

## **SHORTLISTING FOR INTERVIEW IN ERP SYSTEM**

1. Login to ERP System with Faculty Role and click "Faculty Portal Selection Process" from the left menu.

2. Make your selections and click Fetch Applicants

Admission Year - 2015-16

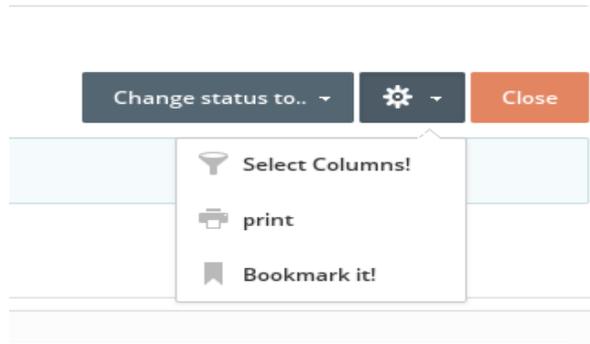
Admission Offer - PhD Admission-Jan 2016

Counselling Center - IISER Mohali

Subject Applied For - 2015-16/PhD-Jan Term/(your department)

Status - Authenticated

3. You may select the columns to be displayed by clicking Settings icon - "Select Columns"



4. To Shortlist, select the check box against each applicant or the top check box (to select all applicants) and click Change status to - Shortlisted.