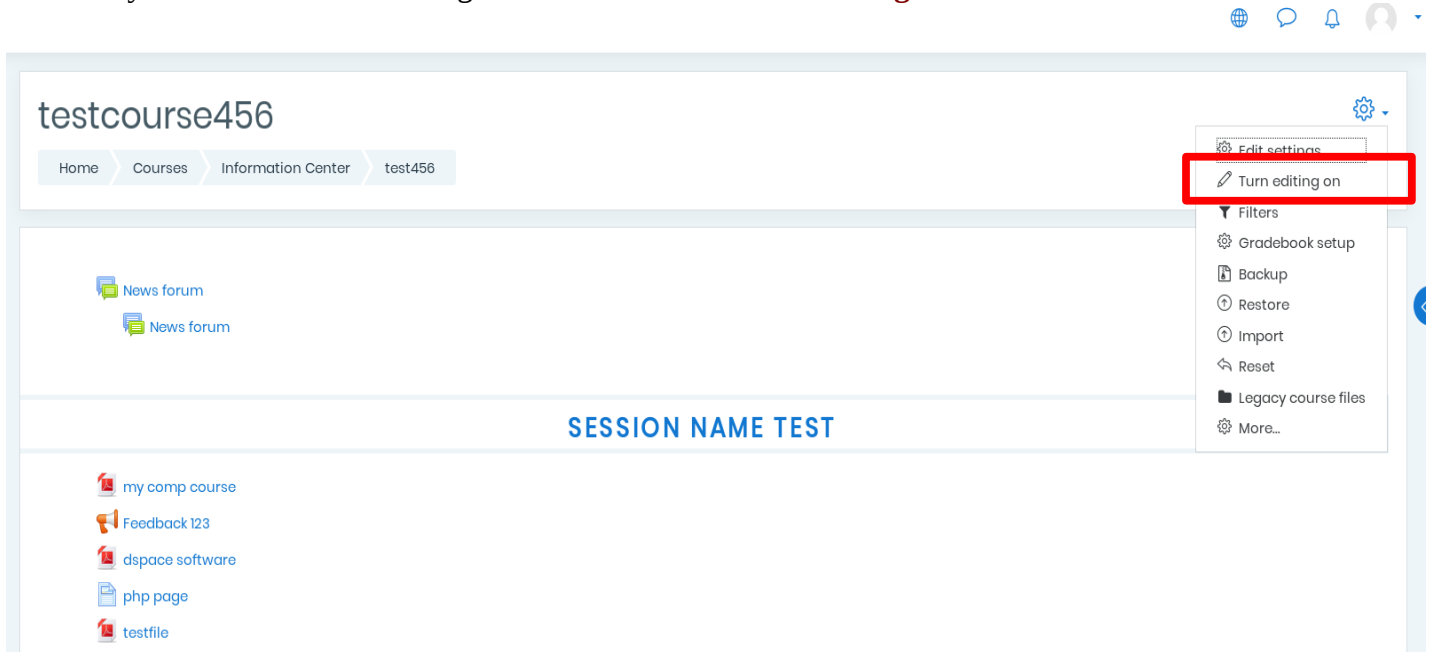


TUTORIAL FOR CHAT ACTIVITY IN MOODLE V3.7.1

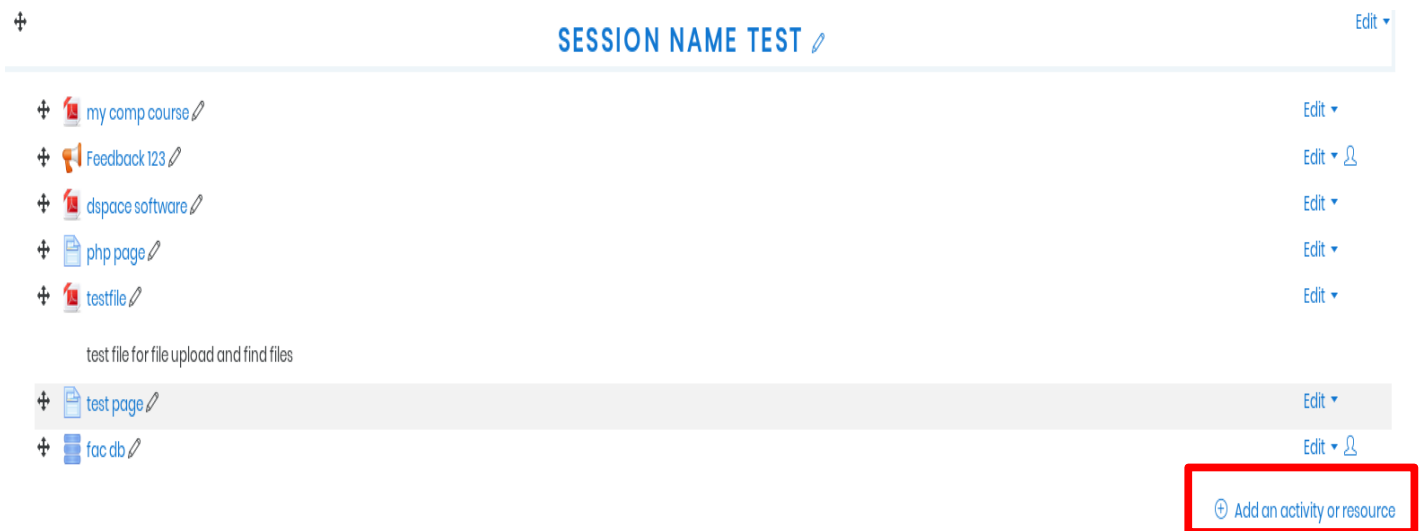
The Chat activity module enables the course participants to have a real-time synchronous discussion in a Moodle course.

- Enter your course and click the gear icon and select “**Turn Editing on**”



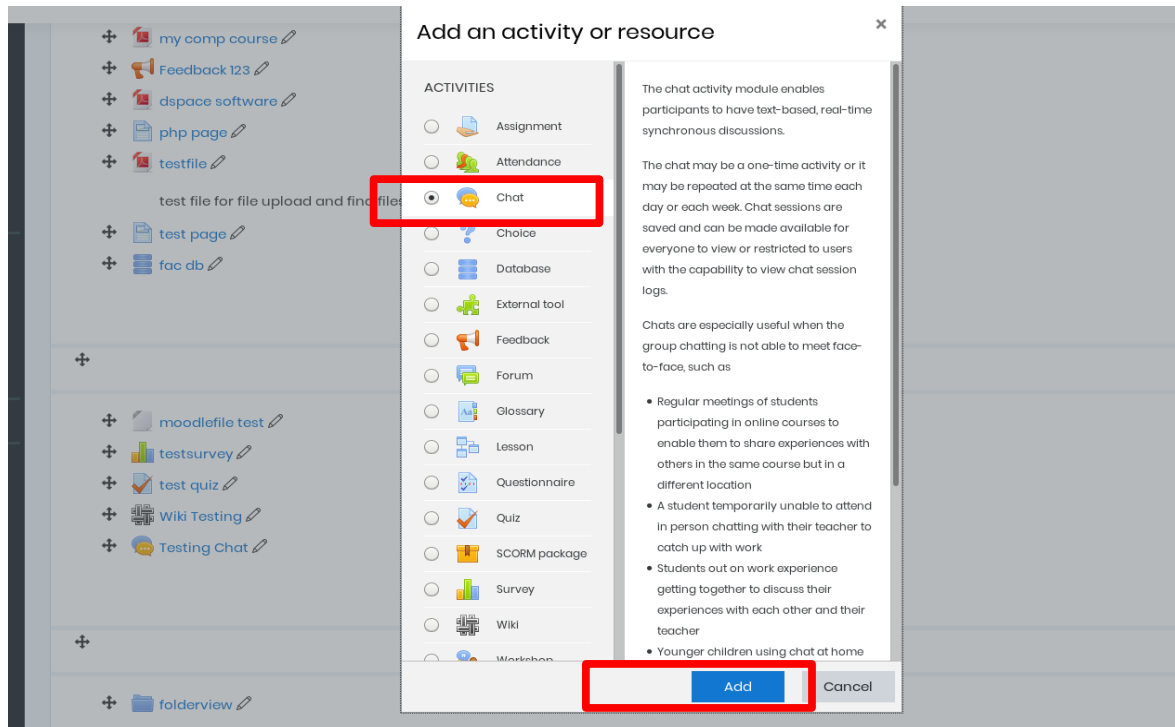
The screenshot shows the Moodle course interface for 'testcourse456'. The breadcrumb trail is 'Home > Courses > Information Center > test456'. A gear icon in the top right corner is open, showing a settings menu. The option 'Turn editing on' is highlighted with a red rectangular box. Other menu items include 'Edit settings', 'Filters', 'Gradebook setup', 'Backup', 'Restore', 'Import', 'Reset', 'Legacy course files', and 'More...'. The main content area contains a 'SESSION NAME TEST' section with a list of resources: 'my comp course', 'Feedback 123', 'dSPACE software', 'php page', and 'testfile'. There are also two 'News forum' icons.

- Click **Add activity or resource**



The screenshot shows the Moodle course interface with the 'SESSION NAME TEST' section selected. The 'Add an activity or resource' button is highlighted with a red rectangular box. The list of resources includes 'my comp course', 'Feedback 123', 'dSPACE software', 'php page', 'testfile', and 'test page'. The 'test file for file upload and find files' section is also visible. The 'Add an activity or resource' button is located at the bottom right of the page.

- Click **Chat** and hit **Add** button



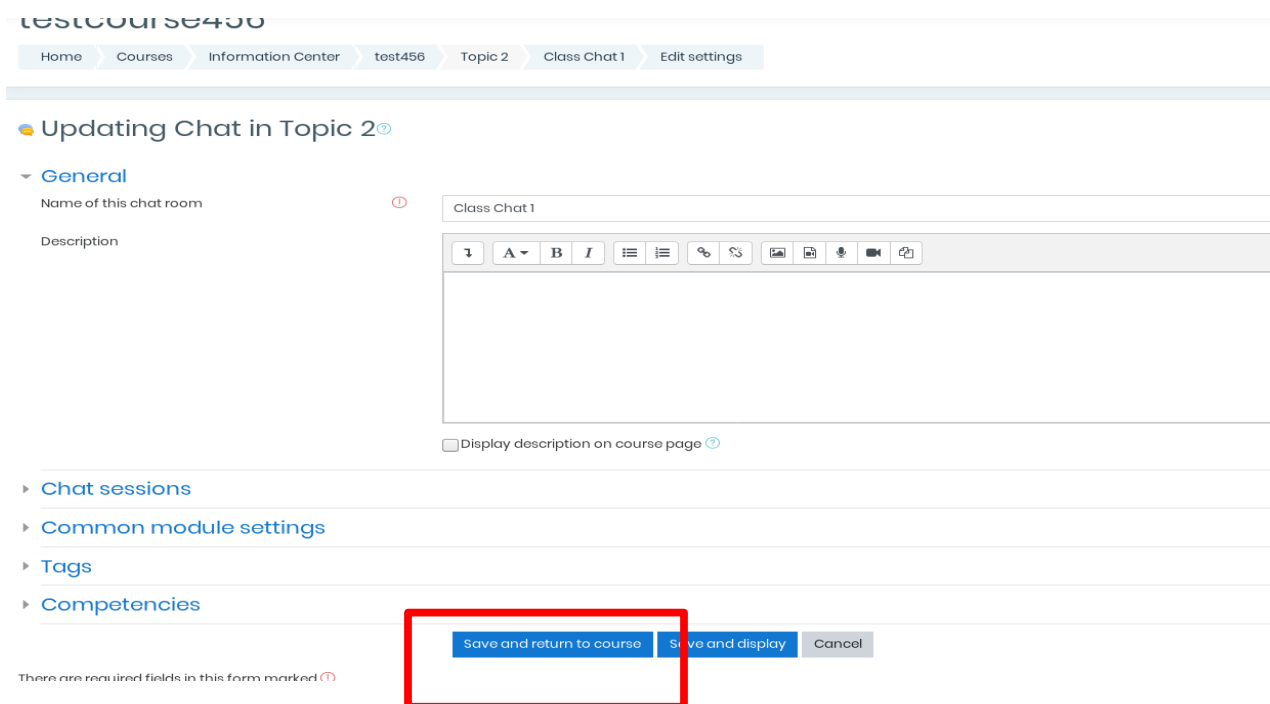
- Fill the Chat Settings with all the required details.

Example:

Name of the chat room - Class Chat 1

Next Chat time – 17Mar2020

- Click **“Save and return to course”**



- You will be landed to your course page now.
- Click by the name of your chat room - **Class Chat 1** in your course page and start to enter the chat now with your course participants.

test file for file upload and find files



testcourse456

Home

Courses

Information Center

test456

session name test

Class Chat 1

Class Chat 1

[Click here to enter the chat now](#)

[Use more accessible interface](#)

Help links:

https://docs.moodle.org/37/en/Using_Chat

https://docs.moodle.org/37/en/Chat_settings