भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली

शिक्षा मंत्रालय, भारत सरकार द्वारा स्थापित

सैक्टर 81,नॉलेज सिटी,प. ओ. मनोली, एस. ए. एस. नगर, मोहाली, पंजाब 140306

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI

(Established by Ministry of Education, Govt. of India)

Sector-81, Knowledge city, PO-Manauli, SAS Nagar Mohali-140306, Punjab

PAN No. - AAAAI1781K GSTIN – 03AAAAI1781K2ZS

• **Phone : +91-172- 2240121 • Ext. 1121, 1127 • Fax : +91-172-2240124 • http://www.iisermohali.ac.in** • Email: tenders@iisermohali.ac.in

CPPP/Institute Website

IISER M(1715)25/26-Pur Dated: 21st November 2025

सीमित लघु सूचना निविदा

LIMITED SHORT NOTICE TENDER

निदेशक, आईआईएसईआर मोहाली की ओर से एकल बोली प्रणाली में 08 से 13 दिसंबर 2025 तक हार्मोनिक विश्लेषण और ऑपरेटर सिद्धांत पर एनसीएम कार्यशाला और 16 से 19 दिसंबर 2025 तक डीएमएचए सम्मेलन और 11 से 13 दिसंबर 2025 तक आईआईएसईआर मोहाली परिसर में आयोजित होने वाले 7वें भारतीय ड्रोसोफिला अनुसंधान सम्मेलन (आईएनडीआरसी 2025) के अवसर पर खानपान सेवाएं प्रदान करने के लिए नीचे दिए गए नियमों और शर्तों और विवरण के अनुसार ऑनलाइन निविदाएं आमंत्रित की जाती हैं। सीपीपीपी यानी https://eprocure.gov.in/eprocure/app पर सेवा प्रदाताओं से बीओक्यू सूची। निविदा दस्तावेज कृपया ई-प्रोक्योरमेंट पोर्टल वेबसाइट https://eprocure.gov.in/eprocure/app और संस्थान की वेबसाइट www.iisermohali.ac.in से डाउनलोड किए जा सकते हैं।

Online Tenders are invited on behalf of the Director, IISER Mohali in **SINGLE BID SYSTEM** for **Providing of Catering Services on the occasion of NCM Workshop on Harmonic Analysis and Operator Theory to be held on 08th to 13th Dec 2025 and DMHA Conference from 16th to 19th Dec 2025 and 7th Indian Drosophila Research Conference (InDRC2025) from 11th to 13th Dec 2025 at IISER Mohali Campus** as per terms and conditions & details given below and BOQ list from the service providers at CPPP i.e. **https://eprocure.gov.in/eprocure/app**. Tender documents may please be downloaded from the E-procurement portal website **https://eprocure.gov.in/eprocure/app** & Institute website **www.iisermohali.ac.in.**

Sd/-

सहायक कुलसचिव (क्रय तथा भंडार)

Assistant Registrar (Stores & Purchase)

भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली

शिक्षा मंत्रालय, भारत सरकार द्वारा स्थापित

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सीमित लघु सूचना निविदा

LIMITED SHORT NOTICE TENDER

Tender Ref.- IISER M(1715)25/26-Pur	Dated : 21st November 2025

Critical Date Sections

S.No.	Description	Date	Time
1.	Tender Publishing Date and time	21st November 2025	6:30pm
2.	Tender Document download start Date & Time	21st November 2025	6:30pm
3.	Bid Submission start Date &Time	21st November 2025	6:30pm
4.	Bid Submission End date and Time	27th November 2025	Upto 2:00pm
5.	Tender opening Date and Time	28th November 2025	At 2:30pm

Online Tenders are invited on behalf of the Director, IISER Mohali in **SINGLE BID SYSTEM** for following item(s) from the service providers at CPPP i.e. https://eprocure.gov.in/eprocure/app. Tender documents may please be downloaded from the E-procurement portal website https://eprocure.gov.in/eprocure/app & Institute website **www.iisermohali.ac.in.** Online Tender fee of Rs. 590/- (Non-refundable) should be submitted by bidder in favour of IISER Mohali through Online mode in Institute Account (Canara Bank Saving Account Number 4790101001912 and IFSC Code CNRB0004790). However, scanned copy of the Tender fee paid and UTR copy should be submitted along with bid. **Micro & MSME/NSIC and Firms registered and the firms registered with concerned Ministries/Departments, the bidders are exempted from payment of Tender Fee as per GOI notifications/GFR (2017) and Ministry of Finance OM No. F.9/4/2020- PPD dated 12 November 2020.**

Bidders will also be required to execute bond/undertaking Bid Security Declaration Form attached as ANNEXURE-I in lieu of EMD.

ITEM WISE DETAILS

S. No.	Description	Qty. (in units)
1.	**Catering Services on the occasion of the following workshop/conferences at IISER Mohali Campus :** 1. NCM Workshop on Harmonic Analysis and Operator Theory to be held on 08th to 13th Dec 2025 2. DMHA Conference from 16th to 19th Dec 2025 3. 7th Indian Drosophila Research Conference (InDRC2025) from 11th to 13th Dec 2025 ***SCOPE OF WORK* (Breakfast, Morning Tea, Lunch, Evening Tea and Dinner): As per Annexure – II, III & IV** **Eligibility Criteria for Bidders:** 1) The bidder should quote per plate price for each meal i.e. conference Breakfast, Morning Tea, Lunch, Evening Tea and Dinner as per BOQ. 2) The bid should specify per plate charge for each meal. 3) **The bidder is required to submit a valid FSSAI certificate.** 4) Rates should FOR basis. 5) Penalty will be imposed of 5% of the cost for each meal where there are delays in service. 6) The right to reject all or any of the quotation and to split up the requirements for itemized L- 1 or relax any or all the above conditions without assigning any reason is reserved by the IISER Mohali. 7) **The work order may or may not be placed separately with different bidders for different conferences/workshop etc. The institute reserves the right to allot work separately depending upon the space availability and other involved logistics.** **Other terms and conditions**: 1. The Caterer must arrange adequate number of serving queues for each meal so that meals can be finished on time. Adequate arrangement for a sufficient number of tandoors (if applicable) and other items must be done to ensure that there is no bottleneck in service. **2. The expected number for any given meal may be taken as the minimum number for the meal. These numbers are an estimate at present. The numbers may increase and decrease.** **3. The crockery should be bone china, cutlery should be stainless steel without scratches, and thoroughly cleaned. Sweets/snacks etc. to be served in high- quality plates.** 4. The IISER Mohali reserves the right to change the type of items indicated in the menu. **5. Serving personnel must be in clean uniforms, with polished shoes, gloves, and heads covered. They should have proper sense of hygiene. Compliance of COVID protocol, as per GOI norms.** 6. There should be proper bins at the venue.	As per List/ Menu

	7. **Number of servers, and serving tables should be adequate as per Annexures II, III & IV.** 8. **The linen should be of high quality (clean/properly ironed). There should be fancy decor in the layout.** 9. *Food must be served warm, as applicable.* 10. Spice levels in the food must be maintained to suit every one's palate. 11. All the foods must be prepared in branded cooking medium. 12. **Caterer must ensure proper hygiene in the serving areas, and thorough cleaning of the serving area must be done after each meal services.** 13. Separate utensils to be used for preparation of veg & non-veg items. 14. Separate covering for veg & non-veg to be placed. 15. **In case of non-compliance/lapses, Institute reserves the right to impose penalty (upto the value of bill) as decided by the competent authority.**	

A) IMPORTANT NOTES:-

I. **The Price BOQ is in INR format. Bids are invited in INR only.**

II. **The bids should be submitted directly by the service provider.**

III. **All MSME/NSIC/Startup Units shall be considered as per provisions/rules prescribed byGovt. of India.**

IV. **The work order may or may not be placed separately with different bidders for different conferences/workshop etc. The institute reserves the right to allot work separately depending upon the space availability and other involved logistics.**

B) SUBMISSION OF TENDER

I) All bid/tender documents are to be uploaded online at Central Public Procurement portal i.e. **https://eprocure.gov.in/eprocure/app** only and in the designated cover/ part on the website against tender ID. Tenders/ bids shall be accepted only through online mode and no manual submission of the same shall be entertained. Also upload **Annexure I** (Bid Securing Declaration Form) if registered as **Micro & MSME/NSIC and Firms registered and the firms registered with concerned Ministries/ Departments.** Late tenders will not be accepted.

II) The online bids shall be opened at the office of the Assistant Registrar (S&P), IISER Mohali, on above given date and time. If the tender opening date happens to be on a holiday or non-working day due to any other valid reason, the tender opening process will be attended on the next working day at same time and place. IISER Mohali will not be responsible for any error like missing of schedule data while downloading by the Bidder.

III) The bidder shall upload the tender documents/NIT duly filled in and stamped by the authorized signatory on each and every page along with all Annexures as per NIT along with checklist and Annexures. Tender not submitted/uploaded in the prescribed form and as per the tender terms and conditions shall be liable for rejection.

Check List of Documents (signed & stamped) to be provided and attached by the bidder:

S. No.	Particulars of Documents	Yes/No	Page No. (As per bid)
1.	**Tender Notice Document Copy of NIT** **(duly signed and stamped)**		
2.	**Tender Fee**, if applicable or Exemption Certificate (NSIC/MSME Certificate)		
3.	Undertaking Bid Security Declaration Form – **Annexure-I** **(on letter head duly signed and stamped)**		
4.	**Attached Copy of PAN**		
5.	**Attached Copy of GST**		
6.	A copy of valid **FSSAI certificate** to be furnished/attached.		

**** If checklist is not provided by the bidder along with ABOVE DOCUMENTS the bid shall besummarily rejected.***

IV) The bidder shall submit scanned copy of the PAN Card, GST number duly signed and stamped. **Also, bidders applying against "MSME/NSIC Certificate" issued by appropriate Authority, should ensure that the certificate attached is relevant to the area of service/supply. For example, If the tender is for "supply & installation of Desktop"** ***the certificate should be issued for activity/area of "Computer supply and services activities etc" otherwise bid will be REJECTED without notice.***

V) A copy of valid **FSSAI certificate** shall be submitted by the bidder.

C) INSTRUCTIONS:

1. The quantity mentioned in this inquiry is and shall be deemed to be only approximate and will not in any manner be binding on the Institute. Before the deadline for submission of the bid, IISER Mohali reserves the right to modify the tender document terms and conditions. Such amendment/modification will be notified on website against said tender ID.
2. The rates offered should be FOR Chandigarh/Mohali in case of firms situated outside Chandigarh/Mohali, and free delivery at the Institute premises in case of local firms. Conditional tenders will be summarily rejected.
3. **GST, applicable as per GOI Norms.**
4. Validity of offer: 45 days.
5. For any corrigendum and addendum please be checked the website https://eprocure.gov.in/eprocure/app and http:/www.iisermohali.ac.in
6. Disputes, if any, shall be subject to jurisdiction in the Court of Mohali only.
7. If any information furnished by the bidder is, at any stage found to be incorrect, false or fabricated, the Institute/purchaser shall have the absolute right to forfeit the security deposits, in addition to cancellation of contract, forfeiting the performance Guarantees/securities and other action in accordance with law, such as black-listing, risk & cost etc.
8. The right to reject all or any of the quotation and to split up the requirements for itemized L-1 (date wise) or relax any or all the above conditions without assigning any reason is reserved by the IISER Mohali. For any corrigendum and addendum please be checked the website https://eprocure.gov.in/eprocure/app and http:/www.iisermohali.ac.in
9. Disputes, if any, shall be subject to jurisdiction in the court of Mohali only.
10. This is a short/limited tender notice with following prospective caterers:
    a) M/s Savi Caterers and Wedding Planners, Chandigarh
    b) M/s Katani Caterers, Mohali
    c) M/s Amayra International, Unit of Chef and Cuisine Caterers
    d) M/s Defence Catering, Chandigarh

e) M/s Saini Tent Palace, Mohali

11. In case you want to register yourself to be included for any further short/limited tender you may submit your details by sending an email to stores@iisermohali.ac.in with details of the organization and experience.
12. Unsolicited bids will not be entertained.
13. **The work order may or may not be placed separately with different bidders for different conferences/workshop etc. The institute reserves the right to allot work separately depending upon the space availability and other involved logistics.**

Sd/-

सहायक कुलसचिव (क्रय तथा भंडार)

Assistant Registrar (Stores & Purchase)

ANNEXURE-I

Bid Securing Declaration Form

Date:_____E-Tender No._____E-Tender ID_____

To (insert complete name and address of the purchaser)
I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders. I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown)
in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing he Bid Securing Declaration)
Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on_____day of_____(insert date of
signing) Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

PS: *Furnish the above in original stationary/letter head with signed and sealed.*

ANNEXURE-II

Event Name : NCM Workshop on Harmonic Analysis and Operator Theory

BREAKFAST MENU AT IISER ON DATE 08-12-2025 TO 13-12-2025 (No. of persons: 45)

08 DEC	09 DEC	10DEC	11 DEC	12 DEC	13 DEC
Tea Bread Butter Jam Corn Flakes Boiled Egg Aloo Parantha Curd	Tea Bread Butter Jam Corn Flakes Gobhi Parantha Curd Boiled Egg	Tea Bread Butter Jam Corn Flakes Aloo Poori/Parantha Boiled Egg Vada	Tea Bread Butter Jam Corn Flakes Boiled Egg Tandoori Kulcha Channa Masala	Tea Bread Butter Jam Corn Flakes Boiled Egg Bambino/Vermicily Savian Poha	Tea Bread Butter Jam Corn Flakes Boiled Egg Methi Parantha

MORNING TEA MENU AT IISER ON DATE 08-12-2025 TO 13-12-2025 (No. of persons: 60)

08 DEC	09 DEC	10 DEC	11 DEC	12 DEC	13 DEC
Coffee Powder or Coffee Sachets with Hot water	Coffee Powder or Coffee Sachets with Hot water	Coffee Powder or Coffee Sachets with Hot water	Coffee Powder or Coffee Sachets with Hot water	Coffee Powder or Coffee Sachets with Hot water	Coffee Powder or Coffee Sachets with Hot water
Cookies Sweet and Salted	Cookies Sweet and Salted	Cookies Sweet and Salted	Cookies Sweet and Salted	Cookies Sweet and Salted	Cookies Sweet and Salted

LUNCH MENU AT IISER ON DATE 08-12-2025 TO 13-12-2025 (No. of persons: 60)

8 DEC	09 DEC	10 DEC	11 DEC	12 DEC	13 DEC
Tandoori Roti	Tandoori Roti	Tandoori Roti	Tandoori Roti	Tandoori Roti	Tandoori Roti
Missi Roti	Butter Naan	Laccha Prantha	Missi Roti	Butter Naan	Makki ki Roti
Jeera Rice	Peas Pulao	Veg Pulao	Jeera Rice	Peas Pulao	Veg Pulao
Dal Makhni	Moong Dal	MahChole Dal	Channa Masala	Rajma Masala	Channa Dal
Shahi Paneer	Kadhai Paneer	Paneer Butter Masala	Soya Champ Masala	Mushroom 2 Piaza	Matar Paneer
Mix Veg	Dum Aloo	Keema Gobhi Matar	Aloo Gobhi	Palak Corn	Sarson Ka Saag
Salad and Achar	Salad and Achar	Salad and Achar	Salad and Achar	Salad and Achar	Salad and Achar
Raita Mix	---	Boondi Raita	---	Raita Mix	---
				Sweets: Moong Dal halwa	

EVENING TEA MENU AT IISER ON DATE 08-12-2025 TO 13-12-2025 (No. of persons: 60)

08 DEC	09 DEC	10 DEC	11 DEC	12 DEC	13 DEC
Coffee Powder or Coffee Sachets with Hot water	Coffee Powder or Coffee Sachets with Hot water	Coffee Powder or Coffee Sachets with Hot water	Coffee Powder or Coffee Sachets with Hot water	Coffee Powder or Coffee Sachets with Hot water	Coffee Powder or Coffee Sachets with Hot water
Cookies Sweet and Salted	Cookies Sweet and Salted	Cookies Sweet and Salted	Cookies Sweet and Salted	Cookies Sweet and Salted	Cookies Sweet and Salted

DINNER MENU AT IISER ON DATE 08-12-2025 TO 13-12-2025 (No. of persons: 45)

08 DEC	09 DEC	10 DEC (Special Dinner)	11 DEC	12 DEC	13 DEC
Tandoori Roti	Tandoori Roti	Tandoori Roti	Tandoori Roti	Tandoori Roti	Tandoori Roti
Plain Rice	Plain Rice	Plain Rice	Plain Rice	Plain Rice	Plain Rice
Moong Dal	Chane Ki Dal		Hari Moong Dal		
------	------		------		
Shimla Mirch Mushroom	Aloo Gajar Matar	Dal Makhni Mix Veg	Aloo Gobhi	Rajma Malai Kofta	Kadhi Pakoda Aloo Matar
------	------	------	------		
Salad and Achar	Salad and Achar	Salad and Achar	Salad and Achar	Salad and Achar	Salad and Achar
	------		------		

Round Tables required = 8

Chairs = 40-45

ANNEXURE-III

Event Name : DMHA Conference

BREAKFAST MENU AT IISER ON DATE 16-12-2025 TO 19-12-2025 (No. of persons: 100)

16 DEC	17 DEC	18 DEC	19 DEC
Tea Bread Butter Jam Corn Flakes Boiled Egg Aloo Parantha Curd Banana	Tea Bread Butter Jam Corn Flakes Gobhi Parantha Curd Boiled Egg Orange/ Muskmelon	Tea Bread Butter Jam Corn Flakes Aloo Poori/Parantha Boiled Egg Vada Guava/Water Melon	Tea Bread Butter Jam Corn Flakes Boiled Egg Tandoori Kulcha Channa Masala Apple/Papaya

MORNING TEA MENU AT IISER ON DATE 16-12-2025 TO 19-12-2025 (No. of persons: 100)

16 DEC	17 DEC	18 DEC	19 DEC
Coffee Powder or Coffee Sachets with Hot water	Coffee Powder or Coffee Sachets with Hot water	Coffee Powder or Coffee Sachets with Hot water	Coffee Powder or Coffee Sachets with Hot water
Cookies Sweet and Salted	Cookies Sweet and Salted	Cookies Sweet and Salted	Cookies Sweet and Salted

LUNCH MENU AT IISER ON DATE 16-12-2025 TO 19-12-2025 (No. of persons: 100)

16 DEC	17 DEC	18 DEC	19 DEC
Tandoori Roti Butter Naan	Tandoori Roti Missi Roti	Tandoori Roti Laccha Parantha	Tandoori Roti Makki Ki Roti
Jeera Rice	Veg Pulao	Plain Rice	Jeera Rice Non veg:Chicken Biryani
Dal Makhni	Mah Chole Ki Dal	Rajma Masala	Sambar Dal (Arhar)
Shahi Paneer	Paneer Butter Masala	Matar Paneer	Mushroom 2 Piaza
Mix Veg	Keema Gobhi Matar	Palak Corn	Sarson Ka Saag
Non Veg: Mutton Curry	Non Veg: Chicken Curry	----------	----------
Raita Mix	Boondi Raita	Raita Mix	Boondi Raita
Salad and Achar	Salad and Achar	Salad and Achar	Salad and Achar
Sweets: Ice-Cream Vanilla	Sweets: Ice-Cream Vanilla	Sweets: Ice-Cream Strawberry	Sweets: Ice-Cream Vanilla

DINNER MENU AT IISER ON DATE 15-12-2025 TO 19-12-2025 (No. of persons: 100)

15 DEC	16 DEC	17 DEC	18 DEC (Special Dinner)	19 DEC
Tandori Roti	Tandoori Roti	Tandoori Roti	Assorted Cold-Drinks Jaljeera Masala 2 Veg Snacks: Cheese Finger Hara Bhara Kabab 2 Non Veg Snacks: Chicken Tikka Chilli Chicken	Tandoori Roti
Plain Rice	Plain Rice	Plain Rice	Veg Manchow Soup	Plain Rice
Mah Chane Ki Dal	Moong Dal	Chane Ki Dal	Tandoori Roti, Butter Naan, Missi Roti	Hari Moong Dal
----------	Tomato Soup	Vegetable clear Soup	Jeera Peas Pulao	Mushroom Soup
Aloo Methi/ Bengan Ka Bhartha	Shimla Mirch Mushroom	Aloo Gajar Matar	Dal Makhni, Kadhai Paneer, Mix Veg, Channa Masala Non Veg-Mutton Rogan Josh	Aloo Gobhi
---------	----------	---------	Raita Mix	----------
Salad and Achar	Salad and Achar	Salad and Achar	Salad and Achar	Salad and Achar
Sweets: Kheer	Sweets: Moong Dal Halwa	Sweets: Gajrella	Sweets: Moong Dal Halwa	Sweets: Gulab Jammun

EVENING TEA MENU AT IISER ON DATE 16-12-2025 TO 19-12-2025 (No. of persons: 100)

16 DEC	17 DEC	18 DEC	19 DEC
Coffee Powder or Coffee Sachets with Hot water	Coffee Powder or Coffee Sachets with Hot water	Coffee Powder or Coffee Sachets with Hot water	Coffee Powder or Coffee Sachets with Hot water
Cookies Sweet and Salted	Cookies Sweet and Salted	Cookies Sweet and Salted	Cookies Sweet and Salted

Round Tables required = 10

Chairs = 75-80

ANNEXURE-IV

Event Name : 7th Indian Drosophila Research Conference (InDRC2025)
(11-12-2025 TO 13-12-2025)

I. Specifications for Catering Service:

A. Details of foods to be served for Breakfast, Lunch, Dinner, Tea/Coffee break and High Tea:

Date	Timing		Menu						
11/12/25	8.00am	**Breakfast**	Sliced toasted Bread (white & brown), Amul Butter (10g blister pack), Jam (Sachets), Juice (Real) Boiled egg, Seasonal fruit (at least two types; Orange/Kinnu/Apple/Banana)			Idli, Medhu Vada, Sambar, Chutney	Tea, Coffee (at least 3-4 types of tea bags should be there)		
	11.00am	**Tea/Coffee break**	Good quality Cookies (2 to 3 types; One sweet the other one Salty)				Tea, Coffee (at least 3-4 types of tea bags should be there)		
	1.00pm	**Lunch**	Salad and Sprout	**Roti** (Simple, Missi, Lachha, Naan) **Jeera Rice**	Yellow **Daal** Tadka	**Main course:** Aloo Capsicum, Gajar Matar, Paneer Dopiyaza	Papad, Pickle, Dahi	Ice cream	
	4.00pm	**Tea/Coffee break**	Good quality Cookies (2 to 3 types; One sweet the other one Salty) Should be different from the type served in the morning				Tea, Coffee (at least 3-4 types of tea bags should be there)		
	8.30pm	**Dinner**	**Soup**: One Veg; One non Veg	**Starters:** Fish Tikka, Murgh Malai Tikka, Aloo Tikki, Dry Manchurian, Cheese Fingers	**Roti** (Simple, Missi, Lachha, Naan) **Plain Rice**	**Daal** Urad Chilka and Chana	**Main course:** Mixed Vegetables, Mushroom Dopiyaza, Chicken Masala, Shahi Paneer	Papad, Pickle, Raita	**Sweets:** Gulab Jamun, and Kheer

Date	Timing		Menu							
12/12/25	8.00am	**Breakfast**	Sliced toasted Bread (white & brown), Amul Butter (10g blister pack), Jam (Sachets), Juice (Real) Boiled egg, Seasonal fruit (at least two types; Orange/Kinnu/Apple/Banana)			Poha, Puri, Sabzi	Tea, Coffee (at least 3-4 types of tea bags should be there)		
	11.00am	**Tea/Coffee break**	Good quality Cookies (2 to 3 types; One sweet the other one Salty)				Tea, Coffee (at least 3-4 types of tea bags should be there)		
	1.00pm	**Lunch**	Salad and Sprout	**Roti** (Simple, Missi, Lachha, Naan) **Peas Pulao**	**Daal** Fry	**Main course:** Aloo Gobi, Mushroom Matar Paneer Butter Masala	Papad, Pickle, Dahi	Ice cream	
	4.00pm	**Tea/Coffee break**	Good quality Cookies (2 to 3 types; One sweet the other one Salty) Should be different from the type served in morning				Tea, Coffee (at least 3-4 types of tea bags should be there)		
	8.30pm	**Dinner**	**Soup:** One Veg; One non Veg	**Starters:** Fish Amritsari, Tandoori Chicken Tikka, Veg Spring roll, Honey Gobi, Paneer Tikka	**Roti** (Simple, Missi, Lachha, Naan) **Plain Rice** **Veg Pulao**	**Daal** Maakhni	**Main course:** Kofta Curry Vegetable Stir fry Achari Aloo Chilli Paneer Butter Chicken	Papad Pickle Raita	**Sweets:** Jalebi and Rabri

Date	Timing		Menu					
13/12/25	8.00am	**Breakfast**	Sliced toasted Bread (white & brown), Amul Butter (10g blister pack), Jam (Sachets), Juice (Real) Boiled egg, Seasonal fruit (at least two types; Orange/Kinnu/Apple/Banana)			Parantha (Aloo, Gobi, Mooli etc), Pickles and Dahi	Tea, Coffee (at least 3-4 types of tea bags should be there)	
	11.00am	**Tea/Coffee break**	Good quality Cookies (2 to 3 types; One sweet the other one Salty)				Tea, Coffee (at least 3-4 types of tea bags should be there)	
	1.00pm	**Lunch**	Salad and Sprout	**Roti** (Simple, Missi, Lachha, Naan) **Jeera Rice**	Yellow **Daal** Tadka	**Main course:** Aloo Methi, Saag	Papad, Pickle, Dahi	Mung and Gajar Halwa

						White Chana Shahi Paneer		
	3.30pm	**High Tea**	Sandwiches, Mini Samosa, Cake/Brownie, Cookies (2 to 3 types; One sweet the other one Salty), Sweets. Cookies should be different from the type served in morning				Tea, Coffee (at least 3-4 types of tea bags should be there)	

Numbers: 11/12/2025: Breakfast, Tea/Coffee (morning), Lunch, Tea/Coffee (afternoon), and Dinner: **230 persons**

12/12/2025: Breakfast, Tea/Coffee (morning), Lunch, Tea/Coffee (afternoon: **230 persons**

Dinner: **250 persons**

13/12/2025: Breakfast, Tea/Coffee (morning), Lunch, High Tea/Coffee (afternoon): **230 persons**

B. Arrangement for water:

1. There should be a total of **5 drinking water dispensers**. **3** of them should be **in the enclosure for breakfast, lunch and dinner**. **2** water dispensers should be there **in the foyers of the LHC**.
2. Specifically **Bisleri** water should be provided for drinking.
3. The water dispensers should have provision of dispensing **both hot and normal water**
4. **Proper Covering jackets** should be there over the water cans.
5. **Paper cups** should be provided with the dispensers to be placed in the foyers of the LHC
6. **Closed discard bins** should be provided next to the water dispensers in the LHC.

C. Serving of Breakfast, Lunch and Dinner:

1. **Utmost cleanliness and hygiene** should be maintained while serving food.
2. **Food** should be served in **clean and dry porcelain plates, bowls** (the serving plates and bowls should be stain free)
3. There should be **clean and dry glasses** to drink water**.**
4. **Tea and Coffee** should be served in **clean porcelain cups and saucers**.
5. **Stainless steel forks and spoons** should be provided.
6. **Plastic Spoons and Forks SHOULD NOT BE USED under any situation.**
7. The foods should be served warm.
8. **Individuals** serving should be **properly groomed** (they should put on **aprons**, **head covers**, and **gloves**).
9. **Individuals** serving should be **polite and gentle in behavior**.

10. **Adequate number of discard bins for dirty plates and bowls should be there. The discard bins, once filled, should be immediately cleaned and emptied.**
11. **Adequate number of tissue papers** should be provided in each buffet counter

D. Serving of Tea and Coffee during breaks:

1. **Tea and Coffee should be served** in the **foyers of LHC** during the tea/coffee breaks.
2. There should be **at least three counters for serving tea and coffee.** The **serving counters** should be **covered** properly with **frills**.
3. **Sugar should be kept separately** and **wooden stirrers** should be provided.
4. **Tea and Coffee** should be served in **clean porcelain cups and saucers**.
5. **Fresh cookies should be provided every time. The cookies**, placed on trays, should be **properly covered by food wrap**.
6. **Individuals** serving should be **properly groomed** (they should put on **aprons**, **head covers**, and **gloves**). They should be **polite and gentle in behavior**
7. **Adequate number of discard bins for used sups and saucers should be there. The discard bins, once filled, should be immediately cleaned and emptied.**
8. **Adequate number of tissue papers** should be provided in each serving counter.

Specifications for Stalls:

1. A total of **seven (7) stalls** are to be placed **in the two foyers** of the **Lecture Hall Complex** of IISER Mohali. The distribution of the stalls in the two foyers (and if necessary outside the LHC) will be decided later on in consultation with the vendor.
2. The **size** of each stall should be **3m x 2m**
3. Nature of the Stalls: **Octanorm stall**. (The **partitions** used for the stalls should be **CLEAN** and should be of **UNIFORM COLOR**)
4. The **floor** of each stall (internal area) should be properly **carpeted**.
5. Each stall should have: **One dustbin, One Switch board with 15 and 5 amp power outlets, Two Chairs and One Table**.
6. There should be **adequate lights** in each stall.

Specification for Tenting:

1. An **area of 60ft x 120ft** should be enclosed for serving Breakfast, Lunch and Dinner.
2. Proper **masking** should be done with **pipe and canvas/cloth**
3. The entire area should be **carpeted** properly
4. There should be **four buffet counters** to serve food. The **serving counters** should be **covered** properly with **frills**.
5. A total of **25 round tables** (*each **table** should comfortably **accommodate eight chairs***).
6. **Clean table clothes** should cover tables. **Fresh table clothes** should be provided **for Lunch and Dinner**.
7. There should be **chairs** for **250** people
8. **Back-rest** of each chair should be properly **covered** and the **seats** should be **clean**.
9. **Proper lighting** should be done for the **entire tenting area**.
10. **At least 5 sigdis should be provided in the tenting area during dinner.**
11. **Adequate number of discard bins for dirty plates and bowls should be there. The discard bins, once filled, should be immediately cleaned and emptied.**