
02-07-2021

E-TENDER NOTICE Online tenders are invited on behalf of The Director, IISER Mohali in TWO BID SYSTEM for the Allotment of Shop of Unisex Saloon in Shopping Complex at IISER Mohali Campus as per details given below at CPPP i. e. https://eprocure.gov.in/eprocure/app. Tender documents may please be downloaded from the E-procurement portal website https://eprocure.gov.in/eprocure/app& Institute website www.iisermohali.ac.in. –

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Assistant Registrar (P&S)

Copy to:
1. Institute website
2. CPPP
3. Newspaper

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI

S.A.S. Nagar (Mohali) – 140306

E-TENDER NOTICE

Tender Ref.- IISERM (Unisex Saloon)21/22-Pur	Dated- 02nd July 2021

Bidding Schedule

Sr.	Description	Date	Time
1.	Tender Publishing Date and time	02nd July 2021	6:00pm
2.	Tender Document download start Date & Time	02nd July 2021	6:00pm
3.	Bid Submission start Date &Time	02nd July 2021	6:00pm
4.	Bid Submission End date and Time	22nd July 2021	Up to 11:00am
5.	Tender opening Date and Time	23rd July 2021	At 11:30am

Online tenders are invited on behalf of the Director, IISER Mohali in **TWO BID SYSTEM** for Allotment of Unisex Saloon in Shopping Complex at IISER Mohali at CPPP i.e. **https://eprocure.gov.in/eprocure/app**. Tender documents may please be downloaded from the E-procurement portal website **https://eprocure.gov.in/eprocure/app** & Institute website **www.iisermohali.ac.in.**

Tender fee in shape of DD/Banker Cheque of **Rs 590/- (Non-refundable)** should be submitted by bidders in favour of the Registrar, IISER Mohali payable at Mohali or through Online mode in Institute Account (Canara Bank Saving Account Number 4790101001912 and IFSC Code CNRB0004790). **However, scanned copy of the tender fee should be uploaded on the website along with technical bid (Annexure 1).** The hard copy of the same in originalto be sent to the address mentioned below duly superscribing the supply/work name and reference/ tender ID on the envelope and same must reach before opening of the bid and if not received by due date the bid will be rejected summarily. **Micro & MSME/NSIC and the firms registered with concerned Ministries/ Departments, are exempted from payment of Tender Fee as per GOI notifications/GFR (2017) and Ministry of Finance OM No. F.9/4/2020-PPD dated 12 November 2020.**

Bidders will also be required to execute bond/undertaking of Bid Security Declaration Form attached as Annexure- II for availing exemption.

The Original Tender Fee should be sent to:

Assistant Registrar (P&S)
Indian Institute of Science Education and Research, Mohali Sector 81, SAS Nagar, Mohali, Punjab, India, Pin:140306

In case of online payment of Tender Fee, transaction details needs to be uploaded. Non-receipt of original and tender fee will lead to rejection of tender.

Details of Shops: -

Sr. No.	Description	Qty.
1.	Allotment of Shop of Unisex Saloon on Rent Basis at IISER Mohali Campus Sector 81, Knowledge City, SAS Nagar 1. Shop for Unisex Saloon in Shopping Complex- 1 Nos The allotment shall be initially for a period of 1 year on minimum token lease value of Rs. 2000/- p.m. in addition of electricity and water charges on actual basis. Interested Firms/person(s) may apply online for the shop/s latest by 10-07-2021 at 11:00 AM **Scope: To cater the needs of students and staff of IISER Mohali.** **General Terms & Conditions:** **1. Tenderer/Bidders may furnish/quote rent offer in PRICE BID/BOQ for shops {As given in ANNEXURE-I}, higher than the minimum rent/value fixed by the Institute.** 2. Bidders should have at least 2 years' experience of running the shops of Unisex Saloon as on date of submitting the bid. 3. The successful bidder fulfilling the tender conditions, shall deposit Performance Bank Guarantee equivalent to three months' rent (Quoted) which could be returned after one year or on the day of vacating the shop, whichever is earlier. 4. Adequate hygiene and sanitization must be maintained in all shops failing which Institute reserves the right 5. Security Deposit amount equivalent to three months lease value to be deposited by the allotted firm/person in the name of Registrar, IISER Mohali. The same will be refunded after the occupant has vacated the shop and cleared all pending dues. 6. After one year, shop allotment may renewed by increasing the rent by 10%, subject to approval of the Institute, if there is no complaint against the allotted person subject to the condition that total period for the occupancy will be maximum of two years from the date of initial allotment. 7. Electricity and water to be charged on actual basis. 8. All repairs/changes of fitting & fixtures are to be attended to by the person/firm after occupying. 9. Rent to be paid by the way of Cheque/DD favouring Registrar, IISER Mohali 10. Disposal of waste/keeping area free of garbage is the responsibility of the allottee. 11. Subletting by the allottee will not be permitted. 12. The Director, IISER reserves the right to cancel the allotment of shop by giving one month notice without assigning any reason. 13. The Director IISER (M) reserves the right to allot or not to allot any or all the shops/restaurant without assigning any reason.	

Sr. No.	Shop Type	Scope of Business	Non-permitted Activities
1.	Saloon Shop	1. Saloon Service 2. Any beauty/hair/skin care products	Other than saloon activities

A) IMORTANT NOTES:-

I. **All MSME/NSIC/Startup Units shall be considered as per provisions/rules prescribed by Govt of India.**
II. **Auto-extension of last date for E-Tenders has been activated by CPP Portal which has participation 2 bids or less.**

B) SUBMISSION OF TENDER

I. All bid/ tender documents are to be uploaded online at Central Public Procurement portal i.e. **https://eprocure.gov.in/eprocure/app** only and in the designated cover/ part on the website against tender ID. Tenders/ bids shall be accepted only through online mode and no manual submission of the same shall be entertained except tender fee and EMD. Late tenders will not be accepted.

II. The online bids shall be opened at the office of the Assistant Registrar (P&S), IISER Mohali, on above given date and time. If the tender opening date happens to be on a holiday or non-working day due to any other valid reason, the tender opening process will be attended on the next working day at same time and place. IISER Mohali will not be responsible for any error like missing of schedule data while downloading by the Bidder.

III. The bidder shall upload the tender documents duly filled in and stamped by the authorized signatory on each and every page. Tender not submitted/uploaded in the prescribed form and as per the tender terms and conditions shall be liable for rejection.

IV. The bidder shall upload scanned copy of the PAN Card, GST number (if applicable) duly signed and stamped.

V. E-procurement system ensures locking on the scheduled date and time. The system will not accept any bid after the scheduled date and time of submission of bid.

C) INSTRUCTIONS

1. Validity of offer: 90 days.
2. The right to reject all or any of the quotation and to split up the requirements for itemized L-1 or relax any or all the above conditions without assigning any reason is reserved by the IISER Mohali. For any corrigendum and addendum please be checked the website https://eprocure.gov.in/eprocure/app and http:/www.iisermohali.ac.in
3. Disputes, if any, shall be subject to jurisdiction in the court of Mohali only.

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Assistant Registrar (P&S)

Annexure-I

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI

Sr. No.	Name of Shop	Minimum Security Deposit (in INR)	Minimum Monthly Rent fixed*
1.	Shop for Unisex Saloon in Shopping Complex	6,000/-+ GST	2,000/-+ GST

Security Deposit shall be 03 times of the monthly rent quoted by the Firm/Person.

Annexure - II

Bid Securing Declaration Form

Date:_____E-Tender No._____E-Tender ID _____

To ,
The Director
INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI
(Established by Ministry of Education, Govt. of India)
Sector-81, Knowledge city, PO-Manauli
SAS Nagar Mohali-140306, Punjab

I/We. The undersigned,
declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one yearfrom the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We
have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the periodof bid validity specified in the form of Bid; or
having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i)fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security,in accordance with the Instructions to Bidders. I/We understand this Bid Securing Declaration shall ceaseto be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown)
in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing he Bid Securing Declaration)
Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on_____day of_____(insert date of signing) Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

PS: *Furnish the above in original stationary/letter head with signed and sealed.*

Annexure- III

(Letter head of tenderer/Bidder)

Ref No._____ Date_____

LETTER OF UNDERTAKING AND DECLARATION

To,

The Director
INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI
(Established by Ministry of Education, Govt. of India)
Sector-81, Knowledge city,
PO-Manauli,SAS Nagar Mohali-140306, Punjab

Ref. : Invitation for Tender No._____dated _____

I/We, the under signed declare that:

1. I/we have examined the tender document and its terms and conditions and have understood the details.
2. I/we ready to execute in conformity with the tender document the contract in case I am/we are found successful as tenderer/bidder.
3. If my/our bid is accepted, I /We undertake to comply all the other formalities as per tender document and order.
4. I/We also declare that neither our firm/company/Proprietorship concerned was blacklisted by any Govt Office (Central/State/Autonomous/PSUs) in past nor any of the office bearer was convicted in any courtof law.
5. I/We accept all the terms and conditions of this Tender document and undertake to abide by them.
6. The detail particulars of the tenderer/bidder are mentioned separately.

Yours Sincerely,

Date:
Place:

Signature of the Tenderer/Bidder)
(With stamped of the firm)