be responsible for his employees in observing all security and safety regulations and instructions that may be issued by the Institute from time to time. The contractor shall have the right to appoint and to take appropriate disciplinary actions against his workers who fail to fulfill his obligations under this agreement provided due process is followed and the action is in accordance with Industrial Employment (Standing Order) Act, 1946 and the Institute is kept informed. However, the contractor shall not in any capacity employ any person(s) of bad character or any person whose antecedents are not acceptable to the Institute.
13. The Institute shall not be liable for any damages or compensation payable in respect of or in consequence of any accident or injury to any workman or any other person in the employment of the contractor or any subcontractor. The contractor shall indemnify and keep the Institute indemnified against all such damage and compensation whatsoever in respect or in relation thereto of.
14. **The contractor shall not appoint any subcontractor for the assigned contract partially or wholly without the written permission of the Institute.**
15. The contract can be terminated either way; by giving 01 (one) month notice by the contractor to the Institute or 01 (one) months' notice by the Institute to the contractor.
16. The Institute reserves the right to reject/not to accept any quotation without showing any reason thereof.
17. The institute reserves the right to not consider the bid of any contractor with whom the institute has had an unsatisfactory experience in the past.
18. In case of any clarification or a problem, the decision of the Institute will be final and binding on the contractor.
19. **Important:** Firms/persons applying should have prior experience of providing mess services to reputed institutions and/or organizations. Rates should be quoted as per **Annexure II**, **inclusive of all applicable taxes.**
20. Reputed contractors having experience in carrying out work of mess services at reputed government educational institutes like IISc, IITs, NITs and IISERs are eligible to participate. Certificates related to experience need to be attached (experience in different institutions for different years / experience in the same institutions for several years). Copies of the experience certificates for the completed service(s) should be attached.
21. **The contractor should submit at least two Job Satisfactory Completion Certificates per annum per contract (out of which one should be in Central Govt./ State Govt./Autonomous bodies under Central/State Govt./Local authorities) from the past 5 years (2020-2024). In case the contractor has provided services to IISER Mohali in the last five Years (2020-2024), one of the above Two certificates must be the latest job satisfactory certificate from IISER Mohali.**

22. The contractor should submit **Annexure-V** duly filled from the organization/ Institute wherein the contractor has rendered services during the last five years (2020-24) for at-least one year or more.

23. The contractor should have proper registration and photocopies of PAN, TAN and GST. These should be provided with the tender document. The contractor shall have his own set-up including registration under the relevant laws governing the type of work he is to perform. The contractor shall be required to produce requisite license from the office of the Regional Labour Commissioner (Central).

24. The Contractor should have a valid ***Food Safety and Standards Authority of India (FSSAI*)** certification should be displayed in the mess (entrance).

25. The selection of contractors will be based on a ***Two-bid system***. (see attached proforma in **Annexure VI**; your experience in catering service, name of the institutions, etc) **Please *Note: EMD (Earnest Money Deposit) money by Online Transfer/DD/Banker Cheque/FDR/ Bank guarantee for Rs. 50,000/- and tender fee of Rs. 590/- (through online mode) in favour of the Registrar, IISER Mohali, payable at Mohali should be submitted so as to reach us latest by 23rd December 2025 before 02.30 pm. The technical bids shall be opened at 03.30 pm on 24th December 2025,*** in the Administrative Building, IISER Mohali, Sector 81, S. A.S Nagar, Manauli PO, Punjab 140 306.

26. **Return/ refund of EMD:**

- The Technical Bid without Tender Fee & EMD would be considered as UNRESPONSIVE and will not be accepted. NSIC / MSME registered bidders must submit copy of valid NSIC / MSME Registration Certificate for exemption of EMD. The EMD will be refunded without any interest to the unsuccessful Bidders only after the Tenders are finalized.
- The exemption shall not be provided to the bidders who are acting as an agent/trader for some other vendor.

This envelope having tender fee & EMD should reach on or before last date time of submission of bid.

27. **Non- Submission of the properly filled Annexure-VI, may lead to rejection of the bid.**

28. **The *Annexure II* has the structure for the mess menu. The contractor should quote the per meal price for Breakfast, Lunch and Dinner separately in the Financial Bid, keeping in mind the terms and conditions outlined in *Annexure II*. The L-1 will be decided based on the total amount for the three meals per day. Important:** Qualifying Technical bid is prerequisite for opening financial bid.

29. **In case of a tie in financial bids**, the firm having more experience in a number of years may be awarded the final contract. In case, the experience in a number of years is also equal then the bidder with the highest average annual turnover during the last two years (FY 23-24 & 24-25) shall be considered for award of the bid.

30. **Technical Evaluation Criteria (Maximum Marks 50)**

Technical Evaluation Criteria				
S. No.	**Criteria**	**Marks breakup**	**Marks**	
1	Penalty	Food Poisoning	10	**30**
		Any living contamination	8	
		Any non-living contamination	7	
		Any other penalty (not covered in point 1,2 & 3) of more than Rs. 10000/-	5	
2	Number of years of experience in CFTI as per the tender clause	more than 4 years	8	**8**
		4 years	6	
		3 years	4	

		2 years	2	
3	Turnover	5 crores or more	7	**7**
		4 crores or more	5	
		3 crores or more	3	
		2 crores or more	1	
4	Presentation (Pre-bid)		5	**5**

Minimum qualifying technical score is 35. The bidder secures less than 35 marks will be considered unresponsive bids. However, in case less than 3 bids are technically qualified; the Institute reserves the right to relax the minimum qualifying technical scores.

Technical Evaluation is illustrated at **Annexure-VII.**

31. Subsequent to the finalization of the party to whom the order may be placed, the Institute reserves the right to conduct a price negotiation.
32. After one year, the contract may be further extended for a maximum period of two years (one + one), subject to positive feedback by the users of the Hostel Mess and the Institute on the same terms and conditions. The contract extension will include a 10% rate increase to account for the inflation existing prior to the contract's expiry. The Institute reserves the right not to invoke this arrangement if the performance of the contractor is not found to warrant such an extension.
33. As per the requirement, the institute may ask the vendor to run any other mess of the Institute on the same rates and same terms & conditions, subject to maximum of two messes at a time.
34. The contractor should submit an affidavit on non-judicial stamp paper of Rs. 100/- duly attested by the Executive Magistrate that the tenderer has never been blacklisted as per **Annexure VIII,** also send the hard copy before the last date & time of submission of Bid (Non receipt of hard copy may lead to disqualification of bid).

ANNEXURE-I

Quality Maintenance

Item	Brand
	All dry ingredients will be bought from open market, packed and of highest quality
Salt	Tata, Annapurna, Nature fresh
Spices	M.D.H. Masala, Satyam, Badshah, Everest , Catch
	Or other brands after approval from the Dean Students Office
Jam/Ketchup	Maggi, Kissan, Heinz / Tops
Oil (Sunflower)	Agmark/ISI or branded items such as Sundrop, Godrej, Saffola, Fortune, Ruchi,
Pickle	Mother's or Pravin or Priya or Bedekar or Nilon's/Double house/nirapara
Atta	Packed Aashirvad, Pillsbury, Annapurna , Patanjali, Ginni
Rice	Basmati Tukda (¾ size) e.g. Dubraj, India Gate, or equivalent in Punjab Market
Butter	Amul, Verka, Britannia, Mother dairy
Bread	Bonn, Britannia or Other brand after approval from the Dean Students Office
Ghee	Amul, Verka, Mother Dairy, Britannia, Gits, Everyday.
Milk	At least Verka (Green Packet)/ Other brand after approval from the Dean Students Office
Paneer	Amul, Verka, Ananda or other branded item approved by the Dean Students Office

Note: Food should be tested by an accredited Laboratory and monthly compliance report shall be filed by the contractor. All the expenses for food testing shall be the responsibility of the contractor.

ANNEXURE-II

The mess committee will regularly provide the mess manager with a personalized menu (usually on a monthly basis). The menu will contain food items in the format and quantity as mentioned below. The contractor is requested to quote a price per meal for each of Breakfast, Lunch and Dinner based on the below information. **For quoting the price, it is advised to the contractor to consider all possibilities and diversities mentioned below that can be in the mess menu.**

FOOD BANK:

1. BREAKFAST:
The basic skeletal structure of the breakfast will be as follows:

(a) 250 ml Milk/ 250 ml Other Beverage* + Main Dish + Butter + Secondary Item

or

(b) 250 ml Milk/ 250 ml Other Beverage* + 4 Bread Toasts + Butter + Secondary Item

The menu provided to the manager (hired by the Contractor) by the mess committee will contain **day specific 'Main dish' and 'Secondary Item'**. The following conditions will apply:

- **a.** The student will choose any **one** of the above-mentioned alternatives ((a) or (b)).
- **b.** The student will choose either Milk or the 'Other Beverage'. The contractor is bound only to provide any **one** of these to the student.

Milk should be the standard Green Packet (or equivalent fat percentage) of Verka company (without any adulteration of water or other substances). Harsh Penalty will be imposed in case of violation. In case the Contractor wishes for usage of any other brand, permission has to be obtained from the Institute. Also, the milk should be available in both hot and cold (~ 5 degree Celsius) form during the breakfast.

***Other beverages constitute Coffee, Tea with different flavors' like Ginger/Masala/Cardamom/Normal**. These will be included in the monthly menu prepared by the mess committee. Coffee will be at a **maximum** frequency of three per week in the menu (can be less than three but not more). **These beverages must be constituted of at least 80 percent milk (standard Verka Green Packet)**. This will be regularly checked using a lactometer and any significant violation will attract fines.
Along with the above, Sauce/Ketchup, Sugar, Jam and Pickle should also be provided by the Contractor at the Food Counter during the breakfast.

1.1 Main Dish
The Main Dish can be from any of the North Indian/ South Indian/ Miscellaneous Breakfast Food Groups mentioned below. However, there are also restrictions as to how many times the main dish will be from a specific group in the menu provided by the mess committee as follows:

(a) The frequency of Main dish from **North Indian Food Group (1.1.1)** would be a **maximum** of four times per week in the menu decided by the mess committee. Amongst these, the frequency of Paneer Paratha as mentioned in **(1.1.1)** will only be for a **maximum** of once per week unless the contractor and students mutually agree for a greater frequency.

(b) The frequency of Main dish from **Miscellaneous Food Group (1.1.2)** would be a **maximum** of two times per week in the menu decided by the mess committee unless the contractor and students mutually agree for a greater frequency.

(c) The frequency of Main dish from **South Indian Food Group (1.1.3)** would be a **maximum** of three times per week in the menu decided by the mess committee unless the contractor and students mutually agree for a greater frequency.

1.1.1 North Indian Food Group
1) Paneer Paratha+ Curd + Chutney
2) Methi Paratha +Aloo Ki Sabzi
3) Dal Paratha + Curd + Chutney
4) Aloo Paratha + Curd+ Chutney
5) Gobhi Paratha + Curd+ Chutney
6) Mooli Paratha + Curd+ Chutney
7) Onion Paratha + Curd + Chutney
8) Mix Paratha+ Curd + Chutney
9) Sweet Cheeni Paratha + Curd + Chutney

Specifications pertaining to Curd that is to be served:

Volume of Curd: Maximum of 150 ML,
Density of Curd: of that of Standard Verka Packet.

Specifications pertaining to Chutney that is to be served:

Chutney: Red Tomato Garlic or Onion/ Green Dhaniya Mirch Chutney

Specifications pertaining to Paratha that is to be served:

Percentage of filling in Paratha (like Paneer/ Aloo/ Gobhi etc.) should be at least 40 percent by weight.

The selection of the above dishes with different vegetables will be according to availability on seasonal basis.

1.1.2 Miscellaneous Food Group:
1) Pav Bhaji
2) Chhole/Matar + Kulche (Kulche: 2 in no.)
3) Poha + Sweet Corn (minimum of 100 gm) + Chutney/Sauce
4) Upma + Sweet Corn (minimum of 100 gm) + Chutney/Sauce
5) Noodles + Sweet Corn (minimum of 100 gm) + Chutney/Sauce
6) Pasta + Sweet Corn (minimum of 100 gm) + Chutney/Sauce
7) Besan Chilla+ Chutney
8) Mayonnaise Veg Sandwich (4 Bread Pieces)
9) Meetha Chilla + Chutney

Note- In the menu prepared by the mess committee, the **maximum** frequency of a Miscellaneous Food Group main dish having sweet corn will be once per week, i.e. at maximum, only one of item numbers 3), 4), 5) or 6) from the above list will be there in a week.

1.1.3 South Indian Food Group:
1) Masala Dosa + Nariyal Groundnut Chutney + Red Chutney+Sambhar
2) Veg.Uttapam+ Nariyal Groundnut Chutney + Red Chutney + Sambhar
3) Plain Dosa + Nariyal Groundnut Chutney + Red Chutney + Sambhar

4) Vada + Sambhar+ Nariyal Groundnut Chutney + Red Chutney
5) Idli+ Sambhar+ Nariyal Groundnut Chutney + Red Chutney

Note- Density of Chutney should be at least 2.5 gm/ml.

1.2 List of Secondary Items:
1) Sprouts
2) Cornflakes
3) Daliya
4) Fruits or Boiled Eggs
5) 2 Bread slices {As an alternative option to item no. 1 to 4}

Note: In the menu provided by the mess committee to the mess manager, there will be one item out of item nos. 1, 2 ,3 and 4 as the **Supporting item** for the breakfast and the contractor has to arrange for that specific item for the day specific meal. However, Item no. 5 (2 Bread slices) should be available every day during the breakfast as an alternative to the particular day's specific **Supporting item.** For example, if the menu provided by the mess committee to the mess manager mentions **'Cornflakes'** as a **Supporting Item** on Thursday**,** the contractor has to arrange for the same, however, a student **can choose not to eat 'Cornflakes'** and **instead ask for item no. 5 i.e. 2 slices of Bread.**

1.3 Important Points:

1) The mess committee will regularly provide with a menu in accordance with the skeletal structure mentioned in (1) to the Mess Manager.
2) Fruits or Boiled Eggs will be at maximum frequency of **two** times per week. The mess committee can ask for either only Fruits or both Fruits and Boiled Eggs (with the option of a student choosing one of them) as alternatives in the mess menu.
3) Quantity of Fruit will be **one** in number in case of banana/orange/apple/mango or a minimum of **100 gm** for fruits like watermelon, muskmelon, papaya, grapes, chikoo/lychee or fruit chaat. The same Fruit cannot be repeated twice in a week unless the mess committee recognizes that there is a seasonal constraint and permits for the same.
4) Quantity of Boiled eggs will be **one** in number.
5) Quantity of butter should be a minimum of **20 gm**.
6) Menu (b) should be available everyday as an alternative to Menu (a) to a student opting for Breakfast in the mess.
7) Sharing of food is not allowed in the mess. More than one student will not be permitted to eat inside the mess from a single coupon.
8) As long as the student eats the meal in the mess, there should be no restriction on the amount of main dish consumed (unless the quantity is restricted in the above-mentioned lists). The quantity of dairy items will also be limited as mentioned in the lists.
9) If a student wants to eat a meal outside of the mess, then the contractor may impose reasonable restriction on the quantity of food items (which are otherwise theoretically unlimited as long as consumed in the mess), that will be according to the size of the thali (in order to prevent sharing of food from a single coupon). This point is valid even for Lunch and Dinner items.
10) Paratha must be prepared from pure wheat flour in addition to the corresponding filling.

1.4 Illustration for Breakfast (Only indicative in nature)

Mon	**Tue**	**Wed**	**Thu**	**Fri**	**Sat**	**Sun**
Milk **OR** Ginger Tea	Milk **OR** Cardamom Tea	Milk **OR** Coffee	Milk **OR** Masala Tea	Milk **OR** Ginger Tea	Milk **OR** Ginger Tea	Milk **OR** Coffee
Butter	Butter	Butter	Butter	Butter	Butter	Butter
Main Dish: Aloo Paratha + Curd+ Red Tomato Garlic Chutney **OR** 4 Bread Slices	**Main Dish:** Gobhi Paratha + Curd+ Green Dhaniya Mirch Chutney **OR** 4 Bread Slices	**Main Dish:** Vada + Sambhar+ Nariyal Groundnut Chutney + Red Chutney **OR** 4 Bread Slices	**Main Dish:** Pav Bhaji **OR** 4 Bread Slices	**Main Dish:** Noodles + Sweet Corn + Chutney **OR** 4 Bread Slices	**Main Dish:** Paneer Paratha+ Curd + Green Dhaniya Mirch Chutney **OR** 4 Bread Slices	**Main Dish:** Masala Dosa + Nariyal Groundnut Chutney + Red Chutney+ Sambhar **OR** 4 Bread Slices
Supporting Item: Fruit **OR** 2 Bread slices	**Supporting Item:** Cornflakes **OR** 2 Bread slices	**Supporting Item:** Sprouts **OR** 2 Bread slices	**Supporting Item:** Fruit Chaat **OR** 2 Bread slices	**Supporting Item:** Sprouts **OR** 2 Bread slices	**Supporting Item:** Daliya **OR** 2 Bread slices	**Supporting Item:** Sprouts **OR** 2 Bread slices

In the above table, '**OR**' denotes an option to the student. The student can choose only one of the available options. All such alternative options must be available everyday

2. LUNCH:

The basic skeletal structure of the lunch will be the following:

(a)Dal/Gravy dish + Vegetable (or equivalent) + Roti + Rice + Supporting Item + Salad

OR

(b) Choley + Bhaturey + Rice+ Supporting Item + Salad

OR

(c) Chole + Puri + Rice+ Vegetable (or equivalent) + Supporting Item+ Salad

Note: In the menu that will be provided to the mess manager by the mess committee, the form of menu for lunch would be of type (a) for 5 or more days in a week. (b) or (c) type menu can be at a maximum of two times per week in the menu prepared by the mess committee (unless both contractor and students agree for a change).

The Quantity of Dairy Products like Curd/ Paneer etc. will be **limited** but no restriction should be there for other food items like dal, roti etc. as long as the student is consuming food inside the Mess. Only one student can have a meal per coupon and sharing is forbidden among persons who have not bought any coupon.

Puri can be of the following variants: Plain Puri/Palak Puri/ Ajwain Puri/ Bedmi Puri. The exact variant will be specified by the mess committee in the menu.

The Mess Committee can choose the specific 'Dal/Gravy Dish', 'Vegetable', 'Rice' and 'Supporting Item' for preparation of the menu from the following banks:

2.1 DAL/GRAVY DISH

1) Masoor Dal
2) Arhar Dal
3) Rajma Masala
4) Urad Chana Dal
5) Rongi/ Lobiya Dal
6) Yellow Matar
7) Yellow Chana Dal
12)Kadhi Pakoda
13)Gattey ki Sabzi
14) Sarso ka Saag
15) Moong Dal
16)Dal Makhani

2.2 VEGETABLE (or equivalent)

1) Kaddu
2) Bhindi
3) Lauki Chana/ Lauki
4) Mix Veg
6) Karela
7) Parwal
8) Turai
9) Aloo Soyabean/ Chilli Aloo
10)Aloo Matar/Aloo Zeera/ Aloo Palak/ Chilli Aloo/ Aloo Shimla Mirch
11)Baingan/ Baingan Bharta/ Aloo Baingan
12) Katahal
13) Shahi Paneer
14) Kadhai Paneer
15)Matar Paneer
16)Paneer Butter Masala
17)Chana Aloo
18) Kakdi ki Sabzi
19) Gawar fali
20) Beans
21) Gajar Matar
22) Any other seasonal vegetables with mutual agreement of contractor and students.

Note: The contractor and mess committee may mutually agree for a slight variation of the style of the above vegetables. For example, Bhindi can be prepared as Bharwa Bhindi or Fry Bhindi etc. Also, if Aloo is being used with any other vegetable except for Matar (eg. Mix veg, Aloo Soyabean etc.), it should not exceed 30 percent of the total mixture of Vegetables by weight**.**
Also, Paneer Dishes in 2.2 will be at a maximum frequency of 1 time per week during lunch in the menu prepared by mess committee (unless the contractor and students mutually agree for more). Quantity of Paneer will be limited. The weight of Paneer that (apart from the gravy) that should be served to a student **must be a minimum of 50 gms .** The density of gravy of Paneer dish/ Choley (mentioned in type (b) menu) will be between 1.5 g/ ml to 2 g/ml which will be defined by the mess committee in the menu.

2.3 Supporting Item

1) Curd (200 ml), Density: of that of standard Verka packet available.
2) Boondi Raita
3) Mixed Vegetable Raita
4) Zeera Raita
5) Dahi Bhalla with Red Sweet Chutney
6) Chilled Summer Drinks like Nimbu Pani/ Aam Panna/ Jaljeera/ Rooh Afza/ Sweet, Sour & Chilli Tamarind Water or Others.

Note:

(a) Dahi Bhalla will be at a maximum frequency of once per week in the menu prepared by the mess committee unless the students and contractor mutually agree for more. Quantity of the Bhalla should be 1 piece with a minimum diameter of 2.5 inches accompanied with 200 ml of Curd (with at least 60 percent of the density as prescribed above).

(b) The Summer Drinks will be at a maximum frequency of two per week in the prepared menu unless the students and contractor mutually agree for more.

(c) Curd (200 ml) will be at a maximum frequency of 2 times per week unless the students and contractor mutually agree for more.

(d) The quantity of Raita and Summer drink is restricted to a maximum of one Glass (350 ml).

(e) The temperature of Summer Drinks and Raita should be chilled (~ 5 degree Celsius) except in the winter months.

2.4 RICE

1) Plain Rice
2) Zeera Rice
3) Lemon Rice
4) Pulav Rice
5) Veg Biryani Rice

Note:

(a) Either of Veg Biryani or Pulav will be at a maximum frequency of once per week in the menu prepared by the mess committee unless the students and contractor mutually agree for more.

(b) Either of Zeera Rice or Lemon Rice will be at a maximum frequency of once per week in the menu prepared by the mess committee unless the students and contractor mutually agree for more.

2.5 SALAD

1) A minimum of three of Onion, Carrot, Radish, Cucumber, Beetroot, Lemon or any other seasonal items as per menu decided by the mess committee considering the season.
2) Chatpata Mooli Lachcha with Fried Mirch (In case of type (b) or (c) menu (involving puri/ bhatura)

2.6 ROTI

Roti must be prepared from pure wheat flour.

2.7 Illustration for Lunch (Only indicative in nature)

Mon	Tue	Wed	Thu	Fri	Sat	Sun
Menu Type (a):	**Menu Type (b):**	**Menu Type (a):**	**Menu Type (a):**	**Menu Type (a):**	**Menu Type (a):**	**Menu Type(c):**
Dal/Gravy Dish: Arhar Dal	Choley	Dal/Gravy Dish: Masoor Dal	Dal/Gravy Dish: Rongi Dal	Dal/Gravy Dish: Gattey ki sabzi Dal	Dal/Gravy Dish: Kadhi Pakoda	Choley
Vegetable (or equivalent): Shahi Paneer	----------	**Vegetable (or equivalent):** Bhindi Fry	**Vegetable (or equivalent):** Mix Veg	**Vegetable (or equivalent):** Baingan Bharta	**Vegetable (or equivalent):** Kaddu Sabzi	**Vegetable (or equivalent):** Aloo matar
Supporting Item: Nimbu Pani	**Supporting Item:** Curd	**Supporting Item:** Boondi Raita	**Supporting Item:** Mixed Vegetable Raita	**Supporting Item:** Dahi Bhalla	**Supporting Item:** Curd	**Supporting Item:** Jaljeera
Roti	Bhaturey	Roti	Roti	Roti	Roti	Bedmi Puri
Lemon Rice	Plain Rice	Plain Rice	Pulav rice	Plain Rice	Plain Rice	Plain Rice
Cucumber+ Onion+ Lemon	Chatpata Mooli Lachcha with Fried Mirch	Cucumber+ Onion+ Beetroot	Radish+ Onion+ Lemon	Cucumber+ Onion+ Lemon	Cucumber+ Onion+ Lemon	Chatpata Mooli Lachcha with Fried Mirch

3. DINNER:

The basic skeletal structure of the dinner will be the following:

(a)Dal/Gravy dish + Vegetable + Roti + Rice + Supporting Item + Salad

In the above skeletal structure, Roti can be replaced by Puri during the Dinner once per week in the menu prepared by the mess committee. In other words, the mess committee can ask for preparation of Puri instead of Roti on one specific day of a week. Puri can be of the following variants: Plain Puri/Palak Puri/ Ajwain Puri/ Bedmi Puri. The exact variant will be specified by the mess committee in the menu.

Note: In case of Dinner, the contractor will have to provide the Supporting Item only four times a week based on the menu prepared by the mess committee.

The quantity of Supporting items will be limited but no restriction should be there for other food items like dal, roti etc. as long as the student is consuming food inside the Mess. Only one student can have a meal per coupon in the mess and sharing is forbidden among persons who have not bought any coupon.

The Mess Committee can choose the specific 'Dal/Gravy Dish', 'Vegetable', 'Rice' and 'Supporting Item' for preparation of the menu from the following banks:

3.1 DAL/GRAVY DISH

1) Masoor Dal

2) Arhar Dal
3) Rajma Masala
4) Chana Dal
5) Rongi Dal
6) Malai Kofta
7) Yellow Chana Dal
8) Shahi Paneer
9) Kadhai Paneer
10)Matar Paneer
11)Paneer Butter Masala
12)Kadhi Pakoda
13)Gattey ki Sabzi
14) Sarso ka Saag
15)Veg Manchurian
16)Palak Paneer
17)Moong Dal
18) Dal Makhani
19) Lauki Kofta
20)Aloo Matar Sabzi with Gravy

Note: Paneer Dishes mentioned in 3.1 will be at a maximum frequency of 1 time per week during dinner in the menu prepared by mess committee (unless the contractor and students mutually agree for more). Quantity of Paneer will be limited. The weight of Paneer (apart from the gravy) that should be served to a student **must be a minimum of 50 gms.** The density of gravy of Paneer dish/dal/Kofta dish will be between 1.5 g/ ml to 2 g/ml. The exact number will be defined by the mess committee (according to the dish) in the menu. Quantity of Kofta dish will be limited (3 Kofta's per student with a minimum diameter of 1.8 inches).

3.2 Supporting Item

1) Hot Gulab Jamun (1 piece, sphere diameter: minimum of 1.8 inches)
2) Shahi Tukda (1 piece, minimum area of the bread piece: 6 inch squared)
3) Hot Jalebi with Rabri (2 pieces, minimum disc diameter: 3 inches)
4) Chilled or Hot Kheer (200 ml)
5) Chilled or Hot Sewaiyan (200 ml)
6) Chilled Sweet Lassi (300 ml)
7) Chilled Fruit Custard (300 ml with minimum 3 different types of fruits, quantity of fruits must be atleast 50 gm)
8) Hot Tomato/Corn Soup with Bread Crumbs (200 ml)
9) Gajar Halwa (Maximum 150 gm)
10) Suji Halwa (Maximum 150 gm)
11) Ice Cream (Milk based) (1 Standard Scoop)

Note- The mess committee can select a particular variant like 'Chilled' or 'Hot' from the above list in the mess menu. 'Chilled' here refers to a temperature of around 7 degrees Celsius and 'Hot' refers to a temperature of around 65 degrees Celsius. Quantity of Rabri is fixed (minimum 40 ml). It should contain pure milk and not any harmful adulterated substances, its density should be at least twice as that of standard Verka Green Milk packet.

3.3 RICE

1) Plain Rice
2) Zeera Rice
3) Chinese Rice

Note:

a. Zeera Rice will be at a maximum frequency of once per week in the menu prepared by the mess committee unless the students and contractor mutually agree for more.
b. Chinese Rice will be at a maximum frequency of once per week in the menu prepared by the mess committee unless the students and contractor mutually agree for more.

3.4 SALAD

A minimum of three of Onion, Carrot, Radish, Cucumber, Beetroot, Lemon or any other seasonal items as per menu decided by the mess committee considering the season.

3.6 ROTI

Roti must be prepared from pure wheat flour.

3.7. Illustration for Dinner (Only indicative in nature)

Mon	Tue	Wed	Thu	Fri	Sat	Sun
Dal/Gravy Dish: Masoor Dal	**Dal/Gravy Dish:** Malai Kofta	**Dal/Gravy Dish:** Paneer Butter Masala	**Dal/Gravy Dish:** Veg Manchurian	**Dal/Gravy Dish:** Sarson Ka Saag	**Dal/Gravy Dish:** Daal Makhani	**Dal/Gravy Dish:** Moong Dal
Vegetable (or equivalent): Bhindi	**Vegetable (or equivalent):** Turai	**Vegetable (or equivalent):** Gajar Matar	**Vegetable (or equivalent):** Chilli Aloo	**Vegetable (or equivalent):** Beans	**Vegetable (or equivalent):** Aloo Soyabean	**Vegetable (or equivalent:** Aloo matar
Supporting Item: ----------	**Supporting Item:** Hot Gulab Jamun	**Supporting Item:** Chilled Kheer	**Supporting Item:** ----------	**Supporting Item:** Fruit Custard	**Supporting Item:** ----------	**Supporting Item:** Jalebi with Rabri
Roti	Roti	Roti	Roti	Roti	Roti	Roti
Plain Rice	Plain Rice	Plain Rice	Chinese Rice	Plain Rice	Zeera Rice	Plain Rice
Cucumber+ Onion+ Lemon	Cucumber+ Onion+ Beetroot	Cucumber+ Onion+ Beetroot	Radish+ Onion+ Lemon	Cucumber+ Onion+ Lemon	Cucumber+ Onion+ Lemon	Cucumber+ Onion+ Beetroot

4. ADDITIONAL ADD-ONS:

The contractor may be allowed to sell additional add-ons like Juices, Milk Shakes, Snacks etc. in the mess after requesting and subsequently obtaining permission from the institute administration for the same and agreeing to the specific conditions (like price, quality of raw materials etc.) laid down by the institute regarding the selling of these add-ons when such a request is made.

ANNEXURE-III

Bid Securing Declaration Form

Date:_____ E-Tender No. _____ E-Tender ID_____

To (insert complete name and address of the purchaser)
I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders. I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown)
in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing he Bid Securing Declaration)
Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing)
Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

PS: *Furnish the above in original stationary/letter head with signed and sealed.*

ANNEXURE-IV

PRE BID INTEGRITY PACT

General

This pre-bid Agreement (hereinafter called the Integrity Pact) is made on _____ day of the month of _____ 2010, between, on one hand, the President of India acting through Shri _____, Designation of the officer, Ministry of Education /Department, Government of India (hereinafter called the "BUYER", which expression shall mean an d include, unless the context otherwise requires, his successors in office and assigns) of the First Part and M/s _____ represented by Shri _____. Chief Executive Officer (hereinafter called the "BIDDER/Seller" which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns) of the Second Part.

WHEREAS the BUYER proposes to procure (Name of the Stores/Equipment/Item) and the BIDDER/Seller is willing to offer/has offered the stores and

WHEREAS the BIDDER is a private company/public company/Government undertaking/partnership/registered export agency, constituted in accordance with the relevant law in the matter and the BUYER is a Ministry of Education/Department of the Government of India ~~/PSU~~ performing its functions on behalf of the President of India.

NOW, THEREFORE,

To avoid all forms of corruption by following a system that is fair, transparent and free from any influence/prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to :-

Enabling the BUYER to obtain the desired said stores/equipment at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and

Enabling BIDDERs to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the BUYER will commit to prevent corruption, in any form, by its officials by following transparent procedures.

The parties hereto hereby agree to enter into this integrity Pact and agree as follows:

Commitments of the BUYER

1.1 The BUYER undertakes that no official of the BUYER, connected directly or indirectly with the bid/contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the BIDDER, either for themselves or for any person, organisation or third party related to the bid/contract in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to the contract.

1.2 The BUYER will, during the pre-contract stage, treat all BIDDERs alike, and will provide to all BIDDERs the same information and will not provide any such information to any particular BIDDER which could afford an advantage to that particular BIDDER in comparison to other BIDDERs.

1.3 All the officials of the BUYER will report to the appropriate Government office any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.

2. In case any such preceding misconduct on the part of such official(s) is reported by the BIDDER to the BUYER with full and verifiable facts and the same is prima facie found to be correct by the BUYER, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the BUYER and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the BUYER the proceedings under the contract would not be stalled.

Commitments of BIDDERs

3. The BIDDER commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:-

3.1 The BIDDER will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER, connected directly or indirectly with the bidding process, or to any person, organisation or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.

3.2 The BIDDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract or any other contract with the Government for showing or forbearing to show favour or disfavour to any person in relation to the contract or any other contract with the Government.

3.3* BIDDERs shall disclose the name and address of agents and representatives and Indian BIDDERs shall disclose their foreign principals or associates.

3.4* BIDDERs shall disclose the payments to be made by them to agents/brokers or any other intermediary, in connection with this bid/contract.

3.5* The BIDDER further confirms and declares to the BUYER that the BIDDER is the original manufacturer/integrator/authorised government sponsored export entity of the defence stores and has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the BUYER or any of its functionaries, whether officially or unofficially to the award of the contract to the BIDDER, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.

3.6 The BIDDER, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to officials of the BUYER or their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.

3.7 The BIDDER will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.

3.8 The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.

3.9 The BIDDER shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information provided by the BUYER as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.

3.10 The BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.

3.11 The BIDDER shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.

3.12 If the BIDDER or any employee of the BIDDER or any person acting on behalf of the BIDDER, either directly or indirectly, is a relative of any of the officers of the BUYER, or alternatively, if any relative of an officer of the BUYER has financial interest/stake in the BIDDER's firm, the same shall be disclosed by the BIDDER at the time of filing of tender.

The term 'relative' for this purpose would be as defined in Section 6 of the Companies Act 1956.

3.13 The BIDDER shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of the BUYER.

4. Previous Transgression

4.1 The BIDDER declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could justify BIDDER's exclusion from the tender process.

4.2 The BIDDER agrees that if it makes incorrect statement on this subject, BIDDER can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

5. Earnest Money (Security Deposit)

5.1 While submitting commercial bid, the BIDDER shall deposit an amount Rs. 50,000/- (to be specified in RFP) as Earnest Money/Security Deposit, with the BUYER through any of the following instruments:

(i) Bank Draft or a Pay Order in favour of

(ii) A confirmed guarantee by an Indian Nationalised Bank, promising payment of the guaranteed sum to the BUYER on demand within three working days without any demur whatsoever and without seeking any reasons whatsoever. The demand for payment by the BUYER shall be treated as conclusive proof of payment.

(iii) Any other mode or through any other instrument (to be specified in the RFP).

5.2 The Earnest Money/Security Deposit shall be valid upto a period of five years or the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the BUYER, including warranty period, whichever is later.

5.3 In case of the successful BIDDER a clause would also be incorporated in the Article pertaining to Performance Bond in the Purchase Contract that the provisions of Sanctions for Violation shall be applicable for forfeiture of Performance Bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.

5.4 No interest shall be payable by the BUYER to the BIDDER on Earnest Money/Security Deposit for the period of its currency.

6. <u>Sanctions for Violations</u>

6.1 Any breach of the aforesaid provisions by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall entitle the BUYER to take all or any one of the following actions; wherever required:-

(i) To immediately call off the pre contract negotiations without assigning any reason or giving any compensation to the BIDDER. However, the proceedings with the other BIDDER(s) would continue.

(ii) The Earnest Money Deposit (in pre-contract stage) and/or Security Deposit/Performance Bond (after the contract is signed) shall stand forfeited either fully or partially, as decided by the BUYER and the BUYER shall not be required to assign any reason therefore.

(iii) To immediately cancel the contract, if already signed, without giving any compensation to the BIDDER.

(iv) To recover all sums already paid by the BUYER, and in case of an Indian BIDDER with interest thereon at 2% higher than the prevailing Prime Lending Rate of State Bank of India, while in case of a BIDDER from a country other than India with interest thereon at 2% higher than the LIBOR. If any outstanding payment is due to the BIDDER from the BUYER in connection with any other contract for any other stores, such outstanding payment could also be utilised to recover the aforesaid sum and interest.

(v) To encash the advance bank guarantee and performance bond/warranty bond, if furnished by the BIDDER, in order to recover the payments, already made by the BUYER, along with interest.

(vi) To cancel all or any other Contracts with the BIDDER. The BIDDER shall be liable to pay compensation for any loss or damage to the BUYER resulting from such cancellation/rescission and the BUYER shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER.

(vii) To debar the BIDDER from participating in future bidding processes of the Government of India for a minimum period of five years, which may be further extended at the discretion of the BUYER.

(viii) To recover all sums paid in violation of this Pact by BIDDER(s) to any middleman or agent or broker with a view to securing the contract.

(ix) In cases where irrevocable Letters of Credit have been received in respect of any contract signed by the BUYER with the BIDDER, the same shall not be opened.

(x) Forfeiture of Performance Bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.

6.2 The BUYER will be entitled to take all or any of the actions mentioned at para 6.1(i) to (x) of this Pact also on the Commission by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER), of an offence as defined in Chapter IX of the Indian Penal code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.

6.3 The decision of the BUYER to the effect that a breach of the provisions of this Pact has been committed by the BIDDER shall be final and conclusive on the BIDDER. However, the BIDDER can approach the Independent Monitor(s) appointed for the purposes of this Pact.

7. Fall Clause

7.1 The BIDDER undertakes that it has not supplied/is not supplying similar product/systems or subsystems at a price lower than that offered in the present bid in respect of any other Ministry of Education/Department of the Government of India ~~or PSU~~ and if it is found at any stage that similar product/systems or sub systems was supplied by the BIDDER to any other Ministry of Education/Department of the Government of India ~~or a PSU~~ at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the BIDDER to the BUYER, if the contract has already been concluded.

8. Independent Monitors

8.1 The BUYER has appointed Independent Monitors (hereinafter referred to as Monitors) for this Pact in consultation with the Central Vigilance Commission (Names and Addresses of the Monitors to be given).

8.2 The task of the Monitors shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Pact.

8.3 The Monitors shall not be subject to instructions by the representatives of the parties and perform their functions neutrally and independently.

8.4 Both the parties accept that the Monitors have the right to access all the documents relating to the project/procurement, including minutes of meetings.

8.5 As soon as the Monitor notices, or has reason to believe, a violation of this Pact, he will so inform the Authority designated by the BUYER.

8.6 The BIDDER(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the BUYER including that provided by the BIDDER. The BIDDER will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor shall be under contractual obligation to treat the information and documents of the BIDDER/Subcontractor(s) with confidentiality.

8.7 The BUYER will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the parties. The parties will offer to the Monitor the option to participate in such meetings.

8.8 The Monitor will submit a written report to the designated Authority of BUYER/Secretary in the Department/ within 8 to 10 weeks from the date of reference or intimation to him by the BUYER / BIDDER and, should the occasion arise, submit proposals for correcting problematic situations.

9. Facilitation of Investigation

In case of any allegation of violation of any provisions of this Pact or payment of commission, the BUYER or its agencies shall be entitled to examine all the documents including the Books of Accounts of the BIDDER and the BIDDER shall provide necessary information and documents in English and shall extend all possible help for the purpose of such examination.

10. Law and Place of Jurisdiction

This Pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the BUYER.

11. Other Legal Actions

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.

12. Validity

12.1 The validity of this Integrity Pact shall be from date of its signing and extend upto 5 years or the complete execution of the contract to the satisfaction of both the BUYER and the BIDDER/Seller, including warranty period, whichever is later. In case BIDDER is unsuccessful this Integrity Pact shall expire after six months from the date of the signing of the contract.

12.2 Should one or several provisions of this Pact turn out to be invalid; the remainder of this Pact shall remain valid. In this case, the parties will strive to come to an agreement to their original intentions.

13. The parties hereby sign this Integrity Pact at _____ on _____

BUYER
Name of the Officer.
Designation
IISER, MOHALI
Under MINISTRY of Education
Govt. of India

BIDDER
CHIEF EXECUTIVE OFFICER

Witness
1. _____

2. _____

Witness
1. _____

2. _____

*Provisions of these clauses would need to be amended/deleted in line with the policy of the BUYER in regard to involvement of Indian agents of foreign suppliers.

ANNEXURE-V

[To be provided and signed by the Institute where contractor has rendered services during the last five years (2020-24) for at-least one year or more]

Name of the Institute:

Name of the Contractor:

Duration of the Contract:
(with date)

MODEL FEEDBACK FORM FOR PERFORMANCE EVALUATION		
S. No.	**Description**	**No. of Incident**
1	Food Poisoning	
2	Any living contamination (Insects cooked along with food/rodents found in food or raw material)	
3	Any non-living contamination (Soft objects like hair, rope, plastic, cloth etc., any complaint of stones / pebbles of diameter more than 2 mm, hard and / or sharp objects like glass pieces, nails, hard plastic etc. In food)	
4	Any other penalty of Rs.10000/- or more	

Seal of the Institute **Authorized Signatory**

ANNEXURE-VI

Indian Institute of Science Education and Research
Mohali Knowledge City, P.O Manauli, Sector-81,
SAS Nagar Punjab-140306

Technical Bid
Proforma for evaluation of Technical Performance of the Tender

Sr. No.	Particulars	Details
1.	Name of the Person / Organization / Firm	
2.	Permanent Address	
3.	Telephone/Fax No.	
4.	Email address	
5.	Status of Organization (whether Private / Public Sector Undertaking / Sole proprietor / Partnership / Cooperative Society etc).	
6.	Financial Status: Name of Bank	
6(a)	Bank Account No	
6(b)	Type of Account	
6(c)	Amount of funds you can arrange to invest as working capital in running the mess (Min Rs. 3 Lacs)	
7.	Whether documentary proof, in support of 1 & 2 above are submitted?	Yes/No (If yes, specify Page No. ____)
8.	Whether the tenderer has submitted an Experience Certificate of carrying out work of mess services at reputed government educational institutes like IISc, IITs, NITs and IISERs. (Attach documentary proof)	Yes/No (If yes, specify Page No. ____)
9.	Whether the Tender fee of Rs. 590/- has been submitted by the bidder through online mode in institute bank account in scanned copy?	Yes/No (If yes, specify Page No. ____)
10.	Whether the Earnest Money Deposit (EMD) in the form Demand Draft / Banker's Cheque /FDR /BG /Online Transfer from any of the commercial banks, payable at Mohali drawn in the name of the Registrar, IISER Mohali, for an amount of Rs. 50,000/-(Rupees Fifty Thousand only), has been submitted in physical form or scanned copy?	Yes/No (If yes, specify Page No. ____)
11.	Whether the self-attested copy of Last 2	

	year Income Tax Assessment along with Balance Sheet, certificate / PAN / TAN No. has been submitted?	Yes/No (If yes, specify Page No. ____)
12.	Whether the self-attested copies of the GST No. / PAN / TAN have been submitted?	Yes/No (If yes, specify Page No. ____)
13.	Whether the tenderer has submitted a self-attested copy of valid Labour License in the relevant trade/field for the execution of this service contract duly issued by the competent authority e.g. EPF No. & ESI No. (Receipt of payment for last two month for the same is required).	Yes/No (If yes, specify Page No. ____)
14.	Whether the Affidavit on non-judicial stamp paper of Rs. 100/- duly attested by the Executive Magistrate that the tenderer has never been blacklisted, has been submitted?(as per Annexure VIII)	Yes/No (If yes, specify Page No. ____)
15.	Last receipt of EPF deposited for employees submitted?	Yes/No (If yes, specify Page No. ____)
16.	Do you have Food Safety and Standards Authority of India (*FSSAI*) certification?	Yes/No (If yes, specify Page No. ____)
17.	Have you submitted two job satisfactory certificates from the last five years (2020-2024)?	Yes/No (If yes, specify Page No. ____)
18.	Have you submitted Annexure V duly filled from the previous organization/ Institute wherein you have rendered services during the last five years (2020-25) for at-least one year or more?	Yes/No (If yes, specify Page No. ____)
19.	Have you provided services to IISER Mohali in last five years?	Yes/No (If yes, specify Page No. ____)
20.	In case you have answered yes to Question 19, have you submitted the latest job satisfactory certificate from IISER Mohali?	Yes/No (If yes, specify Page No. ____)

Place_____ Signature of Tenderer _____

Dated_____ Full Name of the Tenderer _____

_____

Address:_____

_____

_____

ANNEXURE-VII

4.1 Technical Criteria

STAGE 1: TECHNICAL CRITERIA **(Maximum Marks: 50)**

Minimum qualifying technical score is 35. The bidder secures less than 35 marks will be considered unresponsive bids. However, in case less than 3 bids are technically qualified, the Institute reserves the right to relax the minimum qualifying technical scores.

Technical Marks

Part A: Penalty (30 marks)

S. No.	Description	No. of cases	Marks
1	Food Poisoning	No case	10
		More than one	0
2	Any contamination due to cooking of insects/rodents (Insects cooked along with food/rodents found in food or raw material)	No case	8
		One case	6
		Two case	4
		Three case	2
		More than three	0
3	Any non-living contamination (Soft objects like hair, rope, plastic, cloth., any complaint of stones/ pebbles of diameter more than 2mm, hard and / or sharp objects like glass pieces, nails, hard plastic etc. In food)	No case	7
		One case	5
		Two case	3
		More than two	0
4	Any other penalty (not vocered in Point 1,2 & 3) of more than Rs. 10000/-	No case	5
		One case	3
		Two case	1
		More than two	0

Part B: Experience (8 Marks)*

S. No.	Description	Years	Marks
1	Number of years of experience in CFTI as per the tender clause	More than 4 years	8
		4 years	6
		3 years	4
		2 years	2

*** NOTE: Relevant experience certificate to be attached.**

Part C: Turnover (7 Marks)

S. No.	Description	Marks
1	5 crores or more	7
2	4 crores or more	5

3	3 crores or more	3
4	2 crores or more	1

Part D: Presentation (5 Marks)

S. No.	Description	Marks
1	Presentation (Pre-bid)	5

*** NOTE:** The presentation to be given by the prospective bidders on the day of the pre-bid meeting. The presentation should broadly cover the experience, supply chain, implementation of plans etc. The presentation should not be of more than 10 slides

4.2 Illustration on Evaluation

Technical Evaluation Status:

Bidder details	Technical Marks (out of 50)	Technical Evaluation Status
Bidder1	40	Responsive
Bidder2	38	Responsive
Bidder3	35	Responsive
Bidder4	30	Non- Responsive
Bidder5	37	Responsive

*The technically qualified bidders as per technical evaluation are Bidder 1,2,3,5 and bidder 4 is rejected.

STAGE 2: FINANCIAL BID EVALUATION

Suppose the minimum reasonable price as secret cutoff decided by the institute for the cost of meal per day is Rs. 120.

Bidder details	Financial Bid Amount (cost of meal per day in rupees)
Bidder1	150
Bidder2	140
Bidder3	130
Bidder5	115

*Since the quoted financial bid amount should be above the secret cutoff decided by the institute (in this example case, Rs. 115), bidder 5 is rejected.

Bidder Details	Financial Bid Amount (cost of meal per day in rupees)	Rank of the Bidder
Bidder3	120	L1
Bidder2	140	L2
Bidder1	150	L3

ANNEXURE-VIII

CERTIFICATE FOR NON-BLACK LISTING

(TO BE FURNISHED ON NON-JUDICIAL STAMP PAPER WORTH RS. 100/-)

We. (Name of firm) do hereby certify that our company/firm/Manufacturers / Suppliers/ Dealers has not been black listed/banned /suspended/ debarred by any Government Department/Govt. Educational/Research Institute during the last three years.

Place:
Date:

Signature of Authorized Signatory
……
……Name of Signatory

ANNEXURE-IX

PROFORMA FOR BANK GUARANTEE TOWARDS EMD
(TO BE USED BY ALL NATIONALISED BANKS/ SCHEDULED COMMERCIAL BANKS)

Ref. Bank Guarantee No.
Date:

To
The Registrar
Indian Institute of Science Education and Research Mohali
Sector – 81, Knowledge City,
PO – Manauli, SAS Nagar,
Mohali – 140 306, Punjab.

Dear Sir,

WHEREAS M/s. _____ having its registered office at _____ (hereinafter called "the supplier") has undertaken in pursuance of Contract No. _____ Dated _____ against Supply of _____ (hereinafter called "the order")

AND WHEREAS it has been stipulated by you in the said order that the Supplier shall furnish you with a bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the supplier's performance obligations in accordance with the order.

AND WHEREAS We, _____ Bank a body Corporate constituted under _____ having its Head Office at _____, having amongst others a branch office at _____ (hereinafter referred to as the "The Bank" which expression shall unless repugnant to the context or meaning thereof, include all its successors, administrators, executors and assignees) have agreed to give the Supplier a Guarantee at the request of the supplier.

THEREFORE WE _____ Bank hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of Rs. _____ [Rupees _____ Only] and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of _____ [Rupees _____Only] as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until _____.

Notwithstanding anything contained hereinabove.

i) Our liability under this Bank Guarantee shall not exceed Rs. _____ [Rupees _____only]
ii) This Bank Guarantee shall be valid upto _____.
iii) We are liable to pay the guaranteed amount or any part hereby under this bank guarantee only and only if you serve upon us a written claim or demand on or before _____.

Dated the _____ day of _____ 2024.